

**Council Present:** Norman Schwarze, Curt Carrigan, Lori Copler, Doug Block, Jesse Messner

**Staff Present:** Ken Bauer, Lori Cacka, Chad Draeger

**Visitors:** Brianna Taggart, John Rodeberg

Mayor Schwarze called the meeting to order.

Dave Wendlandt gave a final update on the summer rec program. They had almost 50 kids. They didn't do a scrimmage before a Bruins game this year with the lack of kids in that age group. Pickleball was added and seemed to be a big hit. There was no busing this year but would maybe like to travel for 1 game next year. Thank you for all that the directors and helpers on another great summer rec season.

Motion by Council Member Block, seconded by Council Member Carrigan and carried to approve the consent agenda as follows: Approve minutes of the regular on 7/6/2021. Approve August Treasurers Report. Approve payment of the claims and payroll including check numbers 43943-44007, 48-53, 800047-800057 in the amount of \$222,898.13. Approve new bills written/to be written. **2021- 065**

SEH updated Council on the KHC water & wastewater improvement project and change orders for BLD and Core & Main. There are 3 punch list items that need to be addressed. They include replacing an electric breaker, landscaping and repairing/replacing the sampler door that was damaged by KHC. All other punch list items are complete.

**BE IT RESOLVED** by the City Council of Brownton, to approve final pay application #10 in the amount of \$14,061.89 to KHC Construction, Inc. with the stipulation we withhold the payment until all items are completed to our satisfaction. Payment breakdown: USDA Eligible (Storm Sewer, Water Main) - \$775.06; WIF Eligible (Sanitary Sewer) - \$13,286.83. **THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 - 061**

**RESOLUTION NO. 2021 - 062**  
**FINAL APPROVAL OF WASTEWATER & WATER SYSTEMS IMPROVEMENTS PROJECT**

WHEREAS, the City of Brownton approves and accepts the work performed by the contractor, KHC Construction, Inc, on the Water & Wastewater Improvement project;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BROWNTON, MINNESOTA:

1. The work is accepted by the City of Brownton as recommended by the Project Engineer.
2. The warranty period on the completed work began on April 9, 2021 and shall expire on April 9, 2022.

Adopted by the council this 3rd day of August, 2021.

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Mayor

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City Clerk

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Block, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 062**

**BE IT RESOLVED** by the City Council of Brownton, to re-approve Change Order #1 for Core & Main LP to increase the substantial completion date from December 31, 2020 to March 7, 2021.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 063**

**BE IT RESOLVED** by the City Council of Brownton, to re-approve Change Order #1 for BLD Services, LLC to increase the substantial completion date from April 1, 2021 to May 19, 2021.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Block, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 064**

Public Works submitted their report-seal coating, trimming trees will be worked on in the coming weeks. Lift station control panels are installed and working good. They continue to work on getting the east building cleaned out.

Chief Bauer reported Brownton Days went really well. Some vandalism on the east building again.

Performance evaluation form-tabled from June-Council agreed that we are a small enough town and if something goes wrong it would be addressed at that time.

Truck purchase-tabled from July-a 1 ton pickup was brought up. Options on a truck were discussed such as extended cab, power windows and locks and a camera. Storage is a concern as we have limited space. It was brought up to get a 1 ton truck, a dump trailer and put money toward a bigger shed at the plant. Get new quote on the additional stuff. It would need lights and a back rack and radio, which we have.

**BE IT RESOLVED** by the City Council of Brownton, to approve the 3.2 Malt Liquor License for the Brownton Lions for Monday, August 9, 2021 at the Brownton Community Center.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Block, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 066**

**BE IT RESOLVED** by the Brownton City Council to waive the provisions in Section 2 of Ordinance # 49, “An Ordinance Prohibiting the Consumption of Intoxicating Liquor and Non-Intoxicating Liquor within the City of Brownton” on Friday August 13, 2021.

