**Brownton City Council Meeting**

**October 5, 2021**

**7:00 p.m.**

**Council Present**: Norman Schwarze, Curt Carrigan, Lori Copler, Doug Block, Jesse Messner

**Staff Present**: Ken Bauer, Lori Cacka, Chad Draeger

**Visitors**: Shonda and Kyle Nelson

Mayor Schwarze called the meeting to order.

Resident Shonda Nelson talked about her fence. She had pictures to show Council what it will look like when it’s completed. A licensed contractor helped to install the 4x4 posts. Pallets are green treated but wouldn’t probably be stained until next year and are made out of pine.

Motion by Council Member Carrigan, seconded by Council Member Messner and carried to approve the consent agenda as follows: Approve minutes of the regular on 9/7/2021. Approve October Treasurers Report. Approve payment of the claims and payroll including check numbers 44099-44206, 59-64, 800070-800087 in the amount of $173,131.64. Approve new bills written/to be written. **2021– 077**

Public Works Supervisor Draeger reported they have been tree trimming and street sweeping. MPCA was out for an inspection last week. Maguire Iron is coming out to clean the inside of the water tower yet this fall. TMI will be out the same time to fix the leak at the tower that is still under warranty. Mear Electric is working to get the part for the transformer for the well house by the water tower.

Chief Bauer reported things are running pretty smooth right now. We have a couple civil matters going. He is also going to issue blight again on a property in town that hasn’t been mowed in months.

The electric rate study quotes tabled from last month were discussed. The Clerk and Council Member Carrigan talked about increasing rates on the base rate or kw/h. It was discussed with the rest of council and it was decided to raise the base rate now and look at raising the kw/h in January.

**BE IT RESOLVED** by the City Council of Brownton, to approve an increase in the base rate for electric from $7 to $8 per month.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Block and with all members present voting in favor thereof, said resolution was declared duly passed and adopted**. 2021 – 078**

The asbestos report has come back and we sent out a request for bids on demolition to 3 companies. We asked that we get the bids back by October 15th.

Cemetery Rules & Regulations were handed out for Council review. They agreed it seemed to be adequate.

**BE IT RESOLVED** by the City Council of Brownton, to approve the Oak Grove Cemetery Rules and Regulations as presented.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Block, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was declared duly passed and adopted**. 2021 – 079**

DDA Human Resources, Inc. classification and compensation study is being worked on. They compiled a list of same/similar cities to compare with and are waiting to hear back from some of them yet. We hope to have something for final review by the November meeting.

Brownton American Legion liquor license was approved.

**BE IT RESOLVED** by the City Council of Brownton, to approve the Liquor License for the Edward Ewald American Legion Post #143 for Friday, November 19, 2021 at the Community Center.

**The foregoing resolution** was introduced and moved for adoption by Council Member Block, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was declared duly passed and adopted.  **2021-080**

A walking path to the DG was brought up. Council Member Copler will check with the county on this. Building permit report was submitted and the Clerk will work on collecting payment from an evaluation based permit where the resident hasn’t paid. Available dates for a meeting in December was discussed. The next meeting will be pushed back to November 9th to allow the clerk more time to prepare.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 11/9/2021

