

**Council Present:** Andrea Matheny, Jesse Messner, Rich Pohlmeier, Curt Carrigan, Lori Copler  
**Staff Present:** Lori Cacka, Chad Draeger, Larry Warzecha  
**Visitors Present:** Harlow Karg

Mayor Pohlmeier called the meeting to order.

Resident Harlow Karg asked why the siren in town hasn't been working. Council informed him that we were testing the settings. We will turn it back on when we get things figured out. He also asked about having the heat turned higher at the community center when the monthly card group meets. Council advised the Deputy Clerk to monitor the heat when groups meet.

Motion by Council Member Matheny, seconded by Council Member Carrigan and carried to approve the consent agenda with the change to resolution #2025-010, instead of steps it should read railing, as follows: Approve minutes of the regular meeting on 1/7/2025. Approve February Treasurers Report. Approve payment of the claims and payroll including check numbers 46968-47043, 397-410, 800566-800576 in the amount of \$281,023.78. Approve new bills written/to be written.

**2025 – 011**

Public Works submitted their report. Sealcoating packets have been sent out and they should be ready for the March meeting. There is a water leak by the chemical building at the plant. We will wait until spring to fix it with the ground frozen yet. McLeod Coop will be putting in a new service for Mediacom on 1<sup>st</sup> Ave S. There was a power outage by 6<sup>th</sup> Ave N and 3<sup>rd</sup> St N on Saturday. Someone backed into a power pole and knocked off a 3-phase wire. That will be paid for by the resident. There are 2 quotes for a new mower to replace 2018 Exmark that has over 800 hours. Well #2 new flooring isn't sloped enough so the water doesn't go to the drain. SEH and Hjerpe have been notified. He also presented a quote from Kohls Sweeping Service, Inc. for \$3,231 to restripe various locations within town, he is hoping to have it completed early summer.

**BE IT RESOLVED** by the City Council of Brownton, to approve the quote from Kranz Lawn & Power for \$7,799 to purchase a 2024 Lazer Z E-Series lawn mower.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Copler, and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

**2025 – 012**

**BE IT RESOLVED** by the City Council of Brownton, to approve the striping quote from Kohls Sweeping Service, Inc for \$3,231 to restripe the areas indicted on the quote.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copler, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

**2025 – 013**

Chief Koford submitted their report. Officer Dahlke will be starting with us this week. The department is wondering what to do with non-identifiable dog at large. There isn't a vet clinic within 30 miles that will take them for us. They asked that the Deputy Clerk conduct a search in a 50 mile radius and see if she can come up with some options. Council asked that the Chief compile an inventory of all police department equipment so we know what we have. The Clerk will contact the city attorney about the storage unit in town.

The Clerk continues to work on year end/new year reports. The auditor will be here next week so we've been working on getting that stuff ready for her. Our Fund Balance software is being phased out at the end of 2025. The Deputy has been contacting other cities to see what they are using. It is not in our current budget. The Clerk gave updates on the clean-up day, building permits and rental inspections. Do we want to do another clean-up day this

spring? Council would like to schedule another clean-up day this spring. The Clerk will set up a meeting with Dan Jochum, from The City of Hutchinson, to talk about building inspections.

The residential bill for tree trimming was brought up again. Council Member Carrigan rescinded his original motion 2024-081 from November 2024.

**BE IT RESOLVED** by the City Council of Brownton, to rescind motion 2024-081 to pay \$500 to Neubarth Lawn Care & Landscaping for a tree trimming bill for trimming done around electrical lines.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 014**

**BE IT RESOLVED** by the City Council of Brownton, to approve to pay \$200 to Neubarth Lawn for a tree trimming bill for trimming done around electrical lines.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 015**

Ordinance Title I: General Provisions was discussed. The Clerk went over some basic items listed in this ordinance. There were no questions and this one should be good to go.

The community center and cemetery plot fees that were tabled from last month was discussed. The cemetery plot charges from surrounding communities were looked at. They recommended no changes at this time. Community Center fees were looked at next. There was some discussion and it was decided to table it to next month’s meeting.

The Police Chief search was discussed. Council had a long discussion on how they want to proceed with the chief search. Council Member Matheny handed out a list of possible questions for Council to pick out to ask the applicants. Mayor Pohlmeier and Council Member Matheny will be the contact point for interviews with Council Member Carrigan as a backup. They also feel that there should be some outside police representation for the interviews. Council Member Matheny will contact a few of the police advisors to see if they would be available to help us out. We will also need to find an organization to do our background checks going forward.

**A RESOLUTION ACCEPTING A DONATION TO THE CITY**

**WHEREAS**, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Jeanette Neubarth	BFD	\$50.00
UFC	BFD	\$500.00
Ramaker & Associates	BFD	\$600.00
Deb Donnay	Civic Center Donation	\$25.00

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and **WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in with others, as allowed by law.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member , seconded by Council Member and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

**2025 – 016**

Building permits were handed out. The next meeting will be March 4, 2025. BFD Relief Association Annual Meeting is scheduled for 2/26/2025.

