

Council Present: Norman Schwarze, Curt Carrigan, Jesse Messner, Lori Copler, Doug Block

Staff Present: Lori Cacka, Chad Draeger, Ken Bauer, Karl Koford

Visitors: Brianna Taggart, Chris Knutson, Rich Westlund, Doug Schuette, Ryan Grams, Jeff Wendlandt

Mayor Schwarze called the meeting to order.

Bruins update-Doug, Ryan and Jeff gave an update on the upcoming season and things they will be working on. Security Bank has made a donation for a new scoreboard that will be installed by the end of May. They are hosting a golf tournament on May 22nd in Glencoe and ACC Midwest Transportation will match some of the proceeds to be donated to the Beau Brelje Family. 17 teams signed up already. Lots of sponsors for holes. Various projects going on this spring at the field.

Rich Westlund presented information on health plan history/comparison of different plans. An increase of 8.39% is projected with BC/BS. Health Partner plans were looked at. If we went with the higher deductible plan with Health Partners, council would jump start the HSA with savings from the BC/BS plan 1 time.

BE IT RESOLVED by the City Council of Brownton, to approve Health Partners Open Access \$5,500 -70% HSA+(Silver) at an increase of 3.78% contract that runs from June 1, 2021 to May 31, 2022. A 1 time deposit of \$500 will be deposited into an HSA for each employee.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Schwarze and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 - 033**

BE IT RESOLVED by the City Council of Brownton, to approve Pay Application #5 in the amount of \$48,708.88 to BLD.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 034**

BE IT RESOLVED by the City Council of Brownton, to approve the certificate of substantial completion for BLD.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 035**

BE IT RESOLVED by the City Council of Brownton, to approve Pay Application #8, in the amount of \$91,296.04 to KHC Construction. Payment breakdown: USDA Eligible (Storm Sewer, Water Main) - \$5,032.07; WIF Eligible (Sanitary Sewer) - \$86,263.97.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 036**

New control panels for the lift stations were discussed as they were not included in the final WWTP project. There is a time crunch with getting this approved, ordered and installed. To move things along they will approve with a not to exceed limit.

BE IT RESOLVED by the City Council of Brownton, to approve a change order for new control panels for the WWTP upgrade project with a total cost not to exceed \$26,000 with KHC.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 037**

Motion by Council Member Carrigan, seconded by Council Member Messner and carried to approve the consent agenda as follows: Approve minutes of the regular on 3/2/2021. Approve April Treasurers Report. Approve payment of the claims and payroll including check numbers 43600-43685, 31-32, 800000-800011 in the amount of \$655,671.46. Approve new bills written/to be written. **2021 – 038**

SEH presented an Amendment to Owner-Engineer Agreement Amendment #1 for an additional \$80,750.00. Council discussed the agreement but needed more information so it was tabled until the May meeting.

Public Works informed Council they have been doing spring cleanup and getting things ready for summer. They are planning on flushing hydrants in the coming weeks. The vehicles are going in for the annual DOT inspections. Chad received 2 seal coat bids.

BE IT RESOLVED by the City Council of Brownton, to approve the seal coating bid from Pearson Bros., Inc. in the amount of \$34,694.24.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block, seconded by Council Member Carrigan and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 039**

Chief Bauer reported that things are running pretty smooth right now. Delivery of the new squad car is toward the end of April. The Council was updated on the amendment of the dangerous dog section of Ordinance #91 – Dog & Cat. Ordinance #91 amendment update to section 14 and 14a with the change on 14a from mussels to mussled.

BE IT RESOLVED by the City Council of Brownton, to approve amending ordinance #91 Section 14 and 14a.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Block and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 040**

RFP for residential garbage pickup proposals were discussed at length.

BE IT RESOLVED by the City Council to accept the proposal from West Central Sanitation for a 3 year contract with a possibility of 2-1 year extensions.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Block and with Messner, Carrigan, Block and Schwarrze voting in favor and Council Member Copler voting against, said resolution was declared duly passed and adopted. **2021 – 041**

BE IT RESOLVED by the City Council of Brownton, to approve the Electric Rate Schedule – Transmission Transformed Service as submitted by MMPA.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Block and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 042**

Clarke mosquito spraying submitted the 2021 spraying quote.

BE IT RESOLVED by the City Council of Brownton, to approve the Clarke Environmental Mosquito Management, Inc. 8 Biweekly treatments at a cost of \$465 per treatment.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 043**

BE IT RESOLVED by the City Council of Brownton, to approve the liquor license/gambling licenses for the Brownton Fire Department Relief Association to be held on July 23 & 24, 2021 in conjunction with Brownton Days.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block, seconded by Council Member Carrigan, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 044**

Assistant Fire Chiefs Copler & Messner talked about the rescue van and they are going to fix the chassis and box in 2025 and the townships are hoping to be able to spread out payment over 2 years.

