

Council Present: Norman Schwarze, Curt Carrigan, Lori Copler, Doug Block, Jesse Messner

Staff Present: Lori Cacka, Chad Draeger, Karl Koford

Visitors:

Mayor Schwarze called the meeting to order.

Motion by Council Member Carrigan, seconded by Council Member Block and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 5/3/2022. Approve June Treasurers Report. Approve payment of the claims and payroll including check numbers 44606-44700, 101-111, 800160-800174 in the amount of \$171,064.58. Approve new bills written/to be written. **2022 – 042**

Public Works reported there's a storm sewer in the alley/drive-way by 5th Ave S and 3rd St S that's plugged and washout has created a big hole. He was advised to have a contractor come in and get it fixed as there's a lot of water that runs to that drain. We received a quote from Neubarth for \$5,700 to level and seed the east lot. He is going to get a quote from Honey-Do as well. Hydrants were flushed and psi tested last week. Paint will be ordered to have them repainted this summer.

Officer Koford presented the monthly report. Animals and blight have consumed a large portion of their time last month. They are working on finding some part time help.

The Cash and Investments Policy was introduced by the City Clerk.

BE IT RESOLVED by the City Council to approve the cash and investments policy as presented by the City Clerk.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan and seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 043**

The Clerk discussed pay increases to adjust for changes to minimum wage.

BE IT RESOLVED by the City Council to approve the pay increase for summer rec helpers to \$9/hr.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block and seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 044**

BE IT RESOLVED by the City Council to approve the pay increase for election judges to \$10.50/hr.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan and seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 045**

BE IT RESOLVED by the City Council to approve the pay increase for public works summer help to \$12/hr.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block and seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 046**

Stray cats have become an issue. There are a lot of them around town. The city has live traps if residents would like to borrow them. They would be responsible for them at that point. The Clerk will work on adding wording to ordinance #91 which would prohibit feeding stray animals.

Allowing chickens in town was discussed. Council decided that the current ordinance will remain enforced.

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

| <u>Name of Donor</u> | <u>Recipient</u> | <u>Amount</u> |
|----------------------|----------------------|---------------|
| Theola Fors | BFD Fire Department | \$500 |
| Theola Fors | BFD First Responders | \$500 |
| Brownton Bunker | Civic Center | \$200 |

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

- The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2022 – 047**

Building permits were handed out.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 7/5/2022

Lori Cacka, City Clerk

| | | | | | |
|-------|------------|--------------------------|---------------|----|----------|
| 101 | 04/05/2022 | AT & T MOBILE | pd phones | \$ | 133.80 |
| 102 | 04/05/2022 | VOID | Void Check | \$ | - |
| 103 | 04/05/2022 | CHASE CARD SERVICES | wrong amount | \$ | - |
| 104 | 04/05/2022 | DELTA DENTAL PLAN OF MN | april billing | \$ | 107.70 |
| 105 | 04/05/2022 | RS FIBER COOP | march billing | \$ | 739.22 |
| 106 | 04/19/2022 | FURTHER | PART FEE | \$ | 15.00 |
| 107 | 04/19/2022 | HEALTH PARTNERS | may billing | \$ | 3,541.49 |
| 108 | 04/19/2022 | MN DEPT OF REVENUE SALES | march | \$ | 3,566.00 |
| 109 | 04/19/2022 | VOID | Void Check | \$ | - |
| 110 | 04/05/2022 | CHASE CARD SERVICES | march billing | \$ | 3,811.73 |
| 111 | 05/03/2022 | DELTA DENTAL PLAN OF MN | may billing | \$ | 107.70 |
| 44606 | 04/05/2022 | MARK CACKA | monthly | \$ | 182.85 |

