

Council Present: Norman Schwarze, Curt Carrigan, Lori Copler, Doug Block

Staff Present: Lori Cacka, Ken Bauer, Spencer Glaeser

Visitors: John Mueller

Mayor Schwarze called the meeting to order.

Motion by Council Member Block, seconded by Council Member Copler and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 6/7/2022. Approve July Treasurers Report. Approve payment of the claims and payroll including check numbers 44701-44784, 112-119, 800175-800185 in the amount of \$244,374.83. Approve new bills written/to be written. **2022 – 048**

Public Works employee Glaeser reported they got all the weed spraying done around town. The power cable for the backup generator at the treatment plant was stolen. The water tower will be cleaned next week. They will be working on trimming trees before Brownton Days at the end of the month.

Chief Bauer reported things were steady again last month. It was asked if cameras would be worth looking at again.

A Health Reimbursement Arrangement (HRA) was set up to provide for the gap in the health insurance employees were given when the City took on the high deductible plan.

WHEREAS, City of Brownton has determined that it would be in the best interest of its Employees to adopt a “Health Reimbursement Arrangement” allowing City of Brownton Employees to receive reimbursement of medical benefits, so-called; be it known that a vote was taken, and all were in favor.

RESOLVED, that City of Brownton adopt a so-called “Health Reimbursement Arrangement” all in accordance with the specifications annexed hereto; and, be it known that the City of Brownton “Health Reimbursement Arrangement” Plan Document was executed June 1, 2022.

RESOLVED FURTHER, that the Company undertake all actions necessary to implement and administer said plan.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 049**

The property at 112 4th Ave N hasn't been mowed all spring/summer and after multiple attempts to contact the owner due to the blight issues, the City will mow it going forward and bill the owner at the end of the mowing season.

WHEREAS, the City Council recognizes that the uses, structures and activities and causes of blight, if allowed to exist, will tend to result in blighted and undesirable neighborhoods, so as to be harmful to the public welfare, health and safety.

WHEREAS, it has been brought to the City's attention that the property located at 112 4th Ave N are in violation of Brownton City Ordinance 54, Section 1.1(E).

WHEREAS, the owner of the violating properties are Bruce Archie Turner.

WHEREAS, proper notice has been provided to Mr. Turner of the blight as required by Brownton City Ordinance 54, Section 2.1.

WHEREAS, the violating properties remain in violation of Brownton City Ordinance 54, Section 1.1(E).

WHEREAS, per Brownton City Ordinance 54, Section 2.4, the City Council may order the weeds to be cut by city personnel and to remove or otherwise destroy all such noxious, inflammable or detrimental vegetation and shall certify the cost thereof to the City Clerk. The City Clerk shall bill the said cost to the homeowner for payment of services rendered.

BE IT RESOLVED by the City Council to assign the Public Works department to maintain the property located at 112 4th Ave N for the continuing violation of Brownton City Ordinance 54 Section 1.1(E) and the City Clerk shall bill the property owner for these services.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block and seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 050**

Appoint primary/general election judges.

**RESOLUTION APPOINTING ELECTION JUDGES FOR THE PRIMARY ELECTION OF
AUGUST 9, 2022 AND THE GENERAL ELECTION OF NOVEMBER 8, 2022, AND RESPECTIVE SALARIES**

2022 – 051

WHEREAS, a Primary Election will be held August 9, 2022 and a General Election will be held November 8, 2022; and WHEREAS, MN Statute 204B.21, subd.2, requires election judges for precincts in a municipality be appointed by the governing body of the municipality; and

WHEREAS, the City of Brownton has one voting precinct; and

WHEREAS, the following City of Brownton and McLeod County residents have agreed to serve as election judges and agree to meet the qualifications established by the State of Minnesota; and

NOW THEREFORE, BE IT RESOLVED, that the City of Brownton hereby appoints the following persons to serve as election judges for the Primary and General Elections of 2022: Jeanie VonBerge, Jan Kreie, Carolyn Bipes, Jan Messner, Ginette Schwarze, Roxanne Wendlandt; Head Election Judges: Lori Cacka, Diana Klabunde.

NOW THEREFORE, BE IT ALSO RESOLVED THE City Council Judge Pay remain at \$10.50 per hour and Head Judge Pay at \$11.50 per hour if a non-city employee.

Motion was made by Council Member Block second by Council Member Copley with all present voting in favor thereof, said resolution was adopted by the City Council of the City of Brownton this 5th day of July, 2022.

