

Council Present: Norman Schwarze, Curt Carrigan, Lori Copler, Doug Block, Jesse Messner

Staff Present: Ken Bauer, Lori Cacka, Chad Draeger

Visitors: Brianna Taggart

Mayor Schwarze called the meeting to order.

Motion by Council Member Block, seconded by Council Member Carrigan and carried to approve the consent agenda as follows: Approve minutes of the regular on 9/7/2021. Approve October Treasurers Report. Approve payment of the claims and payroll including check numbers 44008-44098, 54-58, 800058-800069 in the amount of \$310,586.30. Approve new bills written/to be written. **2021– 071**

Chief Bauer reported there has been lots of activity along with day to day tasks. Kenny Peterson resigned as one of our part time officers.

Public Works submitted their report- the flow meter isn't working correctly, SEH is looking into that and it should be under warranty. Vos Construction sealed some holes in the Civic Center roof where we had some leaks. A light pole on main-street broke off in the wind. A quote was received to expand the shop down at the plant to make room for equipment that is stored in the east building. There are things from the project that don't seem to be completed. Have Chris and John come to look at all manholes. Also the water tower has breath holes that need to be covered.

BE IT RESOLVED by the City Council of Brownton, to approve the quote for the storm pond clean out located at 7th Ave S and 6th St S submitted by Rickert Excavating for \$1,980.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Block and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 072**

The added options for the public works vehicle talked about at the August meeting were discussed. It was decided to remove the snow plow package items.

BE IT RESOLVED by the City Council of Brownton, to approve the purchase of a 2022 Ford F350 Super Cab as quoted by Midway Ford of Roseville with the removal of the snow plow prep/ dual batteries/ alternator and snow plow prep options for a total purchase price of \$35,852.68

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2021 – 073**

The preliminary 2022 was briefly discussed. It was decided to approve the preliminary budget with a 6% increase.

BE IT RESOLVED by the City Council of the City of Brownton, County of McLeod, Minnesota, to approve the 2022 preliminary budget with a 6% increase, and that the following sums of money be levied collectible in 2022 upon taxable property in the City of Brownton for the following purposes:

101 General Fund	\$ 259,937
Facility Development Bond 2019A	\$ 61,078
GO Improvement Bond 2018B	\$ 83,876
RS Fiber GO Bond	\$ 51,152
Fire Truck GO Bond 2015A	<u>\$ 16,128</u>
Total Levy	\$ 472,171

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a copy of this resolution to the McLeod County Auditor.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Block and with all voting in favor thereof, said resolution was declared duly passed and adopted.

2021 - 074

2 electric rate study quotes were discussed and why we need them. It was tabled until next month. Council Member Carrigan will look more into this.

David Drown-classification and compensation study was presented by the clerk. Everyone thought this was a good step in determining if we are in the ballpark for wages.

BE IT RESOLVED by the City Council to approve the classification and compensation study submitted by DDA Human Resources, Inc. for a market analysis with calibration and new pay plan in the amount of \$3,000.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Schwarze, seconded by Council Member Copley and with all voting in favor resolution was declared duly passed and adopted. **2021 – 075**

An asbestos report is the first step in moving forward with the abatement of the east building. Council felt it was a good idea to have this completed to keep the process moving forward.

BE IT RESOLVED by the City Council to approve the asbestos report submitted by Brett’s Asbestos Abatement Inspection & Removal in the amount of \$8,500.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copley, seconded by Council Member Block and with all voting in favor resolution was declared duly passed and adopted. **2021 – 076**

A copy of the building permits was included. The Bruins will be submitting a bid to host a state tournament with Hutch and Gaylord for the 2024-2025 seasons. On Oct 2nd Strides4CJD-Creutzfeldt-Jakob Disease, will be having a fundraiser in Brownton, starting at the city park. There will be various activities including a 5K walk/run in the morning. This is the only one in the state this year.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 10/5/2021

Lori Cacka, City Clerk

54	08/03/2021	CHASE CARD SERVICES	july billing	\$	5,065.40
55	08/03/2021	DELTA DENTAL PLAN OF MINNESOTA	august billing	\$	107.70
56	08/03/2021	HEALTH PARTNERS	august	\$	3,541.49
57	08/24/2021	FURTHER	august bill	\$	15.00
58	08/24/2021	RELIANCE STANDARD LIFE INS CO	9/1/21-11/30/21	\$	6.90
44008	08/02/2021	MAXTON HANSCH	Summer Rec	\$	88.66
44009	08/02/2021	CALLIE KLABUNDE	Summer Rec	\$	472.84
44010	08/02/2021	COURTNEY LEMKE	Summer Rec	\$	1,523.77
44011	08/02/2021	MARY LEMKE	Summer Rec	\$	1,523.77
44012	08/02/2021	BRAXTON STREICH	Summer Rec	\$	469.13
44013	08/02/2021	DAVID WENDLANDT	Summer Rec	\$	1,523.77
44014	08/03/2021	EVAN BATTCHER	monthly august	\$	171.77
44015	08/03/2021	DUANE BECKER	monthly august	\$	358.46
44016	08/03/2021	LUVERNE BECKER	monthly august	\$	215.63