Mini Rod Test-n-Tune is currently being planned for 5/13 and an actual pull on 8/13 on main street.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 5/4/2021

Lori Cacka, City Clerk

43600	02/18/2021	VOID	Void Check	\$	-
43601	02/19/2021	CITY OF BROWNTON	jan billing	\$	8,678.02
43602	02/23/2021	LOGAN ANDERSON	Bi-weekly 2/23/2021	\$	51.51
43603	02/23/2021	KENNETH BAUER	Bi-weekly 2/23/2021	\$	932.31
43604	02/23/2021	LORI CACKA	Bi-weekly 2/23/2021	\$	1,338.86
43605	02/23/2021	CHAD DRAEGER	Bi-weekly 2/23/2021	\$	1,482.52
43606	02/23/2021	SPENCER GLAESER	Bi-weekly 2/23/2021	\$	1,311.96
43607	02/23/2021	DIANA KLABUNDE	Bi-weekly 2/23/2021	\$	663.78
43608	02/23/2021	KARL KOFORD	Bi-weekly 2/23/2021	\$	1,527.11
43609	02/23/2021	LARRY WARZECHA	Bi-weekly 2/23/2021	\$	445.34
43611	03/02/2021	MARK CACKA	Monthly	\$	88.66
43612	03/02/2021	BARBARA MATHWIG	Monthly	\$	252.73
43613	03/02/2021	MARK STREICH	Monthly	\$	690.04
43614	03/02/2021	B & B TRANSFORMERS, INC.	transformer refurbish	\$	6,690.00
43615	03/02/2021	BLD SERVICES	pay app #4	\$	33,102.75
43616	03/02/2021	CENTRAL FIRE PROTECTION INC.	recharging	\$	25.00
43617	03/02/2021	CHAD DRAEGER	feb phone stipend	\$	60.00
43618	03/02/2021	CORE & MAIN LP	final pay app #2	\$	5,880.03
43619	03/02/2021	ELMER BAYSINGER	refund	\$	100.00
43620	03/02/2021	HJERPE CONTRACTING, INC.	replace curb stop/box wwtp	\$	3,746.40
43621	03/02/2021	KARL KOFORD	feb phone stipend	\$	60.00
43622	03/02/2021	KENNETH L. BAUER	feb phone stipend	\$	60.00
43623	03/02/2021	KHC CONSTRUCTION, INC	pay application #6	\$	265,489.18
43624	03/02/2021	MCLEOD COOP POWER ASS'N	gas reg station	\$	44.51
43625	03/02/2021	MENARDS HUTCHINSON	supplies	\$	53.17
43626	03/02/2021	METRO SALES, INC.	qtr billing	\$	149.68
43627	03/02/2021	NORMAN SCHWARZE	feb phone stipend	\$	40.00
43628	03/02/2021	PLUMBING & HEATING BY CRAIG	filters	\$	120.90

