

**Council Present:** Norman Schwarze, Curt Carrigan, Doug Block, Jesse Messner, Lori Copler

**Staff Present:** Lori Cacka, Chad Draeger, Ken Bauer

**Visitors:** Brianna Taggart, Chris Knutson

Motion by Council Member Block, seconded by Council Member Messner and carried to approve the consent agenda as follows: Approve minutes of the regular on 1/5/2021. Approve February Treasurers Report. Approve payment of the claims and payroll including check numbers 43341-43452 in the amount of \$978,784.37. Approve new bills written/to be written. **2021– 018**

Pay Application #2 to Core & Main is going to be held until the final pay application in March.

**BE IT RESOLVED** by the City Council of Brownton, to approve Pay Application #6, in the amount of \$265,489.18 to KHC Construction, Inc. Payment breakdown: USDA Eligible (Storm Sewer, Water Main) - \$; WIF Eligible (Sanitary Sewer) - \$ **need split**

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 016**

The mixers are in for the WWTP project but they are 480v and not 240v. We can send them back with a long lead time to get the new ones or try to make the other ones work. More information is needed on total costs for the project and for the City. They are also looking at getting a 3 week extension on completion date.

**BE IT RESOLVED** by the City Council of Brownton, to approve Pay Application #4 in the amount \$33,102.75 to BLD Services, LLC. Payment breakdown: WIF Eligible (Sanitary Sewer) - \$33,102.75

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Block, seconded by Council Member Messner and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 017**

Public Works has been busy with the WWTP project. Chad will get quotes for seal coating in the next couple months. The street light poles on mainstreet will need to be replaced in the future.

Chief Bauer handed out their year-end report. Things are running pretty smooth right now. They have training coming up. The new squad is being built and is about 2 months out.

Lutheran Social Services Site Use Agreement was discussed.

**BE IT RESOLVED** by the Brownton City Council to enter into the LSS Site Use Agreement for 2021 and to authorize the signature thereof.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 019**

Updated official zoning map was submitted for approval.

**BE IT RESOLVED** by the City Council of Brownton, to approve the City of Brownton Official Zoning Map as presented and shall supersede the prior Official Zoning Map.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copley, seconded by Council Member Messner and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 020**

Jesse brought up Zoning Article XV (R-1 Residential District) Section 15.06. This will be sent to the Planning Commission to look at.

RFP for residential solid waste collection and disposal services was presented by the Clerk. The current contract ends on 5/30/21. The Clerk was instructed to send out requests.

**BE IT RESOLVED** by the City Council of Brownton, to accept the aerial photo proposal as submitted by McLeod County GIS which will be performed in 2022. This will be billed as cost per population with the County contributing 50% of the overall cost.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copley, seconded by Council Member Messner and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 021**

Ordinance #97 Solar Energy Ordinance was introduced. Council discussed the pros and cons of having solar panels in the yards of residents. It was suggested that building permits will be required for all. This was sent to the Planning Commission.

Adding a better defined Dangerous Dog Ordinance was discussed. The Chief and Clerk will be working on this in the next couple of months.

**BE IT RESOLVED** by the City Council to grant the requested On-Sale Liquor License to the Brownton Baseball Association for calendar year 2021.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Block and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 - 022**

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 3/2/2021

---

Lori Cacka, City Clerk

43341	12/04/2020	AUTO VALUE GLENCOE	filters	\$	269.60
43342	12/04/2020	BAUER & CO	shelter for generator	\$	3,500.00
43343	12/04/2020	BLD SERVICES	pay app #2	\$	353,401.42
43344	12/04/2020	BRIAN'S HEATING & AIR	pumphouse	\$	401.98
43345	12/04/2020	BROWNTON FIRE RELIEF ASS'N	state aid	\$	14,846.35
43346	12/04/2020	CENTRAL HYDRAULICS	sweeper	\$	13.09
43347	12/04/2020	CHAD DRAEGER	nov phone stipend	\$	60.00
43348	12/04/2020	CHASE CARD SERVICES	nov billing	\$	1,994.06

