

**Council Present:** Norman Schwarze, Curt Carrigan, Jesse Messner, Lori Copler

**Council Absent:** Doug Block

**Staff Present:** Lori Cacka, Chad Draeger

**Visitors:** Brianna Taggart, Chris Knutson

Motion by Council Member Carrigan, seconded by Council Member Copler and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 2/9/2021. Approve March Treasurers Report. Approve payment of the claims and payroll including check numbers 43453-43599 in the amount of \$5,943,555.61. Approve new bills written/to be written. **2021- 023**

**RESOLUTION NO. 2021 - 024  
FINAL APPROVAL OF 2020 WATER TANK REHABILITATION**

WHEREAS, the City of Brownton approves and accepts the work performed by the contractor, TMI Coatings, Inc., on the 2020 Water Tank Rehabilitation;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BROWNTON, MINNESOTA:

1. The work is accepted by the City of Brownton as recommended by the Project Engineer.
2. The warranty period on the completed work began on November 30, 2020 and shall expire on November 30, 2021.

Adopted by the council this 2nd day of March, 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 024**

**BE IT RESOLVED** by the City Council of Brownton, to approve Change Order #1 to decrease the total contract with Core & Main LP for the replacement of water meters by \$8,091.77. This would reduce the contract price from \$144,995.04 to \$136,903.77.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 025**

**BE IT RESOLVED** by the City Council of Brownton, to approve Final Pay Application #2, in the amount of \$5,880.03 to Core & Main LP. Payment breakdown: USDA Eligible (Storm Sewer, Water Main) - \$5,880.03

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

**2021 – 026**

**RESOLUTION NO. 2021 - 027  
FINAL APPROVAL OF WATER METER REPLACEMENTS**

WHEREAS, the City of Brownton approves and accepts the work performed by the contractor, Core & Main LP, on the Water Meter Replacements;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BROWNTON, MINNESOTA:

1. The work is accepted by the City of Brownton as recommended by the Project Engineer.
2. The warranty period on the completed work began on December 31, 2020 and shall expire on December 31, 2021.

Adopted by the council this 2nd day of March, 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was declared duly passed and adopted.

**2021 – 027**

**BE IT RESOLVED** by the City Council of Brownton, to approve Pay Application #7, in the amount of \$40,816.75 to KHC Construction. Payment breakdown: USDA Eligible (Storm Sewer, Water Main) - \$2,249.74; WIF Eligible (Sanitary Sewer) - \$38,567.01.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

**2021 – 028**

**BE IT RESOLVED** by the City Council of Brownton, to approve Change Order #2 for the addition of \$2,355.23 to KHC Construction for materials and installation of saddles at the chemical feed building by the WWTP.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was declared duly passed and adopted.

**2021 – 029**

BLD should get the rest of their 10-16 linings done and have the final pay application for the April meeting. Tom Madden will be taking over for Chris as the wastewater engineer and will make sure everything is completed properly. Electrical issues are still being addressed. We do have a temporary control panel in place now.

Public Works did not have a report. Draeger said they are helping with the WWTP project. The heat exchanger went out in section 3 of the community center. There were 2 quotes for replacement/repair from Foster Mechanical and Brian's Heating & Air.

**BE IT RESOLVED** by the City Council to accept the quote from Brian's Heating & Air for \$7,525.00 to replace the heat exchanger in section 3 in the community center.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Copley and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 030**

Chief Bauer had no report for the meeting.

**BE IT RESOLVED** by the City Council of Brownton, to approve amending ordinance #61 with ordinance #61A An *Ordinance Amending Ordinance No.61 Adopted on May 6, 1986, and Titled "An Ordinance Regulating Installation and Construction of Plumbing within the City of Brownton.*

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copley, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 031**

City Office hours were discussed.

**BE IT RESOLVED** by the City Council to approve the change of City Office hours to 8 a.m. – 4 p.m. Monday thru Friday starting Monday March 8<sup>th</sup>, 2021.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 032**

Ordinance #97 – Solar Power was discussed again. Council Member Copley talked about solar panels not in residential areas but to allow for them in commercial or industrial zoning within city limits. This will be addressed with the planning and zoning committee.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 4/6/2021