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|-------|------------|----------------------------|---------------------------|----|-----------|
| 44607 | 04/05/2022 | BARBARA MATHWIG | monthly | \$ | 186.06 |
| 44608 | 04/05/2022 | MARK STREICH | monthly | \$ | 731.19 |
| 44609 | 04/05/2022 | KENNETH BAUER | Bi-weekly 4/5/22 | \$ | 401.54 |
| 44610 | 04/05/2022 | LORI CACKA | Bi-weekly 4/5/22 | \$ | 1,364.61 |
| 44611 | 04/05/2022 | CHAD DRAEGER | Bi-weekly 4/5/22 | \$ | 1,656.48 |
| 44612 | 04/05/2022 | SPENCER GLAESER | Bi-weekly 4/5/22 | \$ | 1,178.82 |
| 44613 | 04/05/2022 | DIANA KLABUNDE | Bi-weekly 4/5/22 | \$ | 760.86 |
| 44614 | 04/05/2022 | KARL KOFORD | Bi-weekly 4/5/22 | \$ | 1,721.88 |
| 44615 | 04/05/2022 | LARRY WARZECHA | Bi-weekly 4/5/22 | \$ | 1,154.39 |
| 44616 | 04/05/2022 | ACE HARDWARE HUTCHINSON | supplies | \$ | 29.94 |
| 44617 | 04/05/2022 | CHAD DRAEGER | phone stipend | \$ | 60.00 |
| 44618 | 04/05/2022 | DIANA KLABUNDE | clerks conference | \$ | 470.44 |
| 44619 | 04/05/2022 | GLENCOE FLEET SUPPLY | hardware | \$ | 6.39 |
| 44620 | 04/05/2022 | GOPHER STATE ONE-CALL | 5 locate tickets | \$ | 6.75 |
| 44621 | 04/05/2022 | HAWKINS, INC | chemical and supplies | \$ | 1,732.39 |
| 44622 | 04/05/2022 | KRANZ LAWN & POWER | filters/oil/blades | \$ | 261.87 |
| 44623 | 04/05/2022 | MCLEOD COUNTY HHW | bulbs | \$ | 180.00 |
| 44624 | 04/05/2022 | MENARDS HUTCHINSON | paint | \$ | 119.91 |
| 44625 | 04/05/2022 | MIDWEST MACHINERY CO | snow blower handle | \$ | 93.42 |
| 44626 | 04/05/2022 | NORMAN SCHWARZE | phone stipend | \$ | 40.00 |
| 44627 | 04/05/2022 | PETTY CASH FUND | Oct-march | \$ | 74.40 |
| 44628 | 04/05/2022 | QUADE ELECTRIC INC | supplies | \$ | 3.72 |
| 44629 | 04/05/2022 | SAM'S TIRE SERVICE | bucket truck DOT | \$ | 786.75 |
| 44630 | 04/05/2022 | SPENCER GLAESER | phone stipend | \$ | 20.00 |
| 44631 | 04/05/2022 | STREICHER'S | shipping | \$ | 5.00 |
| 44632 | 04/05/2022 | TEREX SERVICES | bucket truck | \$ | 1,123.42 |
| 44633 | 04/05/2022 | TRI COUNTY WATER | march billing | \$ | 31.11 |
| 44634 | 04/05/2022 | UNITED FARMERS COOPERATION | 2/1/22-3/1-22 trans | \$ | 4,356.90 |
| 44635 | 04/05/2022 | USA BLUEBOOK | testing supplies | \$ | 614.33 |
| 44636 | 04/05/2022 | UTILITY CONSULTANTS, INC. | testing 2/17,24 3/3,10,17 | \$ | 993.12 |
| 44637 | 04/05/2022 | WINTHROP GAME PROTECT LEAG | 2022 membership | \$ | 35.00 |
| 44638 | 04/05/2022 | ZARNOTH BRUSH WORKS, INC. | brushes | \$ | 698.50 |
| 44639 | 04/19/2022 | KENNETH BAUER | Bi-weekly 4/19/22 | \$ | 1,255.20 |
| 44640 | 04/19/2022 | LORI CACKA | Bi-weekly 4/19/22 | \$ | 1,364.61 |
| 44641 | 04/19/2022 | CHAD DRAEGER | Bi-weekly 4/19/22 | \$ | 1,532.22 |
| 44642 | 04/19/2022 | SPENCER GLAESER | Bi-weekly 4/19/22 | \$ | 1,285.37 |
| 44643 | 04/19/2022 | DIANA KLABUNDE | Bi-weekly 4/19/22 | \$ | 760.86 |
| 44644 | 04/19/2022 | KARL KOFORD | Bi-weekly 4/19/22 | \$ | 1,734.70 |
| 44645 | 04/19/2022 | LARRY WARZECHA | Bi-weekly 4/19/22 | \$ | 936.68 |
| 44646 | 04/19/2022 | ALPHA WIRELESS COMM | batteries | \$ | 92.00 |
| 44647 | 04/19/2022 | VOID | Void Check | \$ | - |
| 44648 | 04/19/2022 | CITY OF BROWNTON | util pym from util dep | \$ | 8,925.62 |
| 44649 | 04/19/2022 | GLENCOE COOP ASS'N | march billing | \$ | 1,167.82 |
| 44650 | 04/19/2022 | HUTCHINSON UTIL.COMMISSION | march billing | \$ | 20,088.82 |
| 44651 | 04/19/2022 | JAY MALONE MOTORS | 2021 squad | \$ | 85.12 |