44017	08/03/2021	BARBARA MATHWIG	monthly august	\$	301.52
44018	08/03/2021	KAREN SCHRADER	monthly august	\$	263.26
44019	08/03/2021	MARK STREICH	monthly august	\$	731.19
44020	08/03/2021	A & K REPAIR, INC.	bearing repair	\$	166.90
44021	08/03/2021	ACE HARDWARE HUTCHINSON	supplies	\$	19.67
44022	08/03/2021	ALLINA HEALTH SYSTEM	2nd qtr training	\$	404.85
44023	08/03/2021	BEACON ATHLETICS	batting cage net	\$	2,180.00
44024	08/03/2021	BROWNTON FIRE RELIEF ASS'N	city donation	\$	18,000.00
44025	08/03/2021	CHAD DRAEGER	july phone stipend	\$	60.00
44026	08/03/2021	CLARKE MOSQUITO MGMT, INC.	3 of 3 payments	\$	1,240.00
44027	08/03/2021	DAVID WENDLANDT	misc sr items	\$	138.07
44028	08/03/2021	FLOW MEASURE& CONTROL CO	chart recorder pens	\$	292.58
44029	08/03/2021	IMMANMUAL LUTHERAN CHURCH	rental refund	\$	40.00
44030	08/03/2021	JADEN KATZENMEYER	training mileage	\$	187.00
44031	08/03/2021	KARL KOFORD	july phone stipend	\$	60.00
44032	08/03/2021	KENNETH L. BAUER	july phone stipend	\$	60.00
44033	08/03/2021	KRANZ LAWN & POWER	stihl blower tune-up	\$	119.63
44034	08/03/2021	L & P SUPPLY COMPANY	supplies	\$	31.81
44035	08/03/2021	LORI COPLER	supplies	\$	-
44036	08/03/2021	MACQUEEN EQUIPMENT, INC.	scba flow testing	\$	1,383.75
44037	08/03/2021	MCLEOD PUBLISHING INC.	july billing	\$	25.50
44038	08/03/2021	MENARDS HUTCHINSON	misc	\$	222.00
44039	08/03/2021	MINI BIFF INC.	park/sb	\$	143.91
44040	08/03/2021	MINNESOTA PUMP WORKS	control panels	\$	19,250.00
44041	08/03/2021	MN STATE FIRE DEPT ASS'N	subscription	\$	7.00
44042	08/03/2021	NORMAN SCHWARZE	july phone stipend	\$	40.00
44043	08/03/2021	QUADE ELECTRIC INC	misc	\$	3,962.96
44044	08/03/2021	RIVER BEND BUSINESS PRODUCTS	utility bill paper	\$	62.25
44045	08/03/2021	RUNNING'S SUPPLY, INC.	supplies	\$	29.85
44046	08/03/2021	SHORT ELLIOT HENDRICKSON, INC	final 2018 project bill	\$	81,459.99
44047	08/03/2021	SPENCER GLAESER	july phone stipend	\$	20.00
44048	08/03/2021	TYLER TECHNOLOGIES, INC	annual maint fees	\$	2,366.47
44049	08/03/2021	XTREME PEST SOLUTIONS	bug control	\$	125.00
44050	08/10/2021	KENNETH BAUER	Bi-weekly 8/10/2021	\$	1,016.91
44051	08/10/2021	LORI CACKA	Bi-weekly 8/10/2021	\$	1,288.38
44052	08/10/2021	CHAD DRAEGER	Bi-weekly 8/10/2021	\$	1,483.51
44053	08/10/2021	SPENCER GLAESER	Bi-weekly 8/10/2021	\$	1,106.83
44054	08/10/2021	DIANA KLABUNDE	Bi-weekly 8/10/2021	\$	675.84
44055	08/10/2021	KARL KOFORD	Bi-weekly 8/10/2021	\$	1,561.70
44056	08/10/2021	LARRY WARZECHA	Bi-weekly 8/10/2021	\$	187.94
44057	08/24/2021	101 DEVELOPMENT RESOURCES, INC	1/2 half 2021	\$	3,918.31
44058	08/24/2021	ACE HARDWARE HUTCHINSON	july billing	\$	41.45
44059	08/24/2021	BRENNTAG GREAT LAKES	chem disposal	\$	1,318.02
44060	08/23/2021	VOID	Void Check	\$	-
44061	08/24/2021	CITY OF BROWNTON	jj-rental deposit	\$	4,259.59