43349	12/04/2020	CITY OF HUTCHINSON	10/29/20 biosolids	\$	1,630.55
43350	12/04/2020	DELTA DENTAL PLAN OF MINNESOTA	dec billing	\$	107.70
43351	12/04/2020	GAVIN LAW OFFICE	general matters	\$	293.75
43352	12/04/2020	GOPHER STATE ONE-CALL	nov tickets	\$	13.50
43353	12/04/2020	HJERPE CONTRACTING, INC.	box top section-water	\$	107.11
43354	12/04/2020	KARL KOFORD	nov phone stipend	\$	60.00
43355	12/04/2020	KEMSKE	check printer	\$	329.75
43356	12/04/2020	KENNETH L. BAUER	supplies	\$	190.91
43357	12/04/2020	KHC CONSTRUCTION, INC	pay app #4	\$	340,586.78
43358	12/04/2020	KRANZ LAWN & POWER	mulch kit	\$	507.00
43359	12/04/2020	MCLEOD COUNTY AUDITOR-TREAS	assess/maint fees 2020	\$	4,168.50
43360	12/04/2020	MN DEPT OF HEALTH	4th qtr	\$	784.00
43361	12/04/2020	MR PAVING AND EXCAVATING, INC	final pay app	\$	9,756.67
43362	12/04/2020	NORMAN SCHWARZE	nov phone stipend	\$	40.00
43363	12/04/2020	SECURITY BANK & TRUST	CIP rebate	\$	1,150.00
43364	12/04/2020	SHORT ELLIOT HENDRICKSON, INC	billing	\$	23,545.15
43365	12/04/2020	SPENCER GLAESER	nov phone stipend	\$	20.00
43366	12/04/2020	STREICHER'S	uniform	\$	54.99
43367	12/04/2020	UNITED FARMERS COOPERATION	10/1-11/1 transportation	\$	2,174.40
43368	12/04/2020	VICTOR'S PC SOLUTION	wifi extender	\$	151.94
43369	12/14/2020	MARK CACKA	Fire Department-annually	\$	554.10
43370	12/14/2020	LORI COPLER	Fire Department-annually	\$	1,154.37
43371	12/14/2020	CHRISTOPHER HANSCH	Fire Department-annually	\$	1,108.20
43372	12/14/2020	SHANNON JERABEK	Fire Department-annually	\$	480.22
43373	12/14/2020	LANCE MATHENY	Fire Department-annually	\$	480.22
43374	12/14/2020	JESSE MESSNER	Fire Department-annually	\$	669.54
43375	12/14/2020	IRSEFT	Remittance Check	\$	736.70
43376	12/15/2020	KENNETH BAUER	Bi-weekly 12/15/2020	\$	759.06
43377	12/15/2020	LORI CACKA	Bi-weekly 12/15/2020	\$	1,287.92
43378	12/15/2020	CHAD DRAEGER	Bi-weekly 12/15/2020	\$	1,477.55
43379	12/15/2020	SPENCER GLAESER	Bi-weekly 12/15/2020	\$	1,292.29
43380	12/15/2020	DIANA KLABUNDE	Bi-weekly 12/15/2020	\$	660.85
43381	12/15/2020	KARL KOFORD	Bi-weekly 12/15/2020	\$	1,520.24
43382	12/15/2020	LARRY WARZECHA	Bi-weekly 12/15/2020	\$	408.04
43383	12/15/2020	IRSEFT	Remittance Check	\$	2,361.72
43384	12/15/2020	STATE INCOME TAX	Remittance Check	\$	493.81
43385	12/15/2020	PERA	Remittance Check	\$	1,794.95
43386	12/15/2020	ADVANCED FIRST AID INC.	aed for comm center	\$	1,900.00
43387	12/15/2020	B & B TRANSFORMERS, INC.	electric loop/dg	\$	5,995.00
43388	12/15/2020	VOID	Void Check	\$	-
43389	12/15/2020	BLUE CROSS BLUE SHIELD	jan billing	\$	3,412.40
43390	12/15/2020	VOID	Void Check	\$	-
43391	12/15/2020	CITY OF BROWNTON	nov bills	\$	6,227.12
43392	12/15/2020	CLARENCE GJERSTAD	refund	\$	21.82
43393	12/15/2020	CREEKSIDE SOILS	2020 fall compost clean out	\$	1,966.25