Meeting was adjourned.

Minutes to be presented for approval 3/4/2025

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Lori Cacka, City Clerk

397	12/03/2024	AT & T MOBILE	monthly billing	\$ 125.44
398	12/03/2024	DELTA DENTAL PLAN OF MINNESOTA	monthly billing	\$ 151.52
399	12/03/2024	GLENCOE COOP ASS'N	monthly billing	\$ 1,273.75
400	12/03/2024	MEDICA	monthly billing	\$ 3,907.39
401	12/03/2024	METRO SALES, INC.	monthly billing	\$ 63.26
402	12/03/2024	RS FIBER COOP	monthly billing	\$ 598.20
403	12/03/2024	TRI COUNTY WATER	monthly billing	\$ 25.86
404	12/03/2024	UNITED FARMERS COOPERATION	trans 10/1-11/1	\$ 806.40
405	12/19/2024	VOID	Void Check	\$ -
406	12/19/2024	CHASE CARD SERVICES	monthly billing	\$ 1,933.39
407	12/19/2024	FURTHER	part fee	\$ 18.00
408	12/19/2024	MCLEOD COOP POWER ASS'N	hook up on 6th/misc	\$ 225.33
409	12/19/2024	MN DEPT OF REVENUE SALES	nov billing	\$ 3,966.00
410	12/31/2024	UNITED FARMERS COOPERATION	trans 11/1-12/1	\$ 2,207.70
46968	12/03/2024	ALLINA HEALTH SYSTEM	3rd qtr billing	\$ 770.00
46969	12/03/2024	AUTO VALUE GLENCOE	filter	\$ 37.89
46970	12/03/2024	CHAD DRAEGER	phone stipend	\$ 60.00
46971	12/03/2024	CREEKSIDE SOILS	bitcon	\$ 1,611.35
46972	12/03/2024	CURTIS CARRIGAN	mileage	\$ 19.83
46973	12/03/2024	CUSTOMIZED FIRE RESCUE TRNG	9/16 and 10/21	\$ 1,550.00
46974	12/03/2024	DESIGN ELECTRIC INC	prewire cord/delay	\$ 2,042.09
46975	12/03/2024	GOPHER STATE ONE-CALL	7 tickets	\$ 9.45
46976	12/03/2024	GREATER MN COMMUNICATIONS	monthly billing	\$ 25.50
46977	12/03/2024	HAWKINS, INC	aqua hawk	\$ 1,545.08
46978	12/03/2024	HJERPE CONTRACTING, INC.	well #2-pay app #2	\$ 15,342.50
46979	12/03/2024	MID-AMERICAN RESEARCH CHEMICAL	chems/air fresheners	\$ 540.17
46980	12/03/2024	NEUBARTH LANDSCAPING	seed mix	\$ 210.00
46981	12/03/2024	PRO COMMUNICATIONS, INC.	install radios	\$ 1,644.25
46982	12/03/2024	RICH POHLMEIER	phone stipend	\$ 40.00
46983	12/03/2024	ROCK IT MAN ENTERTAINMENT	duel piano-down pymt	\$ 4,000.00
46984	12/03/2024	SCHMIDT ROOFING	ins claims	\$ 33,668.46
46985	12/03/2024	SPENCER GLAESER	phone stipend	\$ 20.00
46986	12/03/2024	TITAN MACHINERY - SHAKOPEE	filters	\$ 411.46
46987	12/03/2024	UTILITY CONSULTANTS, INC.	sam 10/24,31 11/7,14	\$ 1,013.36