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Lori Cacka, City Clerk

43453	01/06/2021	MARK CACKA	monthly and chad	\$	77.57
43454	01/06/2021	CHAD DRAEGER	monthly and chad	\$	780.19
43455	01/06/2021	BARBARA MATHWIG	monthly and chad	\$	269.00
43456	01/06/2021	MARK STREICH	monthly and chad	\$	690.04
43457	01/06/2021	IRSEFT	Remittance Check	\$	457.87
43458	01/06/2021	STATE INCOME TAX	Remittance Check	\$	71.06
43459	01/06/2021	PERA	Remittance Check	\$	263.57
43460	01/08/2021	HENNEPIN COUNTY SHERIFF	Process Service	\$	80.00
43461	01/12/2021	KENNETH BAUER	bi-weekly 1/12/21	\$	1,013.69
43462	01/12/2021	LORI CACKA	bi-weekly 1/12/21	\$	1,338.86
43463	01/12/2021	CHAD DRAEGER	bi-weekly 1/12/21	\$	1,482.52
43464	01/12/2021	JESSICA FREDRICKSON	bi-weekly 1/12/21	\$	51.51
43465	01/12/2021	SPENCER GLAESER	bi-weekly 1/12/21	\$	1,363.73

43466	01/12/2021	JAMES HANSCH	bi-weekly 1/12/21	\$	113.48
43467	01/12/2021	DIANA KLABUNDE	bi-weekly 1/12/21	\$	663.78
43468	01/12/2021	KARL KOFORD	bi-weekly 1/12/21	\$	1,740.46
43469	01/12/2021	ISAAH STREICH	bi-weekly 1/12/21	\$	78.50
43470	01/12/2021	LARRY WARZECHA	bi-weekly 1/12/21	\$	51.51
43471	01/12/2021	IRSEFT	Remittance Check	\$	2,460.34
43472	01/12/2021	STATE INCOME TAX	Remittance Check	\$	520.44
43473	01/12/2021	PERA	Remittance Check	\$	1,897.84
43474	01/12/2021	ALEX AIR APPARATUS, INC.	compressor testing	\$	778.01
43475	01/12/2021	BLD SERVICES	Pay Application #3	\$	132,050.00
43476	01/12/2021	BLUE CROSS BLUE SHIELD	feb billing	\$	3,412.40
43477	01/12/2021	BOUND TREE MEDICAL, LLC	gloves	\$	20.29
43478	01/12/2021	CHAD DRAEGER	phone stipend	\$	60.00
43479	01/12/2021	CITY OF HUTCHINSON	2021 hauling permit	\$	100.00
43480	01/12/2021	CITY OF SHAKOPEE	21 metro drg task frc	\$	2,100.00
43481	01/12/2021	CORE & MAIN LP	1 1/2 water meter	\$	134,743.87
43482	01/12/2021	GLENCOE COOP ASS'N	dec billing	\$	1,031.50
43483	01/12/2021	GOPHER STATE ONE-CALL	locates	\$	12.15
43484	01/12/2021	HUTCHINSON UTIL.COMMISSION	billing	\$	20,365.01
43485	01/12/2021	JAMIE BAH	AV Gas	\$	14.93
43486	01/12/2021	JOHNSON CONTROLS	2021 monitoring	\$	477.23
43487	01/12/2021	KARL KOFORD	phone stipend	\$	60.00
43488	01/12/2021	KENNETH L. BAUER	phone stipend	\$	60.00
43489	01/12/2021	KHC CONSTRUCTION, INC	Pay App #5	\$	183,830.70
43490	01/12/2021	LORI COPLER	coloring books	\$	51.46
43491	01/12/2021	MC TREE SERVICES	south side of cemeter	\$	6,400.00
43492	01/12/2021	MENARDS HUTCHINSON	supplies	\$	127.08
43493	01/12/2021	MN DEPT OF REVENUE SALES	dec sales tax	\$	3,593.00
43494	01/12/2021	MN STATE FIRE CHIEFS ASS'N	2021 membership	\$	220.00
43495	01/12/2021	NORMAN SCHWARZE	phone stipend	\$	40.00
43496	01/12/2021	NORTHLAND TRUST SERVICES INC	2012A final payment	\$	111,320.00
43497	01/12/2021	ON TRAX TRUCK REPAIR	repairs	\$	561.38
43498	01/12/2021	PETTY CASH FUND	misc petty cash	\$	69.32
43499	01/12/2021	QUADE ELECTRIC INC	supplies	\$	155.83
43500	01/12/2021	RS FIBER COOP	bills	\$	674.06
43501	01/12/2021	SECURITY BANK & TRUST CO	dec billing	\$	31,156.76
43502	01/12/2021	SPENCER GLAESER	phone stipend	\$	20.00
43503	01/12/2021	ST MN OFFICE PIPELINE SAFETY	3rd qtr 2020	\$	26.34
43504	01/12/2021	STAR ENERGY SERVICES	set up account	\$	458.75
43505	01/12/2021	TITAN MACHINERY - SHAKOPEE	filters and supplies	\$	545.87
43506	01/12/2021	TMI COATINGS, INC	Pay App #3-Final	\$	8,495.00
43507	01/12/2021	TRI COUNTY WATER	jan billing	\$	22.61
43508	01/12/2021	US BANK	2018B prin/int	\$	90,635.11
43509	01/12/2021	UTILITY CONSULTANTS, INC.	11/25 12/3,10,17,23	\$	755.50
43510	01/12/2021	VOLUNTEER FIREFIGHTERS BENEFIT	29 firemen	\$	302.00