43394	12/15/2020	DAN SALAS	bills	\$	239.00
43395	12/15/2020	GLENCOE COOP ASS'N	nov billing	\$	732.09
43396	12/15/2020	HAWKINS, INC	chemical	\$	5,091.66
43397	12/15/2020	HUTCHINSON UTIL.COMMISSION	dec billing	\$	13,812.02
43398	12/15/2020	ITL PATCH COMPANY, INC	patches	\$	215.00
43399	12/15/2020	MCLEOD COOP POWER ASS'N	gas reg station	\$	42.86
43400	12/15/2020	MCLEOD COUNTY HHW	electronic recycling	\$	575.00
43401	12/15/2020	MCLEOD PUBLISHING INC.	Oct billing	\$	293.63
43402	12/15/2020	MN DEPT OF REVENUE SALES	nov sales tax	\$	3,600.00
43403	12/15/2020	NORMAN SCHWARZE	install cost	\$	100.00
43404	12/15/2020	QUILL.COM	dep tickets and rec books	\$	145.99
43405	12/15/2020	RS FIBER COOP	nov billing	\$	673.25
43406	12/15/2020	SECURITY BANK & TRUST CO	Nov billing	\$	29,055.16
43407	12/15/2020	TRI COUNTY WATER	nov billing	\$	28.61
43408	12/15/2020	UTILITY CONSULTANTS, INC.	10/29, 11/5, 12, 19	\$	666.35
43409	12/15/2020	VICTOR'S PC SOLUTION	wifi extender	\$	1,748.78
43410	12/15/2020	WEST CENTRAL SANITATION	nov billing	\$	3,825.22
43411	12/15/2020	XCEL ENERGY	billing	\$	48.35
43412	12/28/2020	DOUGLAS BLOCK	Council-semi annually	\$	784.97
43413	12/28/2020	CURT CARRIGAN	Council-semi annually	\$	674.15
43414	12/28/2020	LORI COPLER	Council-semi annually	\$	618.74
43415	12/28/2020	JESSE MESSNER	Council-semi annually	\$	711.09
43416	12/28/2020	NORMAN SCHWARZE	Council-semi annually	\$	932.73
43417	12/24/2020	IRSEFT	Remittance Check	\$	616.64
43418	12/29/2020	KENNETH BAUER	Bi-weekly 12/29/20	\$	1,024.67
43419	12/29/2020	LORI CACKA	Bi-weekly 12/29/20	\$	1,287.92
43420	12/29/2020	CHAD DRAEGER	Bi-weekly 12/29/20	\$	1,918.02
43421	12/29/2020	SPENCER GLAESER	Bi-weekly 12/29/20	\$	1,121.34
43422	12/29/2020	JAMES HANSCH	Bi-weekly 12/29/20	\$	-
43423	12/29/2020	DIANA KLABUNDE	Bi-weekly 12/29/20	\$	628.06
43424	12/29/2020	KARL KOFORD	Bi-weekly 12/29/20	\$	1,680.88
43425	12/29/2020	ISAIAH STREICH	Bi-weekly 12/29/20	\$	318.61
43426	12/28/2020	IRSEFT	Remittance Check	\$	2,612.37
43427	12/28/2020	STATE INCOME TAX	Remittance Check	\$	533.59
43428	12/28/2020	PERA	Remittance Check	\$	1,901.12
43429	12/28/2020	AUTO VALUE GLENCOE	supplies	\$	80.37
43430	12/28/2020	B & C PLUMBING AND HEATING	meter install	\$	50.00
43431	12/28/2020	BARR ENGINEERING	DG substation work	\$	1,600.00
43432	12/28/2020	BORDER STATES ELECTRIC SUPPLY	DG wire	\$	46,595.37
43433	12/28/2020	BRADLEY SECURITY LLC	fix doors	\$	550.00
43434	12/28/2020	CHASE CARD SERVICES	dec billing	\$	343.14
43435	12/28/2020	CURRENT COMPASS	xcel energy buyout-DG	\$	1,012.50
43436	12/28/2020	DELTA DENTAL PLAN OF MINNESOTA	jan bill	\$	107.70
43437	12/28/2020	HJERPE CONTRACTING, INC.	2 curb stops	\$	2,357.36
43438	12/28/2020	HUTCHINSON UTIL.COMMISSION	3 phase meters	\$	9,540.00

43439	12/28/2020	KEMSKE	perferated paper	\$	45.98
43440	12/28/2020	KRIS ENGINEERING, INC	cutting edges	\$	624.20
43441	12/28/2020	LORI CACKA	pick up meters	\$	112.70
43442	12/28/2020	MENARDS HUTCHINSON	supplies	\$	476.56
43443	12/28/2020	MN DEPT OF COMMERCE	3rd qtr 2021 indirect	\$	48.23
43444	12/28/2020	NEUBARTH LANDSSCAPING	trim/grinding rental	\$	11,243.75
43445	12/28/2020	RANDY JUST	stump removal	\$	570.00
43446	12/28/2020	RICHARD KUTTNER	refund on 2018 project	\$	212.03
43447	12/28/2020	RUNNING'S SUPPLY, INC.	ice bit	\$	96.91
43448	12/28/2020	SHORT ELLIOT HENDRICKSON, INC	Projects	\$	24,610.17
43449	12/28/2020	ST PAUL STAMP WORKS INC	dog/cat tags	\$	161.39
43450	12/28/2020	STREICHER'S	holster	\$	50.99
43451	12/28/2020	UNITED FARMERS COOPERATION	11/1-12/1 trans fee	\$	2,332.80
43452	12/28/2020	UTILITY LOGIC	co2 sensors	\$	<u>782.78</u>
				\$	978,784.37