46988	12/10/2024	LORI CACKA	Bi-weekly/month/bfd	\$ 1,176.96
46989	12/10/2024	MARK CACKA	Bi-weekly/month/bfd	\$ 174.07
46990	12/10/2024	MARK CACKA	Bi-weekly/month/bfd	\$ 554.10
46991	12/10/2024	LORI COPLER	Bi-weekly/month/bfd	\$ 1,154.37
46992	12/10/2024	CHAD DRAEGER	Bi-weekly/month/bfd	\$ 1,592.81
46993	12/10/2024	SPENCER GLAESER	Bi-weekly/month/bfd	\$ 1,352.17
46994	12/10/2024	CHRISTOPHER HANSCH	Bi-weekly/month/bfd	\$ 1,108.20
46995	12/10/2024	DIANA KLABUNDE	Bi-weekly/month/bfd	\$ 707.13
46996	12/10/2024	KARL KOFORD	Bi-weekly/month/bfd	\$ 2,204.12
46997	12/10/2024	BRYCE LINDEMAN	Bi-weekly/month/bfd	\$ 480.22
46998	12/10/2024	JESSE MESSNER	Bi-weekly/month/bfd	\$ 669.54
46999	12/10/2024	KEVIN STERN	Bi-weekly/month/bfd	\$ 480.22
47000	12/10/2024	BRAXTON STREICH	Bi-weekly/month/bfd	\$ 205.74
47001	12/10/2024	MARK STREICH	Bi-weekly/month/bfd	\$ 731.19
47002	12/10/2024	LARRY WARZECHA	Bi-weekly/month/bfd	\$ 1,861.38
47003	12/19/2024	A & L INVESTMENTS LLC	credit	\$ 110.14
47004	12/19/2024	VOID	Void Check	\$ -
47005	12/19/2024	CITY OF BROWNTON	monthly billing	\$ 5,414.25
47006	12/19/2024	CORE & MAIN LP	hydrant guard	\$ 280.48
47007	12/19/2024	FLOW MEASUREMENT & CONTROL CO	cert flow Meter/pens	\$ 739.20
47008	12/19/2024	GAVIN JANSSEN STABENOW & MOLDA	nov billing	\$ 616.25
47009	12/19/2024	HAWKINS, INC	cyl rent	\$ 50.00
47010	12/19/2024	HILLYARD HUTCHINSON	floor scrubber parts	\$ 165.34
47011	12/19/2024	HUTCHINSON UTIL.COMMISSION	repairs	\$ 15,149.40
47012	12/19/2024	L & P SUPPLY COMPANY	blower rent	\$ 50.00
47013	12/19/2024	LITZAU EXCAVATING, INC.	pumping sludge	\$ 600.00
47014	12/19/2024	MENARDS HUTCHINSON	misc supplies	\$ 147.39
47015	12/19/2024	MICHAEL MURPHY CONSTRUCTION	ballfield concrete	\$ 15,300.00
47016	12/19/2024	MN DEPT OF COMMERCE	3rd qtr indirect	\$ 41.79
47017	12/19/2024	SCHMIDT ROOFING	FIRE HALL AND add	\$ 68,024.36
47018	12/19/2024	SECURITY BANK & TRUST CO	monthly billing	\$ 28,559.72
47019	12/19/2024	USA BLUEBOOK	electrode	\$ 176.30
47020	12/19/2024	WEST CENTRAL SANITATION	nov billing	\$ 4,215.41
47021	12/19/2024	XCEL ENERGY	monthly billing	\$ 54.02
47022	12/24/2024	LORI CACKA	Bi-weekly	\$ 1,077.63
47023	12/24/2024	CHAD DRAEGER	Bi-weekly	\$ 1,592.81
47024	12/24/2024	SPENCER GLAESER	Bi-weekly	\$ 1,344.52
47025	12/24/2024	DIANA KLABUNDE	Bi-weekly	\$ 707.14
47026	12/24/2024	KARL KOFORD	Bi-weekly	\$ 1,708.05
47027	12/24/2024	LARRY WARZECHA	Bi-weekly	\$ 1,923.51
47028	12/27/2024	CURT CARRIGAN	Council 2nd 1/2	\$ 757.27
47029	12/27/2024	LORI COPLER	Council 2nd 1/2	\$ 831.15
47030	12/27/2024	ANDREA MATHENY	Council 2nd 1/2	\$ 960.44
47031	12/27/2024	JESSE MESSNER	Council 2nd 1/2	\$ 997.38
47032	12/27/2024	RICHARD POHLMEIER	Council 2nd 1/2	\$ 960.44

47033	12/31/2024	AUTO VALUE GLENCOE	plow/grader oil chnge	\$	334.68
47034	12/31/2024	BROWNTON BAR & GRILL	meal	\$	467.74
47035	12/31/2024	CREEKSIDE SOILS	fall cleanout	\$	2,977.35
47036	12/31/2024	DESIGN ELECTRIC INC	misc repairs	\$	1,711.43
47037	12/31/2024	GLENCOE FLEET SUPPLY	misc items	\$	21.66
47038	12/31/2024	HJERPE CONTRACTING, INC.	final payment	\$	6,838.25
47039	12/31/2024	LARAWAY ROOFING	fix office roof	\$	505.00
47040	12/31/2024	MCLEOD COUNTY FIRE CHIEF ASS'N	Active911	\$	510.60
47041	12/31/2024	MENARDS HUTCHINSON	supplies	\$	16.72
47042	12/31/2024	OMNISITE	3 yr contract	\$	720.00
47043	12/31/2024	SAM'S TIRE SERVICE	2017 Ford	\$	880.20
800566	12/10/2024	IRSEFT	Remittance Check	\$	3,558.33
800567	12/10/2024	STATE INCOME TAX	Remittance Check	\$	737.18
800568	12/10/2024	HSA EFT	Remittance Check	\$	735.00
800569	12/10/2024	PERA	Remittance Check	\$	2,988.31
800570	12/10/2024	AFLAC	Remittance Check	\$	162.51
800571	12/24/2024	IRSEFT	Remittance Check	\$	2,497.10
800572	12/24/2024	STATE INCOME TAX	Remittance Check	\$	673.21
800573	12/24/2024	HSA EFT	Remittance Check	\$	3,435.00
800574	12/24/2024	PERA	Remittance Check	\$	3,474.12
800575	12/24/2024	AFLAC	Remittance Check	\$	162.51
800576	12/27/2024	IRSEFT	Remittance Check	\$	746.64
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