

Council Present: Andrea Matheny, Jesse Messner, Rich Pohlmeier, Curt Carrigan

Council Absent: Lori Copler

Staff Present: Lori Cacka, Doug Best

Visitors Present:

Mayor Pohlmeier called the meeting to order.

Motion by Council Member Matheny, seconded by Council Member Carrigan and carried to approve the consent agenda. Approve minutes of the regular meeting on 5/6/2025. Approve June Treasurers Report. Approve payment of the claims and payroll including check numbers 47225-47270, 451-465, 800617-800626 in the amount of \$139,476.56. Approve new bills written/to be written. **2025 – 038**

Public Works submitted their report. Seal coating and cross walks painted will be completed in June. Muellers actually came last and blacktopped the area at the ball field. McLeod Coop has been out to fix some minor issues around town.

Chief Best gave an update on the department. He discussed his schedule and how he could see things moving forward in the future. He discussed having an Assistance Chief of Police and how that would work. There is an applicant going through the pre-employment process right now and we are hoping to have him working here full time in a couple of weeks. The Chief is also hoping we can reimburse Gibbon for the purchase of some initial equipment that they have bought for him over there. Call time and coverage were discussed. The Chief brought up starting a primary call that requires an officer to be within a 10 minute response time. We have some part time officers that would be willing to help out with the primary call that live within that range. The Chief would not be eligible for the primary call. The assistant chief wage and call pay will be tabled until the July meeting.

BE IT RESOLVED by the City Council of Brownton, to approve the continuation of training for a new full-time officer and to compensate the City of Winthrop at time and a half the salary of the training officer. **THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 039**

BE IT RESOLVED by the City Council of Brownton, to approve starting the hiring process of a part-time officer.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Mayor Pohlmeier, seconded by Council Member Messner, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 040**

BE IT RESOLVED by the City Council of Brownton, to give permission to the chief to negotiate reimbursement to the City of Gibbon for some new police equipment they purchased.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 041**

The Clerk presented their report. The building inspection process was discussed and Council is hoping things will continue to be less work as we continue to move forward with the new process. The Clerk will continue to monitor the updates to the ball field. The Deputy Clerk will be getting her new computer installed next week. We will bring our recommendation to council at the July meeting for a new website.

BE IT RESOLVED by the City Council of Brownton, to approve moving the July meeting to July 8, 2025 at 7:00 p.m. in Council Chambers.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Matheny, seconded by Mayor Pohlmeier, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 042**

BE IT RESOLVED by the City Council of Brownton, to approve the final pay application to Hjerpe Contracting in the amount of \$6,838.25 for the work completed at Well #2.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 043**

Title VII: Traffic Code Ordinance was discussed and there were a few items that were updated.

Title IX: General Regulations Ordinance had many items that were discussed and some were updated or deleted.

Summer Rec salaries were discussed. We only have 1 director coming back this year. Dave would like to have use the 3 adult helpers from last year and give them more director responsibilities. The per-hour rate of pay for the helpers was set at \$12.00 and the salary for the director at \$700.00. The director salary was then amended to reflect an increase to the director salary for a new amount of \$1,000. Summer Recreation will run for 5 weeks again this year.

BE IT RESOLVED by the City Council of Brownton, to approve a pay rate of \$12.00 per-hour for the summer recreation helpers for the 2025 season.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Matheny, seconded by Council Member Messner, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 044**

BE IT RESOLVED by the City Council of Brownton, to approve a salary of \$1,000.00 to director Dave Wendlandt as Summer Recreation Director.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Messner, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 045**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
McLeod Coop Power	BFD	\$3,500
Curt Wendlandt	BFD	\$500
Brownton Lions	Summer Rec	\$2,500
Brett Klabunde	Civic Center	\$250

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2025 – 046

Building permits were handed out. The Clerk handed out Title XIII and XI Ordinances for next months meeting.

Meeting was adjourned.

Minutes to be presented for approval 7/8/2025

Lori Cacka, City Clerk

451	04/08/2025	AT & T MOBILE	monthly billing	\$	125.44
452	04/08/2025	DELTA DENTAL PLAN OF MINNESOTA	monthly billing	\$	116.66
453	04/08/2025	FURTHER	monthly billing -credits	\$	3.00
454	04/08/2025	GLENCOE COOP ASS'N	monthly bill	\$	541.89
455	04/08/2025	MCLEOD COOPERATIVE POWER ASS'N	replace transformer	\$	1,624.00
456	04/08/2025	VOID	Void Check	\$	-
457	04/08/2025	MEDICA	monthly billing	\$	2,954.37
458	04/08/2025	METRO SALES, INC.	monthly billing	\$	21.24
459	04/08/2025	MN DEPT OF REVENUE SALES	monthly billing	\$	3,952.00
460	04/08/2025	RELIANCE STANDARD LIFE INS CO	qtrly billing	\$	52.80
461	04/08/2025	RS FIBER COOP	monthly billing	\$	620.61
462	04/08/2025	TRI COUNTY WATER	monthly billing	\$	33.36
463	04/21/2025	VOID	Void Check	\$	-
464	04/21/2025	CHASE CARD SERVICES	monthly billing	\$	1,693.26
465	04/21/2025	MCLEOD COOPERATIVE POWER ASS'N	trans/repairs/monthly	\$	8,805.93
47225	04/08/2025	A & K REPAIR, INC.	bearings/repair	\$	249.80