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|-------|------------|------------------------------|--------------------------|--------------|
| 44652 | 04/19/2022 | KARL KOFORD | food at training | \$ 40.20 |
| 44653 | 04/19/2022 | MCLEOD COOP POWER ASS'N | march billing | \$ 46.51 |
| 44654 | 04/19/2022 | MCLEOD COUNTY AUDIT-TREAS | 21/22 assess fees/parcel | \$ 534.00 |
| 44655 | 04/19/2022 | MENARDS HUTCHINSON | fix wall in back room | \$ 49.75 |
| 44656 | 04/19/2022 | METRO SALES, INC. | new copier | \$ 3,952.00 |
| 44657 | 04/19/2022 | MN DEPT OF COMMERCE | billable dockets/exp | \$ 328.03 |
| 44658 | 04/19/2022 | MN POLLUTION CONTROL AGEN | annual permit | \$ 1,450.00 |
| 44659 | 04/19/2022 | OEM SERVICE CO., LLC | drag supplies | \$ 23.47 |
| 44660 | 04/19/2022 | QUADE ELECTRIC INC | street light arms | \$ 133.00 |
| 44661 | 04/19/2022 | SECURITY BANK & TRUST CO | march billing | \$ 38,128.07 |
| 44662 | 04/19/2022 | ST MN OFFICE PIPELINE SAFETY | 4th qtr 2021 | \$ 20.79 |
| 44663 | 04/19/2022 | SUMMIT FIRE PROTECTION | annual inspection | \$ 208.00 |
| 44664 | 04/19/2022 | SYLVIA MUECKE | library supplies | \$ 152.07 |
| 44665 | 04/19/2022 | TYLER TECHNOLOGIES, INC | AP/PR maint 6/22-5/23 | \$ 706.22 |
| 44666 | 04/19/2022 | UNITED FARMERS COOPERATION | trans 3/1-4/1 | \$ 2,933.10 |
| 44667 | 04/19/2022 | USA BLUEBOOK | supplies | \$ 1,721.09 |
| 44668 | 04/19/2022 | WEST CENTRAL SANITATION | march billing | \$ 3,785.80 |
| 44669 | 04/19/2022 | XCEL ENERGY | march billing | \$ 56.50 |
| 44670 | 05/02/2022 | MARK CACKA | Monthly | \$ 196.70 |
| 44671 | 05/02/2022 | BARBARA MATHWIG | Monthly | \$ 99.12 |
| 44672 | 05/02/2022 | MARK STREICH | Monthly | \$ 731.19 |
| 44673 | 05/03/2022 | KENNETH BAUER | Bi-weekly 5/3/2022 | \$ 563.37 |
| 44674 | 05/03/2022 | LORI CACKA | Bi-weekly 5/3/2022 | \$ 1,364.64 |
| 44675 | 05/03/2022 | CHAD DRAEGER | Bi-weekly 5/3/2022 | \$ 1,532.20 |
| 44676 | 05/03/2022 | SPENCER GLAESER | Bi-weekly 5/3/2022 | \$ 1,178.82 |
| 44677 | 05/03/2022 | DIANA KLABUNDE | Bi-weekly 5/3/2022 | \$ 760.86 |
| 44678 | 05/03/2022 | KARL KOFORD | Bi-weekly 5/3/2022 | \$ 1,762.24 |
| 44679 | 05/03/2022 | LARRY WARZECHA | Bi-weekly 5/3/2022 | \$ 655.42 |
| 44680 | 05/03/2022 | ALLINA HEALTH SYSTEM | training | \$ 404.85 |
| 44681 | 05/03/2022 | ALPHA WIRELESS COMM | 4 pagers | \$ 1,722.00 |
| 44682 | 05/03/2022 | CHAD DRAEGER | phone stipend | \$ 60.00 |
| 44683 | 05/03/2022 | ERIC'S AUTO | tanker battery | \$ 538.49 |
| 44684 | 05/03/2022 | GAVIN JANSSEN STABENOW & M | april billing | \$ 612.75 |
| 44685 | 05/03/2022 | GLENCOE FLEET SUPPLY | supplies | \$ 34.32 |
| 44686 | 05/03/2022 | GOPHER STATE ONE-CALL | 12 tickets | \$ 16.20 |
| 44687 | 05/03/2022 | HAWKINS, INC | chemicals | \$ 2,020.10 |
| 44688 | 05/03/2022 | HILLYARD HUTCHINSON | scrubber maintainence | \$ 417.94 |
| 44689 | 05/03/2022 | MENARDS HUTCHINSON | supplies | \$ 216.98 |
| 44690 | 05/03/2022 | MIDWEST MACHINERY CO | mower misc items | \$ 124.93 |
| 44691 | 05/03/2022 | NORMAN SCHWARZE | phone stipend | \$ 40.00 |
| 44692 | 05/03/2022 | NORTH CENTRAL INT'L INC | repairs | \$ 1,070.62 |
| 44693 | 05/03/2022 | QUADE ELECTRIC INC | issues | \$ 406.00 |
| 44694 | 05/03/2022 | RS FIBER COOP | monthly bill | \$ 738.96 |
| 44695 | 05/03/2022 | SHORT ELLIOT HENDRICKSON, IN | O & M manual | \$ 8,723.27 |
| 44696 | 05/03/2022 | SPENCER GLAESER | phone stipend | \$ 20.00 |