43629	03/02/2021	QUADE ELECTRIC INC	repairs at WWTP	\$ 22,456.05
43630	03/02/2021	QUILL.COM	office supplies	\$ 120.54
43631	03/02/2021	RUNNING'S SUPPLY, INC.	supplies	\$ 23.98
43632	03/02/2021	SHORT ELLIOT HENDRICKSON, INC	2018 project	\$ 7,316.27
43633	03/02/2021	SPENCER GLAESER	feb phone stipend	\$ 20.00
43634	03/02/2021	ST OF MN DEPT OF PUBLIC SAFETY	hazardous material fee	\$ 100.00
43635	03/02/2021	TAFT STETTINIUS & HOLLISTER	GO Water/Sewer Reb Bond	\$ 10,000.00
43636	03/09/2021	KENNETH BAUER	Bi-weekly 3/9/21	\$ 575.82
43637	03/09/2021	LORI CACKA	Bi-weekly 3/9/21	\$ 1,338.86
43638	03/09/2021	CHAD DRAEGER	Bi-weekly 3/9/21	\$ 1,743.19
43639	03/09/2021	SPENCER GLAESER	Bi-weekly 3/9/21	\$ 1,144.95
43640	03/09/2021	DIANA KLABUNDE	Bi-weekly 3/9/21	\$ 663.78
43641	03/09/2021	KARL KOFORD	Bi-weekly 3/9/21	\$ 1,551.59
43642	03/09/2021	KENNETH PETERSON	Bi-weekly 3/9/21	\$ 344.80
43643	03/09/2021	LARRY WARZECHA	Bi-weekly 3/9/21	\$ 313.06
43644	03/18/2021	BLUE CROSS BLUE SHIELD	april billing	\$ 3,412.40
43645	03/18/2021	VOID	Void Check	\$ -
43646	03/18/2021	CHASE CARD SERVICES	feb billing	\$ 4,287.49
43647	03/18/2021	VOID	Void Check	\$ -
43648	03/18/2021	CITY OF BROWNTON	feb billing	\$ 14,483.74
43649	03/18/2021	CORE & MAIN LP	bulk water outside meter	\$ 263.12
43650	03/18/2021	DAN SALAS	repair tires on generator	\$ 125.00
43651	03/18/2021	FOSTER MECHANICAL	heat exchange at library	\$ 1,746.00
43652	03/18/2021	GALLS	equipment/trama kit	\$ 442.00
43653	03/18/2021	GAVIN LAW OFFICE	general/prosecutions	\$ 1,250.00
43654	03/18/2021	GLENCOE COOP ASS'N	Feb billing	\$ 617.95
43655	03/18/2021	GULF STATES DISTRIBUTORS	ammo	\$ 4,460.00
43656	03/18/2021	HUTCHINSON UTIL.COMMISSION	2/1-3/1 ng	\$ 96,517.37
43657	03/18/2021	KEMSKE	chairs/supplies	\$ 451.94
43658	03/18/2021	KHC CONSTRUCTION, INC	Pay App #7	\$ 40,816.75
43659	03/18/2021	MCLEOD COOP POWER ASS'N	feb billing	\$ 44.43
43660	03/18/2021	MCLEOD PUBLISHING INC.	feb billing	\$ 233.13
43661	03/18/2021	MED COMPASS	fit test	\$ 2,290.00
43662	03/18/2021	MN DEPT OF HEALTH	qrtly water billing	\$ 784.00
43663	03/18/2021	MN DEPT OF REVENUE SALES	feb sales tax	\$ 3,582.00
43664	03/18/2021	NAPA	supplies	\$ 344.87
43665	03/18/2021	PIONEERLAND LIBRARY SYSTEM	1st qtr billing	\$ 1,884.25
43666	03/18/2021	PRO COMMUNICATIONS, INC.	batteries	\$ 136.25
43667	03/18/2021	RS FIBER COOP	billing	\$ 696.34
43668	03/18/2021	SAM'S TIRE SERVICE	dot-bucket truck	\$ 78.50
43669	03/18/2021	SECURITY BANK & TRUST	sweeper loan	\$ 21,094.74
43670	03/18/2021	SECURITY BANK & TRUST CO	mmpa billing	\$ 35,292.77
43671	03/18/2021	STAR ENERGY SERVICES	annual compliance	\$ 374.00
43672	03/18/2021	STREICHER'S	pants/clips/cuffs	\$ 232.73
43673	03/18/2021	THEIN WELL	annual inspections	\$ 275.00

43674	03/18/2021	TRI COUNTY WATER	feb billing	\$ 40.61
43675	03/18/2021	UNITED FARMERS COOPERATION	1/1-2/1 and 2/1-3/1	\$ 8,426.70
43676	03/18/2021	UTILITY CONSULTANTS, INC.	1-28 2-4,11 testing	\$ 492.50
43677	03/18/2021	WEST CENTRAL SANITATION	feb billing	\$ 3,816.29
43678	03/18/2021	XCEL ENERGY	feb billing	\$ 50.92
43679	03/23/2021	KENNETH BAUER	Bi-weekly 3/23/21	\$ 851.34
43680	03/23/2021	LORI CACKA	Bi-weekly 3/23/21	\$ 1,338.86
43681	03/23/2021	CHAD DRAEGER	Bi-weekly 3/23/21	\$ 1,672.11
43682	03/23/2021	SPENCER GLAESER	Bi-weekly 3/23/21	\$ 1,114.93
43683	03/23/2021	DIANA KLABUNDE	Bi-weekly 3/23/21	\$ 805.56
43684	03/23/2021	KARL KOFORD	Bi-weekly 3/23/21	\$ 1,551.59
43685	03/23/2021	LARRY WARZECHA	Bi-weekly 3/23/21	\$ 305.91
31	02/19/2021	MN DEPT OF REVENUE SALES	jan sales tax	\$ 3,596.00
32	03/02/2021	DELTA DENTAL PLAN OF MINNESOTA	march billing	\$ 107.70
800000	02/23/2021	IRSEFT	Remittance Check	\$ 2,450.40
800001	02/23/2021	STATE INCOME TAX	Remittance Check	\$ 515.02
800002	02/23/2021	PERA	Remittance Check	\$ 1,859.03
800003	03/02/2021	IRSEFT	Remittance Check	\$ 206.46
800004	03/02/2021	STATE INCOME TAX	Remittance Check	\$ 21.74
800005	03/02/2021	PERA	Remittance Check	\$ 112.82
800006	03/09/2021	IRSEFT	Remittance Check	\$ 2,463.58
800007	03/09/2021	STATE INCOME TAX	Remittance Check	\$ 513.77
800008	03/09/2021	PERA	Remittance Check	\$ 1,855.97
800009	03/23/2021	IRSEFT	Remittance Check	\$ 2,177.52
800010	03/23/2021	STATE INCOME TAX	Remittance Check	\$ 488.25
800011	03/23/2021	PERA	Remittance Check	\$ 1,821.76
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				\$ 655,671.46