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Delores Olson	Library	\$300
Kathy Redman	BFD First Responders	\$100
Acuity Insurance	BFD Fire Department	\$250
Milk Specialties	Brownton Area Baseball/Softball	\$200

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2022 – 052**

Building permits were handed out.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 8/2/2022

Lori Cacka, City Clerk

112	05/24/2022	AT & T MOBILE	april billing	\$ 133.65
113	05/24/2022	FURTHER	may billing	\$ 15.00
114	05/24/2022	HEALTH PARTNERS	June billing	\$ 3,726.99
115	05/24/2022	MN DEPT OF REVENUE SALES	may	\$ 3,554.00
116	05/24/2022	RELIANCE STANDARD LIFE INS CO	6/1-8/31	\$ 21.80
117	06/07/2022	CHASE CARD SERVICES	may billing	\$ 1,275.86
118	06/07/2022	DELTA DENTAL PLAN OF MINNESOTA	june billing	\$ 107.70
119	06/07/2022	RS FIBER COOP	may billing	\$ 732.29
44701	05/17/2022	KENNETH BAUER	Bi-weekly 5/17/2022	\$ 666.95
44702	05/17/2022	LORI CACKA	Bi-weekly 5/17/2022	\$ 1,364.61
44703	05/17/2022	CHAD DRAEGER	Bi-weekly 5/17/2022	\$ 1,532.22
44704	05/17/2022	SPENCER GLAESER	Bi-weekly 5/17/2022	\$ 1,178.82
44705	05/17/2022	DIANA KLABUNDE	Bi-weekly 5/17/2022	\$ 760.86
44706	05/17/2022	KARL KOFORD	Bi-weekly 5/17/2022	\$ 1,804.65
44707	05/17/2022	LARRY WARZECHA	Bi-weekly 5/17/2022	\$ 666.80
44708	05/24/2022	AUTO VALUE GLENCOE	repairs	\$ 136.62
44709	05/24/2022	BECKY HAVELKA	planning meeting 5/4/22	\$ 40.00
44710	05/23/2022	VOID	Void Check	\$ -
44711	05/24/2022	CHASE CARD SERVICES	april billing	\$ 2,743.92
44712	05/23/2022	VOID	Void Check	\$ -
44713	05/24/2022	CITY OF BROWNTON	may billing	\$ 7,181.08
44714	05/24/2022	CITY OF BROWNTON	1st 1/2 billing-bfd	\$ 14,625.24
44715	05/24/2022	CREEKSIDE SOILS	bitcon	\$ 328.00
44716	05/24/2022	FLOW MEASUREMENT & CONTROL CO	cert of 1st open chan meter	\$ 407.00
44717	05/24/2022	GLENCOE COOP ASS'N	april billing	\$ 1,183.17
44718	05/24/2022	HARLOW KARG	planning meeting	\$ 40.00
44719	05/24/2022	HAWKINS, INC	aqua hawk	\$ 1,708.60
44720	05/24/2022	HJERPE CONTRACTING, INC.	bituminous patch-division	\$ 5,059.00
44721	05/24/2022	HUTCHINSON UTIL.COMMISSION	april billing	\$ 17,682.22
44722	05/24/2022	JOHNSON CONTROLS	repairs	\$ 1,379.00
44723	05/24/2022	KRIS ENGINEERING, INC	carbide	\$ 660.04
44724	05/24/2022	LORI CACKA	mileage/food clerks conference	\$ 156.50