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 Lori Cacka, City Clerk

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| --- | --- | --- | --- | --- |
| 59 | 09/07/2021 | CHASE CARD SERVICES | august bills |  $ 655.13  |
| 60 | 09/07/2021 | DELTA DENTAL PLAN OF MINNESOTA | sept billing |  $ 107.70  |
| 61 | 09/21/2021 | DELTA DENTAL PLAN OF MINNESOTA | oct billing |  $ 107.70  |
| 62 | 09/21/2021 | FURTHER | sept part fee |  $ 15.00  |
| 63 | 09/21/2021 | HEALTH PARTNERS | Oct billing |  $ 3,541.49  |
| 64 | 10/05/2021 | CHASE CARD SERVICES | sept billing |  $ 2,028.24  |
| 44099 | 09/07/2021 | EVAN BATTCHER | Monthly-August |  $ 105.28  |
| 44100 | 09/07/2021 | DUANE BECKER | Monthly-August |  $ 257.64  |
| 44101 | 09/07/2021 | LUVERNE BECKER | Monthly-August |  $ 238.04  |
| 44102 | 09/07/2021 | BARBARA MATHWIG | Monthly-August |  $ 171.42  |
| 44103 | 09/07/2021 | KAREN SCHRADER | Monthly-August |  $ 263.26  |
| 44104 | 09/07/2021 | MARK STREICH | Monthly-August |  $ 731.19  |
| 44105 | 09/07/2021 | KENNETH BAUER | Bi-weekly 9/7/21 |  $ 834.01  |
| 44106 | 09/07/2021 | LORI CACKA | Bi-weekly 9/7/21 |  $ 1,288.38  |
| 44107 | 09/07/2021 | CHAD DRAEGER | Bi-weekly 9/7/21 |  $ 1,602.01  |
| 44108 | 09/07/2021 | SPENCER GLAESER | Bi-weekly 9/7/21 |  $ 1,216.91  |
| 44109 | 09/07/2021 | DIANA KLABUNDE | Bi-weekly 9/7/21 |  $ 675.86  |
| 44110 | 09/07/2021 | KARL KOFORD | Bi-weekly 9/7/21 |  $ 1,466.40  |
| 44111 | 09/07/2021 | LARRY WARZECHA | Bi-weekly 9/7/21 |  $ 334.51  |
| 44112 | 09/07/2021 | CARS ON PATROL SHOP LLC | new squad |  $ 8,573.94  |
| 44113 | 09/07/2021 | CHAD DRAEGER | mileage |  $ 210.64  |
| 44114 | 09/07/2021 | DAN SALAS | oil/tire repair |  $ 25.00  |
| 44115 | 09/07/2021 | GLENCOE COOP ASS'N | august billing |  $ 1,089.54  |
| 44116 | 09/07/2021 | GOPHER STATE ONE-CALL | 6 tickets |  $ 8.10  |
| 44117 | 09/07/2021 | HAWKINS, INC | alum |  $ 1,022.14  |
| 44118 | 09/07/2021 | HILLYARD HUTCHINSON | mop heads |  $ 42.88  |
| 44119 | 09/07/2021 | HUTCHINSON UTIL.COMMISSION | august billing |  $ 2,914.75  |
| 44120 | 09/07/2021 | JAMIE BAH | energy rebate |  $ 75.00  |
| 44121 | 09/07/2021 | JEFF MESSNER | fix grates |  $ 250.00  |
| 44122 | 09/07/2021 | KARL KOFORD | august phone stipend |  $ 60.00  |
| 44123 | 09/07/2021 | KEMSKE | printer cartridge |  $ 105.16  |
| 44124 | 09/07/2021 | KENNETH L. BAUER | august phone stipend |  $ 60.00  |
| 44125 | 09/07/2021 | KRANZ LAWN & POWER | lawn mowers |  $ 291.11  |
| 44126 | 09/07/2021 | MCLEOD PUBLISHING INC. | august billing |  $ 25.50  |
| 44127 | 09/07/2021 | MINI BIFF INC. | park/civic center |  $ 165.24  |
| 44128 | 09/07/2021 | MN DEPT OF COMMERCE | 2nd qtr 2022 |  $ 22.00  |
| 44129 | 09/07/2021 | NEUBARTH LANDSSCAPING | tree on power line |  $ 875.00  |
| 44130 | 09/07/2021 | NORMAN SCHWARZE | august phone stipend |  $ 40.00  |
| 44131 | 09/07/2021 | RS FIBER COOP | august billing |  $ 724.16  |
| 44132 | 09/07/2021 | SECURITY BANK & TRUST CO | august billing |  $ 44,764.20  |
| 44133 | 09/07/2021 | SPENCER GLAESER | august phone stipend |  $ 20.00  |
| 44134 | 09/07/2021 | TRI COUNTY WATER | rental |  $ 23.11  |
| 44135 | 09/07/2021 | UTILITY CONSULTANTS, INC. | samp 7/29 8/5,12,19,26 |  $ 837.05  |