**BE IT FURTHER RESOLVED** that this waiver pertains to the following locations: Fourth Avenue North between Division Street and Second Street North to accommodate the Minn-e Rods on Main Street.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all present voting in favor thereof, motion carried. **2021 – 067**

**BE IT RESOLVED** by the City Council of Brownton, to approve the 3.2 Malt Liquor License for Central Minnesota Sportsman Chapter of CPA for Saturday, September 25, 2021 at the Brownton Area Civic Center.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Block, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 068**

**BE IT RESOLVED** by the City Council to approve the gambling application for exempt permit for Central MN Sportsman’s Alliance on September 25, 2021 at the Brownton Area Civic Center.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copler, seconded by Council Member Messner and with all voting in favor resolution was declared duly passed and adopted. **2021 – 069**

**BE IT RESOLVED** by the City Council to approve the hiring of Evan Battcher as custodian for the Community Center and Civic Center with a starting pay at \$12/hour.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all voting in favor resolution was declared duly passed and adopted.

**2021 – 070**

The preliminary budget will be set at 6%. The Brownton Lions donated money for the purchase of a set of bleachers for Brownton Days. It was talked about to buy some more in the future. Building permits were talked about.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 9/7/2021

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Lori Cacka, City Clerk

<b>Check:</b>	<b>Date:</b>	<b>Paid To:</b>	<b>Purpose:</b>	<b>Amount:</b>
48	07/13/2021	CHASE CARD SERVICES	june billing	\$ 402.63
49	07/13/2021	DELTA DENTAL PLAN OF MINNESOTA	july billing	\$ 107.70
50	07/13/2021	FURTHER	hsa part fee/yearly fee	\$ 180.00
51	07/13/2021	HEALTH PARTNERS	august billing	\$ 3,541.49
52	07/13/2021	MN DEPT OF REVENUE SALES	june sales tax	\$ 3,610.00
53	07/15/2021	RELIANCE STANDARD LIFE INS CO	pyment	\$ 57.00
43949	07/13/2021	KENNETH BAUER	Bi-weekly 7/13/21	\$ 722.52
43950	07/13/2021	LORI CACKA	Bi-weekly 7/13/21	\$ 1,288.38
43951	07/13/2021	CHAD DRAEGER	Bi-weekly 7/13/21	\$ 1,459.82
43952	07/13/2021	SPENCER GLAESER	Bi-weekly 7/13/21	\$ 1,106.83
43953	07/13/2021	DIANA KLABUNDE	Bi-weekly 7/13/21	\$ 675.84
43954	07/13/2021	KARL KOFORD	Bi-weekly 7/13/21	\$ 1,490.87
43955	07/13/2021	LARRY WARZECHA	Bi-weekly 7/13/21	\$ 443.16
43956	07/13/2021	BORDER STATES ELECTRIC SUPPLY	meter socket	\$ 361.52
43957	07/13/2021	CHAD DRAEGER	june phone stipend	\$ 60.00
43958	07/13/2021	VOID	Void Check	\$ -
43959	07/13/2021	CITY OF BROWNTON	june bills	\$ 3,502.64
43960	07/13/2021	CLARKE MOSQUITO MGMT, INC.	2 of 3 invoice	\$ 1,240.00
43961	07/13/2021	D. ERVASTI SALES CO, LLC	clay for baseball mound	\$ 717.60
43962	07/13/2021	DIANA KLABUNDE	mcfoa conf	\$ 364.39
43963	07/13/2021	DOUG BLOCK	RS Fiber meeting mileage	\$ 16.50
43964	07/13/2021	EMERGENCY AUTOMOTIVE TECH	push bumper	\$ 455.46
43965	07/13/2021	GAVIN JANSSEN STABENOW & MOLDA	june billings	\$ 531.25
43966	07/13/2021	GLENCOE COOP ASS'N	fuel	\$ 959.51
43967	07/13/2021	GOPHER STATE ONE-CALL	march billing	\$ 14.85
43968	07/13/2021	HANSON & VASEK CONSTRUCTION	curb/gutter 227 3rd ave s	\$ 1,450.00
43969	07/13/2021	HAWKINS, INC	chemical	\$ 6,560.21
43970	07/13/2021	HEARTLAND AG SYSTEMS	couplers for bulk water	\$ 76.55