43511	01/12/2021	WEST CENTRAL SANITATION	dec billing	\$	3,840.14
43512	01/12/2021	XCEL ENERGY	jan billing	\$	51.66
43513	01/26/2021	LOGAN ANDERSON	Bi-weekly 1/26/21	\$	320.21
43514	01/26/2021	KENNETH BAUER	Bi-weekly 1/26/21	\$	556.73
43515	01/26/2021	LORI CACKA	Bi-weekly 1/26/21	\$	1,338.85
43516	01/26/2021	CHAD DRAEGER	Bi-weekly 1/26/21	\$	1,529.91
43517	01/26/2021	SPENCER GLAESER	Bi-weekly 1/26/21	\$	1,225.00
43518	01/26/2021	JAMES HANSCH	Bi-weekly 1/26/21	\$	56.74
43519	01/26/2021	DIANA KLABUNDE	Bi-weekly 1/26/21	\$	663.78
43520	01/26/2021	KARL KOFORD	Bi-weekly 1/26/21	\$	1,763.19
43521	01/26/2021	KENNETH PETERSON	Bi-weekly 1/26/21	\$	179.91
43522	01/26/2021	LARRY WARZECHA	Bi-weekly 1/26/21	\$	517.15
43523	01/26/2021	IRSEFT	Remittance Check	\$	2,513.04
43524	01/26/2021	STATE INCOME TAX	Remittance Check	\$	534.23
43525	01/26/2021	PERA	Remittance Check	\$	1,974.00
43526	01/27/2021	101 DEVELOPMENT RESOURCES, INC	2020 billing	\$	12,764.63
43527	01/27/2021	AL RONNGREN	sewer issue reimburs	\$	345.00
43528	01/27/2021	ASPEN MILLS	badges	\$	226.96
43529	01/27/2021	AUTO VALUE GLENCOE	shop light	\$	62.99
43530	01/27/2021	VOID	Void Check	\$	-
43531	01/27/2021	CITY OF BROWNTON	Dec billing	\$	8,428.31
43532	01/27/2021	CORE & MAIN LP	meter and flange kits	\$	1,521.68
43533	01/27/2021	DELTA DENTAL PLAN OF MINNE	Feb billing	\$	107.70
43534	01/27/2021	DREIER PLUMBING & DUCT FAB	Ronngren inspect	\$	70.00
43535	01/27/2021	GAVIN LAW OFFICE	Gen matters/prosec	\$	1,331.25
43536	01/27/2021	MCLEOD COOP POWER ASS'N	gas regulation station	\$	46.21
43537	01/27/2021	MENARDS HUTCHINSON	supplies	\$	-
43538	01/27/2021	MIDWEST MACHINERY CO	bearing and brush	\$	730.13
43539	01/27/2021	MN DNR ECO & WATER RESORCES	mpars water permit	\$	172.10
43540	01/27/2021	QUILL.COM	reissue for ck#43404	\$	145.99
43541	01/27/2021	RUNNING'S SUPPLY, INC.	supplies	\$	59.96
43542	01/27/2021	SECURITY BANK & TRUST	loan/bond payments	\$	748,992.55
43543	01/27/2021	SHORT ELLIOT HENDRICKSON, INC	2019 General Eng	\$	14,880.14
43544	01/27/2021	TITAN MACHINERY - SHAKOPEE	supplies	\$	147.98
43545	01/27/2021	TYLER TECHNOLOGIES, INC	pervasive software	\$	280.00
43546	01/27/2021	US BANK	2018A temp bd pyof	\$	4,241,241.13
43547	02/02/2021	MARK CACKA	Monthly	\$	88.66
43548	02/02/2021	BARBARA MATHWIG	Monthly	\$	366.57
43549	02/02/2021	MARK STREICH	Monthly	\$	690.04
43550	02/02/2021	IRSEFT	Remittance Check	\$	225.32
43551	02/02/2021	STATE INCOME TAX	Remittance Check	\$	21.74
43552	02/02/2021	PERA	Remittance Check	\$	112.82
43553	02/09/2021	LOGAN ANDERSON	Bi-weekly Feb 9 2021	\$	330.93
43554	02/09/2021	KENNETH BAUER	Bi-weekly Feb 9 2021	\$	610.07
43555	02/09/2021	LORI CACKA	Bi-weekly Feb 9 2021	\$	1,338.86