| 44136 | 09/07/2021 | WM MUELLER & SONS, INC. | bitumious |  $ 216.72  |
| 44137 | 09/21/2021 | KENNETH BAUER | Bi-weekly 9/21/2021 |  $ 575.72  |
| 44138 | 09/21/2021 | LORI CACKA | Bi-weekly 9/21/2021 |  $ 1,288.38  |
| 44139 | 09/21/2021 | CHAD DRAEGER | Bi-weekly 9/21/2021 |  $ 1,459.82  |
| 44140 | 09/21/2021 | SPENCER GLAESER | Bi-weekly 9/21/2021 |  $ 1,106.83  |
| 44141 | 09/21/2021 | DIANA KLABUNDE | Bi-weekly 9/21/2021 |  $ 675.84  |
| 44142 | 09/21/2021 | KARL KOFORD | Bi-weekly 9/21/2021 |  $ 1,555.57  |
| 44143 | 09/21/2021 | LARRY WARZECHA | Bi-weekly 9/21/2021 |  $ 347.92  |
| 44144 | 09/21/2021 | AUTO VALUE GLENCOE | filters and wipers |  $ 189.81  |
| 44145 | 09/21/2021 | BOUND TREE MEDICAL, LLC | masks and gloves |  $ 194.12  |
| 44146 | 09/21/2021 | BRETT MADSEN | 1/2 asbestos report |  $ 4,250.00  |
| 44147 | 09/21/2021 | VOID | Void Check |  $ -  |
| 44148 | 09/21/2021 | CITY OF BROWNTON | august billing |  $ 3,473.57  |
| 44149 | 09/21/2021 | ERIC'S AUTO | pd oil change |  $ 61.42  |
| 44150 | 09/21/2021 | FLOW MEASUREMENT & CONTROL CO | flow meter issues |  $ 1,098.00  |
| 44151 | 09/21/2021 | GAVIN JANSSEN STABENOW & MOLDA | august billing |  $ 1,793.75  |
| 44152 | 09/21/2021 | JERRY'S TRANSMISSION SERVICE | misc parts |  $ 141.99  |
| 44153 | 09/21/2021 | JESSICA JONES | reimbursement |  $ 105.94  |
| 44154 | 09/21/2021 | LEAGUE OF MN CITIES | memberships |  $ 987.00  |
| 44155 | 09/21/2021 | MCLEOD COOPERATIVE POWER ASS'N | august billing |  $ 41.71  |
| 44156 | 09/21/2021 | MENARDS HUTCHINSON | water |  $ 38.40  |
| 44157 | 09/21/2021 | MINI BIFF INC. | civic center |  $ 31.99  |
| 44158 | 09/21/2021 | MN DEPT OF REVENUE SALES | august sales tax |  $ 3,566.00  |
| 44159 | 09/21/2021 | MN STATE FIRE CHIEFS ASS'N | annual conf reg |  $ 925.00  |
| 44160 | 09/21/2021 | PETTY CASH FUND | 1/13/2021-9/20/2021 |  $ 73.94  |
| 44161 | 09/21/2021 | SUSAN SOLSTAD | util dep refund-ssolstad |  $ 233.92  |
| 44162 | 09/21/2021 | UNITED FARMERS COOPERATION | 7/1-8/1 |  $ 126.90  |
| 44163 | 09/21/2021 | WEST CENTRAL SANITATION | august billing |  $ 3,840.08  |
| 44164 | 09/21/2021 | XCEL ENERGY | august billing |  $ 52.66  |
| 44165 | 10/05/2021 | DUANE BECKER | Monthly |  $ 358.46  |
| 44166 | 10/05/2021 | LUVERNE BECKER | Monthly |  $ 380.87  |
| 44167 | 10/05/2021 | MARK CACKA | Monthly |  $ 202.24  |
| 44168 | 10/05/2021 | BARBARA MATHWIG | Monthly |  $ 171.42  |
| 44169 | 10/05/2021 | MARK STREICH | Monthly |  $ 731.19  |
| 44170 | 10/05/2021 | KENNETH BAUER | Bi-weekly |  $ 531.98  |
| 44171 | 10/05/2021 | LORI CACKA | Bi-weekly |  $ 1,292.20  |
| 44172 | 10/05/2021 | CHAD DRAEGER | Bi-weekly |  $ 1,462.27  |
| 44173 | 10/05/2021 | SPENCER GLAESER | Bi-weekly |  $ 1,117.61  |
| 44174 | 10/05/2021 | DIANA KLABUNDE | Bi-weekly |  $ 679.66  |
| 44175 | 10/05/2021 | KARL KOFORD | Bi-weekly |  $ 1,436.01  |
| 44176 | 10/05/2021 | LARRY WARZECHA | Bi-weekly |  $ 812.56  |
| 44177 | 10/05/2021 | BRETT MADSEN | 2nd 1/2 abestos report |  $ 4,250.00  |
| 44178 | 10/05/2021 | BRIAN'S HEATING & AIR | air cond in comm center |  $ 577.30  |
| 44179 | 10/05/2021 | CHAD DRAEGER | sept phone stipend |  $ 60.00  |