43971	07/13/2021	HJERPE CONTRACTING, INC.	hydrant valve box	\$	70.87
43972	07/13/2021	HUTCHINSON UTIL.COMMISSION	june billing	\$	2,961.81
43973	07/13/2021	JAMIE JASZCAK	freezer rebate	\$	25.00
43974	07/13/2021	JAY MALONE MOTORS	new floor mats	\$	109.95
43975	07/13/2021	JESSE SPAUDE	haul gravel	\$	744.00
43976	07/13/2021	KARL KOFORD	june phone stipend	\$	60.00
43977	07/13/2021	KENNETH L. BAUER	june phone stipend	\$	60.00
43978	07/13/2021	LEAGUE OF MN CITIES	adding scoreboard ins	\$	153.00
43979	07/13/2021	MACQUEEN EQUIPMENT, INC.	face sheilds	\$	1,270.79
43980	07/13/2021	MCLEOD COOPERATIVE POWER ASS'N	june billing	\$	41.60
43981	07/13/2021	MCLEOD PUBLISHING INC.	june billing	\$	39.25
43982	07/13/2021	MINI BIFF INC.	city park/sb/civic	\$	247.86
43983	07/13/2021	MN PUBLIC FACILITIES AUTHORITY	loan pymt	\$	42,105.00
43984	07/13/2021	MUNICIPAL EMERGENCY SERVICES	reissue ck #43881	\$	1,475.00
43985	07/13/2021	NORMAN SCHWARZE	june phone stipend	\$	40.00
43986	07/13/2021	VOID	Void Check	\$	-
43987	07/13/2021	OBERLOH & OBERLOH, LTD	2020 audit	\$	13,500.00
43988	07/13/2021	RS FIBER COOP	june billing	\$	712.67
43989	07/13/2021	SECURITY BANK & TRUST	loan payments	\$	25,086.00
43990	07/13/2021	SECURITY BANK & TRUST CO	june billing	\$	44,338.96
43991	07/13/2021	SPENCER GLAESER	june phone stipend	\$	20.00
43992	07/13/2021	TRI COUNTY WATER	june billing	\$	29.36
43993	07/13/2021	UNITED FARMERS COOPERATION	trans costs	\$	4,248.90
43994	07/13/2021	US BANK	loan payments	\$	20,181.25
43995	07/13/2021	US BANK	RS Fiber loan 2020B	\$	9,553.03
43996	07/13/2021	UTILITY CONSULTANTS, INC.	5/13,20,27 6/3,10,17	\$	1,125.70
43997	07/13/2021	VICTOR'S PC SOLUTION	Windows problems	\$	875.15
43998	07/13/2021	WEST CENTRAL SANITATION	june billing	\$	3,834.20
43999	07/13/2021	WOLFCOM ENTERPRISES	ann sevice maint-cams	\$	720.00
44000	07/13/2021	XCEL ENERGY	june billing	\$	52.83
44001	07/27/2021	KENNETH BAUER	Bi-weekly 7/26/21	\$	766.64
44002	07/27/2021	LORI CACKA	Bi-weekly 7/26/21	\$	1,288.38
44003	07/27/2021	CHAD DRAEGER	Bi-weekly 7/26/21	\$	1,590.15
44004	07/27/2021	SPENCER GLAESER	Bi-weekly 7/26/21	\$	1,136.86
44005	07/27/2021	DIANA KLABUNDE	Bi-weekly 7/26/21	\$	675.85
44006	07/27/2021	KARL KOFORD	Bi-weekly 7/26/21	\$	1,538.09
44007	07/27/2021	LARRY WARZECHA	Bi-weekly 7/26/21	\$	634.63
800047	07/02/2021	IRSEFT	Remittance Check	\$	378.12
800048	07/02/2021	STATE INCOME TAX	Remittance Check	\$	36.46
800049	07/02/2021	PERA	Remittance Check	\$	126.00
800050	07/13/2021	IRSEFT	Remittance Check	\$	2,200.86
800051	07/13/2021	STATE INCOME TAX	Remittance Check	\$	462.14
800052	07/13/2021	PERA	Remittance Check	\$	1,778.26
800053	07/13/2021	HSA EFT	Remittance Check	\$	217.00
800054	07/27/2021	IRSEFT	Remittance Check	\$	2,389.49

800055	07/27/2021	STATE INCOME TAX	Remittance Check	\$	500.71
800056	07/27/2021	PERA	Remittance Check	\$	1,882.59
800057	07/27/2021	HSA EFT	Remittance Check	\$	217.00
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				\$	222,898.13