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|--------|------------|---------------------------|------------------|----|---------------|
| 44697 | 05/03/2022 | U.S. POSTAL SERVICE | box rent | \$ | 84.00 |
| 44698 | 05/03/2022 | UTILITY CONSULTANTS, INC. | 3/31,4/7,14 | \$ | 1,016.29 |
| 44699 | 05/03/2022 | VICTOR'S PC SOLUTION | misc issues | \$ | 540.00 |
| 44700 | 05/03/2022 | VOID | Void Check | \$ | - |
| 800160 | 04/05/2022 | IRSEFT | Remittance Check | \$ | 2,562.30 |
| 800161 | 04/05/2022 | STATE INCOME TAX | Remittance Check | \$ | 561.85 |
| 800162 | 04/05/2022 | PERA | Remittance Check | \$ | 2,055.58 |
| 800163 | 04/05/2022 | HSA EFT | Remittance Check | \$ | 292.00 |
| 800164 | 04/19/2022 | IRSEFT | Remittance Check | \$ | 2,740.18 |
| 800165 | 04/19/2022 | STATE INCOME TAX | Remittance Check | \$ | 599.91 |
| 800166 | 04/19/2022 | PERA | Remittance Check | \$ | 2,175.96 |
| 800167 | 04/19/2022 | HSA EFT | Remittance Check | \$ | 292.00 |
| 800168 | 05/02/2022 | IRSEFT | Remittance Check | \$ | 238.34 |
| 800169 | 05/02/2022 | STATE INCOME TAX | Remittance Check | \$ | 36.46 |
| 800170 | 05/02/2022 | PERA | Remittance Check | \$ | 126.00 |
| 800171 | 05/03/2022 | IRSEFT | Remittance Check | \$ | 2,348.97 |
| 800172 | 05/03/2022 | STATE INCOME TAX | Remittance Check | \$ | 517.04 |
| 800173 | 05/03/2022 | PERA | Remittance Check | \$ | 1,971.43 |
| 800174 | 05/03/2022 | HSA EFT | Remittance Check | \$ | 292.00 |
| | | | | | <hr/> |
| | | | | | \$ 171,064.58 |