| 44180 | 10/05/2021 | CHRIS HANSCH | conference |  $ 75.00  |
| 44181 | 10/05/2021 | CORE & MAIN LP | flange kit |  $ 379.93  |
| 44182 | 10/05/2021 | DAN SALAS | oil/filters |  $ 95.00  |
| 44183 | 10/05/2021 | GOPHER STATE ONE-CALL | 9 tickets |  $ 12.15  |
| 44184 | 10/05/2021 | JAY MALONE MOTORS | old squad |  $ 1,964.26  |
| 44185 | 10/05/2021 | JESSE MESSNER | conference mileage |  $ 108.60  |
| 44186 | 10/05/2021 | KARL KOFORD | sept phone stipend |  $ 143.43  |
| 44187 | 10/05/2021 | KENNETH L. BAUER | sept phone stipend |  $ 60.00  |
| 44188 | 10/05/2021 | VOID | Void Check |  $ -  |
| 44189 | 10/05/2021 | LEAGUE OF MN CITIES | prop/caus premium |  $ 19,554.00  |
| 44190 | 10/05/2021 | LORI COPLER | conference |  $ 75.00  |
| 44191 | 10/05/2021 | MCLEOD COUNTY FIRE CHIEF ASS'N | rehab trailer |  $ 250.00  |
| 44192 | 10/05/2021 | MCLEOD PUBLISHING INC. | sept billing |  $ 25.50  |
| 44193 | 10/05/2021 | MENARDS HUTCHINSON | supplies |  $ 81.27  |
| 44194 | 10/05/2021 | MINI BIFF INC. | city park |  $ 82.62  |
| 44195 | 10/05/2021 | MN DEPT OF COMMERCE | billable labor dockets |  $ 75.19  |
| 44196 | 10/05/2021 | MN FIRE SERVICE CERT BOARD | recert ms/kw |  $ 50.00  |
| 44197 | 10/05/2021 | MN MUNICIPAL UTILITIES ASS'N | 2021 drug/alco testing |  $ 31.00  |
| 44198 | 10/05/2021 | MORRIS GASOW | new switch |  $ 23.48  |
| 44199 | 10/05/2021 | NORMAN SCHWARZE | sept phone stipend |  $ 40.00  |
| 44200 | 10/05/2021 | PLUMBING & HEATING BY CRAIG | mens restroom |  $ 176.00  |
| 44201 | 10/05/2021 | RUNNING'S SUPPLY, INC. | supplies |  $ 26.48  |
| 44202 | 10/05/2021 | SPENCER GLAESER | sept phone stipend |  $ 20.00  |
| 44203 | 10/05/2021 | TACTICAL SOLUTIONS | certs |  $ 68.00  |
| 44204 | 10/05/2021 | UNITED FARMERS COOPERATION | trans 8/1-9/1 |  $ 119.70  |
| 44205 | 10/05/2021 | UTILITY CONSULTANTS, INC. | dates 9/2,9,19,23 |  $ 762.60  |
| 44206 | 10/05/2021 | BROWNTON FIRE RELIEF ASS'N | state aid/supp aid |  $ 13,252.28  |
| 800070 | 09/07/2021 | IRSEFT | Remittance Check |  $ 360.90  |
| 800071 | 09/07/2021 | STATE INCOME TAX | Remittance Check |  $ 36.46  |
| 800072 | 09/07/2021 | PERA | Remittance Check |  $ 126.00  |
| 800073 | 09/07/2021 | IRSEFT | Remittance Check |  $ 2,326.38  |
| 800074 | 09/07/2021 | STATE INCOME TAX | Remittance Check |  $ 486.76  |
| 800075 | 09/07/2021 | PERA | Remittance Check |  $ 1,824.99  |
| 800076 | 09/07/2021 | HSA EFT | Remittance Check |  $ 217.00  |
| 800077 | 09/21/2021 | IRSEFT | Remittance Check |  $ 2,129.33  |
| 800078 | 09/21/2021 | STATE INCOME TAX | Remittance Check |  $ 450.93  |
| 800079 | 09/21/2021 | PERA | Remittance Check |  $ 1,758.09  |
| 800080 | 09/21/2021 | HSA EFT | Remittance Check |  $ 217.00  |
| 800081 | 10/05/2021 | IRSEFT | Remittance Check |  $ 373.74  |
| 800082 | 10/05/2021 | STATE INCOME TAX | Remittance Check |  $ 36.46  |
| 800083 | 10/05/2021 | PERA | Remittance Check |  $ 126.00  |
| 800084 | 10/05/2021 | IRSEFT | Remittance Check |  $ 2,245.44  |
| 800085 | 10/05/2021 | STATE INCOME TAX | Remittance Check |  $ 472.34  |
| 800086 | 10/05/2021 | PERA | Remittance Check |  $ 1,793.87  |
| 800087 | 10/05/2021 | HSA EFT | Remittance Check |  $ 217.00  |
|  |  |  |  |  $173,131.64  |