43556	02/09/2021	CHAD DRAEGER	Bi-weekly Feb 9 2021	\$	1,719.49
43557	02/09/2021	SPENCER GLAESER	Bi-weekly Feb 9 2021	\$	1,114.93
43558	02/09/2021	DIANA KLABUNDE	Bi-weekly Feb 9 2021	\$	663.78
43559	02/09/2021	KARL KOFORD	Bi-weekly Feb 9 2021	\$	1,478.14
43560	02/09/2021	LARRY WARZECHA	Bi-weekly Feb 9 2021	\$	587.63
43561	02/09/2021	IRSEFT	Remittance Check	\$	2,530.67
43562	02/09/2021	STATE INCOME TAX	Remittance Check	\$	522.62
43563	02/09/2021	PERA	Remittance Check	\$	1,871.77
43564	02/09/2021	ALLINA HEALTH SYSTEM	education	\$	404.85
43565	02/09/2021	BLUE CROSS BLUE SHIELD	march billing	\$	3,412.40
43566	02/09/2021	BOUND TREE MEDICAL, LLC	gloves	\$	38.68
43567	02/09/2021	BRANDON MATHEWS	snow removal-dg	\$	400.00
43568	02/09/2021	CHAD DRAEGER	jan phone stipend	\$	60.00
43569	02/09/2021	CHASE CARD SERVICES	jan billing	\$	213.01
43570	02/09/2021	CORE & MAIN LP	trimble for meters	\$	3,127.39
43571	02/09/2021	FRANKLIN PRINTING	trespass notices	\$	66.40
43572	02/09/2021	GALLS	equipment/baton	\$	158.98
43573	02/09/2021	GLENCOE COOP ASS'N	jan billing	\$	861.31
43574	02/09/2021	GULF STATES DISTRIBUTORS	ammo	\$	2,786.00
43575	02/09/2021	HJERPE CONTRACTING, INC.	replace 2 curb stops	\$	2,862.52
43576	02/09/2021	HUTCHINSON UTIL.COMMISSION	Jan billing	\$	21,847.92
43577	02/09/2021	JADEN KATZENMEYER	snow removal-dg	\$	400.00
43578	02/09/2021	JESSE MESSNER	supplies	\$	32.01
43579	02/09/2021	JLR GARAGE DOOR SERVICE INC	adjust track at wwtp	\$	125.00
43580	02/09/2021	KARL KOFORD	jan phone stipend	\$	60.00
43581	02/09/2021	KENNETH L. BAUER	jan phone stipend	\$	60.00
43582	02/09/2021	LEAGUE OF MN CITIES	safety training	\$	300.00
43583	02/09/2021	MCLEOD PUBLISHING INC.	jan billing	\$	699.39
43584	02/09/2021	MIKOLICHEK PLUMBING & HEATING	city meter installs	\$	3,041.00
43585	02/09/2021	MN CHIEFS OF POLICE ASS'N	2021 Membership	\$	218.00
43586	02/09/2021	MN MUNICIPAL UTILITIES ASS'N	2021 Member Dues	\$	939.00
43587	02/09/2021	MN PUBLIC FACILITIES AUTHORITY	GO Bond-ww	\$	2,105.00
43588	02/09/2021	NORMAN SCHWARZE	jan phone stipend	\$	40.00
43589	02/09/2021	QUADE ELECTRIC INC	supplies	\$	1,000.78
43590	02/09/2021	REGIONS CORPORATE TRUST SERVIC	Elect Rev Bond pymt	\$	41,060.00
43591	02/09/2021	RELIANCE STANDARD LIFE INS CO	12/1/20-2/28/21	\$	57.00
43592	02/09/2021	RS FIBER COOP	feb billing	\$	674.36
43593	02/09/2021	SECURITY BANK & TRUST CO	jan billing	\$	35,271.56
43594	02/09/2021	SPENCER GLAESER	jan phone stipend	\$	20.00
43595	02/09/2021	TRI COUNTY WATER	rental	\$	28.61
43596	02/09/2021	UNITED FARMERS COOPERATION	trans 12/1-1/1	\$	3,632.40
43597	02/09/2021	UTILITY CONSULTANTS, INC.	12/30,1/7,14,21	\$	579.20
43598	02/09/2021	WEST CENTRAL SANITATION	jan billing	\$	3,816.29
43599	02/09/2021	XCEL ENERGY	feb billing	\$	51.14
				\$	5,943,555.61