44725	05/24/2022	LORI COPLER	planning meeting 5/4/22	\$ 40.00
44726	05/24/2022	MC TREE SERVICES	tree removal	\$ 4,500.00
44727	05/24/2022	MCLEOD COOPERATIVE POWER ASS'N	gas reg station	\$ 43.50
44728	05/24/2022	MCLEOD PUBLISHING INC.	march/april billing	\$ 51.00
44729	05/24/2022	MENARDS HUTCHINSON	landscape items	\$ 316.90
44730	05/23/2022	VOID	Void Check	\$ -
44731	05/24/2022	OBERLOH & OBERLOH, LTD	2021 audit	\$ 11,000.00
44732	05/24/2022	PIONEERLAND LIBRARY SYSTEM	2nd billing	\$ 1,959.50
44733	05/24/2022	QUADE ELECTRIC INC	repair	\$ 263.50
44734	05/24/2022	REVIER WELDING LLC	material	\$ 24.96
44735	05/24/2022	SECURITY BANK & TRUST	safe deposit box	\$ 30.00
44736	05/24/2022	SECURITY BANK & TRUST CO	april billing	\$ 34,203.23
44737	05/24/2022	SHORT ELLIOT HENDRICKSON, INC	O & M manual	\$ 4,240.47
44738	05/24/2022	TRI COUNTY WATER	april billing	\$ 37.61
44739	05/24/2022	WEST CENTRAL SANITATION	april billing	\$ 3,798.10
44740	05/24/2022	XCEL ENERGY	monthly	\$ 57.45
44741	05/24/2022	XCEL ENERGY-	2021 DG elec usage	\$ 1,637.69
44742	05/31/2022	KENNETH BAUER	Bi-weekly 5/31/2022	\$ 563.40
44743	05/31/2022	LORI CACKA	Bi-weekly 5/31/2022	\$ 1,364.62
44744	05/31/2022	CHAD DRAEGER	Bi-weekly 5/31/2022	\$ 1,532.20
44745	05/31/2022	SPENCER GLAESER	Bi-weekly 5/31/2022	\$ 1,210.78
44746	05/31/2022	DIANA KLABUNDE	Bi-weekly 5/31/2022	\$ 760.86
44747	05/31/2022	KARL KOFORD	Bi-weekly 5/31/2022	\$ 1,832.91
44748	05/31/2022	LARRY WARZECHA	Bi-weekly 5/31/2022	\$ 703.66
44749	06/02/2022	DUANE BECKER	Monthly	\$ 352.87
44750	06/02/2022	LUVERNE BECKER	Monthly	\$ 392.07
44751	06/02/2022	MARK CACKA	Monthly	\$ 149.61
44752	06/02/2022	BARBARA MATHWIG	Monthly	\$ 186.06
44753	06/02/2022	MARK STREICH	Monthly	\$ 731.19
44754	06/07/2022	ANIMAL MEDICAL CENTER ON CROW	I ripperta dog	\$ 131.00
44755	06/07/2022	BECKY HAVELKA	zoning 5/25/2022	\$ 40.00
44756	06/07/2022	CENTRAL FIRE PROTECTION INC.	annual inspections	\$ 387.00
44757	06/07/2022	CHAD DRAEGER	phone stipend	\$ 60.00
44758	06/07/2022	CLARKE MOSQUITO MGMT, INC.	1st service	\$ 1,302.00
44759	06/07/2022	GAVIN JANSSEN STABENOW & MOLDA	MAY BILLING	\$ 640.50
44760	06/07/2022	GLENCOE COOP ASS'N	may billing	\$ 1,721.48
44761	06/07/2022	GOPHER STATE ONE-CALL	tickets	\$ 29.70
44762	06/07/2022	HARLOW KARG	zoning 5/25/22	\$ 40.00
44763	06/07/2022	HAWKINS, INC	aqua hawk	\$ 1,424.34
44764	06/07/2022	HJERPE CONTRACTING, INC.	repairs at plant	\$ 36,820.00
44765	06/07/2022	HUTCHINSON UTIL.COMMISSION	may billing	\$ 5,380.86
44766	06/07/2022	KRANZ LAWN & POWER	oil	\$ 53.97
44767	06/07/2022	LORI COPLER	zoning 5/25/2022	\$ 40.00
44768	06/07/2022	MCLEOD PUBLISHING INC.	may billing	\$ 64.06
44769	06/07/2022	MID-AMERICAN RESEARCH CHEMICAL	degreaser	\$ 1,682.88

44770	06/07/2022	MN CHIEFS OF POLICE ASS'N	handgun permits	\$ 39.00
44771	06/07/2022	MN DEPT OF COMMERCE	1st tr 2023 indirect assess	\$ 21.89
44772	06/07/2022	MN DEPT OF HEALTH	2nd qtr pyment	\$ 784.00
44773	06/07/2022	NORMAN SCHWARZE	phone stipend	\$ 40.00
44774	06/07/2022	PETTY CASH FUND	misc bills	\$ 72.38
44775	06/07/2022	QUADE ELECTRIC INC	water heater install	\$ 780.00
44776	06/07/2022	ROSE TRUCKING INC.	8 laods	\$ 2,000.00
44777	06/07/2022	SECURITY BANK & TRUST CO	may billing	\$ 32,535.97
44778	06/07/2022	SPENCER GLAESER	phone stipend	\$ 20.00
44779	06/07/2022	SUMMIT FIRE PROTECTION	alarm testing	\$ 260.00
44780	06/07/2022	TRI COUNTY WATER	may billing	\$ 31.11
44781	06/07/2022	UNITED FARMERS COOPERATION	may billing	\$ 2,149.20
44782	06/07/2022	UTILITY CONSULTANTS, INC.	3/24,4/7,21,28, 5/5,12,19	\$ 1,706.47
44783	06/07/2022	UTILITY LOGIC	sensor calibration	\$ 141.69
44784	06/07/2022	XTREME PEST SOLUTIONS	pest control	\$ 125.00
800175	05/17/2022	IRSEFT	Remittance Check	\$ 2,397.15
800176	05/17/2022	STATE INCOME TAX	Remittance Check	\$ 528.88
800177	05/17/2022	PERA	Remittance Check	\$ 2,011.89
800178	05/17/2022	HSA EFT	Remittance Check	\$ 292.00
800179	05/31/2022	IRSEFT	Remittance Check	\$ 2,393.43
800180	05/31/2022	STATE INCOME TAX	Remittance Check	\$ 529.90
800181	05/31/2022	PERA	Remittance Check	\$ 2,017.53
800182	05/31/2022	HSA EFT	Remittance Check	\$ 292.00
800183	06/02/2022	IRSEFT	Remittance Check	\$ 368.36
800184	06/02/2022	STATE INCOME TAX	Remittance Check	\$ 36.46
800185	06/02/2022	PERA	Remittance Check	\$ 126.00
				<hr/>
				\$ 244,374.83