47226	04/08/2025	AUTO VALUE GLENCOE	filters	\$	135.67
47227	04/08/2025	BRYCE LINDEMAN	mileage	\$	10.50
47228	04/08/2025	CHAD DRAEGER	mileage	\$	81.00
47229	04/08/2025	CHRIS HANSCH	mileage	\$	10.50
47230	04/08/2025	FLOW MEASUREMENT & CONTROL CO	cert of 1 flow meter	\$	552.00
47231	04/08/2025	GAVIN JANSSEN STABENOW & MOLDA	jan billing	\$	477.25
47232	04/08/2025	GREATER MN COMMUNICATIONS	monthly billing	\$	25.50
47233	04/08/2025	HAWKINS, INC	aqua hawk/cylinders	\$	1,618.87
47234	04/08/2025	HUTCHINSON UTIL.COMMISSION	monthly billing	\$	13,634.61
47235	04/08/2025	JESSE MESSNER	training	\$	21.00
47236	04/08/2025	MCLEOD COUNTY SHERIFF'S OFFICE	background on chief	\$	1,611.87
47237	04/08/2025	MENARDS HUTCHINSON	misc supplies	\$	1,155.25
47238	04/08/2025	RICH POHLMEIER	phone stipend	\$	40.00
47239	04/08/2025	RUNNING'S SUPPLY, INC.	misc supplies	\$	70.93
47240	04/08/2025	SECURITY BANK & TRUST	last sweeper pymt	\$	21,146.41
47241	04/08/2025	SECURITY BANK & TRUST CO	monthly billing	\$	32,832.96
47242	04/08/2025	SPENCER GLAESER	phone stipend	\$	20.00
47243	04/08/2025	SUMMIT FIRE PROTECTION	annual inspection	\$	249.00
47244	04/08/2025	UNITED FARMERS COOPERATION	trans 3/1--4/1	\$	6,243.30
47245	04/08/2025	UTILITY CONSULTANTS, INC.	samples 2/20,27 3/6	\$	753.33
47246	04/08/2025	WEST CENTRAL SANITATION	monthly bill/extra tags	\$	4,220.94
47247	04/08/2025	ZARNOTH BRUSH WORKS, INC.	broom refill	\$	762.00
47248	04/15/2025	LORI CACKA	Bi-weekly 4/15/25	\$	1,257.32
47249	04/15/2025	BLAKE DAHLKE	Bi-weekly 4/15/25	\$	551.92
47250	04/15/2025	CHAD DRAEGER	Bi-weekly 4/15/25	\$	1,632.98
47251	04/15/2025	SPENCER GLAESER	Bi-weekly 4/15/25	\$	1,312.57
47252	04/15/2025	JAMES HANSCH	Bi-weekly 4/15/25	\$	52.17
47253	04/15/2025	DIANA KLABUNDE	Bi-weekly 4/15/25	\$	736.45
47254	04/21/2025	BOUND TREE MEDICAL, LLC	pocket masks	\$	84.54
47255	04/21/2025	CENTRAL HYDRAULICS, INC.	sweeper repair parts	\$	237.81
47256	04/21/2025	VOID	Void Check	\$	-
47257	04/21/2025	CITY OF BROWNTON	monthly billing	\$	6,823.07
47258	04/21/2025	CITY OF HUTCHINSON	jetting services	\$	715.00
47259	04/21/2025	DONNA & ANTHONY WILL	refund	\$	138.57
47260	04/21/2025	GREAT NORTHERN ENVIRONMENTAL	rebuild	\$	2,677.50
47261	04/21/2025	LORI CACKA	misc meetings/travel	\$	179.75
47262	04/21/2025	MN UI FUND	1st qtr 2025	\$	14.16
47263	04/21/2025	USA BLUEBOOK	reagent	\$	49.46
47264	04/21/2025	XCEL ENERGY	monthly billing	\$	184.73
47265	04/29/2025	DOUG BEST	Bi-weekly	\$	2,093.83
47266	04/29/2025	LORI CACKA	Bi-weekly	\$	1,257.32
47267	04/29/2025	BLAKE DAHLKE	Bi-weekly	\$	265.50
47268	04/29/2025	CHAD DRAEGER	Bi-weekly	\$	1,632.98
47269	04/29/2025	SPENCER GLAESER	Bi-weekly	\$	1,312.57
47270	04/29/2025	DIANA KLABUNDE	Bi-weekly	\$	736.45

800617	04/15/2025	IRSEFT	Remittance Check	\$ 2,048.56
800618	04/15/2025	STATE INCOME TAX	Remittance Check	\$ 454.75
800619	04/15/2025	HSA EFT	Remittance Check	\$ 550.00
800620	04/15/2025	PERA	Remittance Check	\$ 1,229.58
800621	04/15/2025	AFLAC	Remittance Check	\$ 82.17
800622	04/29/2025	IRSEFT	Remittance Check	\$ 2,263.33
800623	04/29/2025	STATE INCOME TAX	Remittance Check	\$ 622.21
800624	04/29/2025	HSA EFT	Remittance Check	\$ 550.00
800625	04/29/2025	PERA	Remittance Check	\$ 1,179.89
800626	04/29/2025	AFLAC	Remittance Check	\$ 82.17
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				\$ 139,476.56