44062	08/24/2021	DIANA KLABUNDE	refund health ins taxes	\$	837.55
44063	08/24/2021	GAVIN JANSSEN STABENOW & MOLD	july billings	\$	200.00
44064	08/24/2021	GLENCOE COOP ASS'N	july billing	\$	935.55
44065	08/24/2021	GOPHER STATE ONE-CALL	july billing	\$	13.50
44066	08/24/2021	HAWKINS, INC	chems	\$	2,462.44
44067	08/24/2021	HUTCHINSON UTIL.COMMISSION	july billing	\$	2,939.03
44068	08/24/2021	JON HAMRE	clean floors	\$	875.00
44069	08/24/2021	KEMSKE	supplies	\$	107.74
44070	08/24/2021	KHC CONSTRUCTION, INC	final pay app #10	\$	14,061.89
44071	08/24/2021	LORI CACKA	health ins tax refund	\$	275.57
44072	08/24/2021	MCLEOD COOP POWER ASS'N	gas regulation station	\$	41.35
44073	08/24/2021	METRO SALES, INC.	Base 8-11 use5/8-8/7	\$	130.88
44074	08/24/2021	MID-AMERICAN RESEARCH CHEM	chemicals	\$	2,332.56
44075	08/24/2021	MINI BIFF INC.	civic center	\$	82.62
44076	08/24/2021	MN ASSOC OF SMALL CITIES	21-22 membership	\$	439.95
44077	08/24/2021	MN DEPT OF HEALTH	2nd qtr connection fee	\$	784.00
44078	08/24/2021	MN DEPT OF REVENUE SALES	july	\$	3,585.00
44079	08/24/2021	MN RURAL WATER ASS'N	21-22 membership	\$	300.00
44080	08/24/2021	NEUBARTH LANDSSCAPING	cut down/chip clean up	\$	2,000.00
44081	08/24/2021	PEARSON BROS., INC.	seal coating	\$	38,162.88
44082	08/24/2021	PIONEERLAND LIBRARY SYSTEM	3rd qtr billing	\$	1,884.25
44083	08/24/2021	RS FIBER COOP	july billing	\$	724.29
44084	08/24/2021	RUNNING'S SUPPLY, INC.	misc	\$	189.53
44085	08/24/2021	SECURITY BANK & TRUST CO	july billing	\$	48,915.72
44086	08/24/2021	TRI COUNTY WATER	july billing	\$	23.11
44087	08/24/2021	USA BLUEBOOK	sludge judge equip	\$	197.04
44088	08/24/2021	UTILITY CONSULTANTS, INC.	6/24, 7/1,8,15,22	\$	837.05
44089	08/24/2021	WEST CENTRAL SANITATION	july billing	\$	3,834.20
44090	08/24/2021	XCEL ENERGY	july billing	\$	51.29
44091	08/24/2021	KENNETH BAUER	Bi-weekly 8/24/2021	\$	588.63
44092	08/24/2021	LORI CACKA	Bi-weekly 8/24/2021	\$	1,288.38
44093	08/24/2021	CHAD DRAEGER	Bi-weekly 8/24/2021	\$	1,459.82
44094	08/24/2021	HUNTER GENS	Bi-weekly 8/24/2021	\$	126.53
44095	08/24/2021	SPENCER GLAESER	Bi-weekly 8/24/2021	\$	1,106.83
44096	08/24/2021	DIANA KLABUNDE	Bi-weekly 8/24/2021	\$	675.84
44097	08/24/2021	KARL KOFORD	Bi-weekly 8/24/2021	\$	1,490.87
44098	08/24/2021	LARRY WARZECHA	Bi-weekly 8/24/2021	\$	438.38
800058	08/02/2021	IRSEFT	Remittance Check	\$	928.12
800059	08/03/2021	IRSEFT	Remittance Check	\$	406.48
800060	08/03/2021	STATE INCOME TAX	Remittance Check	\$	36.46
800061	08/03/2021	PERA	Remittance Check	\$	126.00
800062	08/10/2021	IRSEFT	Remittance Check	\$	2,242.26
800063	08/10/2021	STATE INCOME TAX	Remittance Check	\$	473.81
800064	08/10/2021	PERA	Remittance Check	\$	1,821.43
800065	08/10/2021	HSA EFT	Remittance Check	\$	217.00

800066	08/24/2021	IRSEFT	Remittance Check	\$	2,174.27
800067	08/24/2021	STATE INCOME TAX	Remittance Check	\$	455.18
800068	08/24/2021	PERA	Remittance Check	\$	1,751.09
800069	08/24/2021	HSA EFT	Remittance Check	\$	217.00
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