

Council Present: Norman Schwarze, Curt Carrigan, Lori Copler, Doug Block, Jesse Messner

Staff Present: Lori Cacka, Chad Draeger

Visitors: John Mueller

Mayor Schwarze called the meeting to order.

Motion by Council Member Block, seconded by Council Member Messner and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 2/8/2022. Approve March Treasurers Report. Approve payment of the claims and payroll including check numbers 44416-44461, 84-86, 800127-800137 in the amount of \$557,783.76. Approve new bills written/to be written. **2022 – 018**

Public Works reported they had some frozen storm sewers opened up around town and a blower at the plant is back in and running. Various trucks are going in for inspections this month. The 2nd round of tree trimming is completed in the cemetery with the 3rd round to happen in the fall. Public Works is going to trim trees in the city park soon. It was discussed and agreed that people can start parking on the street as long as it doesn't snow.

There was no report from Chief Bauer.

The Brownton Community Garden Agreement was looked over. Council approved the new agreement with the verbiage removed making council the arbitrator.

BE IT RESOLVED by the City Council of Brownton, to approve the Brownton Community Garden Agreement with the removal of #5 under waiver & release.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 019**

5 engineer proposals were reviewed at the March 1st workshop. The Mayor asked if there were any questions after that workshop. Council discussed continuing with SEH for 2022. We have a long history with them and they have done a good job.

BE IT RESOLVED by the City Council of Brownton, to approve the City Engineering Contract with SEH for the year 2022.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 020**

2 quotes for the electrical installation for the sinks in wrestling room were presented along with the updated quote for an on demand water heater.

BE IT RESOLVED by the City Council of Brownton, to approve the quote from Quade Electric, Inc. not to exceed \$780.00 to install a new electrical hookup for the on demand water heater in the old wrestling room.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 021**

Moving money in/out of 401 fund(capital improvement) and 101 fund(general) was discussed. The Clerk explained how these funds were to be divided and used going forward.

BE IT RESOLVED by the City Council of Brownton, to have the Clerk to move \$50,000 from the capital improvement fund into the general fund for the 2021 year to help cover part of the cost of the east building demolition project.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 022**

BE IT RESOLVED by the City Council of Brownton, to have the Clerk to move all 2022 capital outlay budgets from the general and fire department funds into the capital improvement fund.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 024**

A new printer is on order but not sure on a delivery date yet.

A Resolution supporting housing & local decision making authority was discussed. It was approved and the Clerk will send the LMC and MAOSC a copy of the resolution.

BE IT RESOLVED by the City Council of Brownton, to show support for the Resolution Supporting Housing & Local Decision Making Authority resolution.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 023**

The safety committee met in February and are working on updating the AWAIR Program. We also developed the City of Brownton Safety Policy. The Clerk asked for volunteers to help go through the Civic Center and grounds and the Community Center for safety inspections.

BE IT RESOLVED by the City Council of Brownton, to approve the Safety Policy and the AWAIR Program updates as submitted by the Safety Committee.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 026**

With the congressional and legislative redistricting that was approved by a Special Redistricting Panel appointed by the Minnesota Supreme Court, we need to reestablish our precinct and polling place.

**RESOLUTION #2022 – 025
REESTABLISHING PRECINCT AND POLLING PLACE**

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brownton, County of McLeod, State of Minnesota hereby reestablishes the boundaries of the voting precinct and polling place as follows:

Brownton Community Center, 310 2nd Street North

Attached to this resolution, for illustrative purposes, is a map showing said precinct and the polling place.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Block, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was declared duly passed and adopted by the Brownton City Council this 8th day of March, 2022.

The new health insurance quote for June 1, 2022 – May 30, 2023 was given to Council. There is a 5% proposed increase for the coming year.

BE IT RESOLVED by the City Council of Brownton, to approve the new health insurance quote for June 1, 2022 – May 30, 2023 with the 5% increase as proposed by Health Partners.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 027**

Rivers Edge Concrete-Brownton maps were handed out. There is no information on the usage but the Clerk is still working on getting that. Council talked about our electric territory and looking into the lines that are running through it.

Building permits were handed out. The Mayor asked the Clerk to send an email to our senator and representative in support of SF3086.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 4/5/2022

Lori Cacka, City Clerk

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|-------|------------|------------------------------|-----------------------------|---------------|
| 84 | 01/19/2022 | FURTHER | part fee | \$ 15.00 |
| 85 | 01/19/2022 | HEALTH PARTNERS | feb billing | \$ 3,541.49 |
| 86 | 01/19/2022 | MN DEPT OF REVENUE SALES | dec sales tax | \$ 3,579.00 |
| 44416 | 01/06/2022 | BROWNTON FIRE RELIEF ASS'N | state aid/supp aid | \$ 13,252.28 |
| 44417 | 01/11/2022 | KENNETH BAUER | Bi-weekly 1/11/2022 | \$ 463.86 |
| 44418 | 01/11/2022 | LORI CACKA | Bi-weekly 1/11/2022 | \$ 1,382.94 |
| 44419 | 01/11/2022 | CHAD DRAEGER | Bi-weekly 1/11/2022 | \$ 1,532.20 |
| 44420 | 01/11/2022 | SPENCER GLAESER | Bi-weekly 1/11/2022 | \$ 1,178.82 |
| 44421 | 01/11/2022 | DIANA KLABUNDE | Bi-weekly 1/11/2022 | \$ 797.51 |
| 44422 | 01/11/2022 | KARL KOFORD | Bi-weekly 1/11/2022 | \$ 1,699.15 |
| 44423 | 01/11/2022 | LARRY WARZECHA | Bi-weekly 1/11/2022 | \$ 1,061.25 |
| 44424 | 01/19/2022 | BROWNTON FIRE RELIEF ASS'N | 2022 payment | \$ 18,000.00 |
| 44425 | 01/19/2022 | CHAD DRAEGER | mileage | \$ 166.14 |
| 44426 | 01/19/2022 | CIRCLE F FARMS | absest remov/demo east buil | \$ 114,500.00 |
| 44427 | 01/19/2022 | VOID | Void Check | \$ - |
| 44428 | 01/19/2022 | CITY OF BROWNTON | dec billing | \$ 9,143.60 |
| 44429 | 01/19/2022 | CITY OF HUTCHINSON | annual hauling permit | \$ 100.00 |
| 44430 | 01/19/2022 | GLENCOE COOP ASS'N | dec fuel | \$ 1,433.26 |
| 44431 | 01/19/2022 | GOPHER STATE ONE-CALL | annual operator fee | \$ 62.15 |
| 44432 | 01/19/2022 | GREAT NORTHERN ENVIRONMENTAL | labor on blower | \$ 793.25 |
| 44433 | 01/19/2022 | HAWKINS, INC | chemicals | \$ 3,841.67 |
| 44434 | 01/19/2022 | HUTCHINSON UTIL.COMMISSION | billing | \$ 25,237.82 |
| 44435 | 01/19/2022 | INNOVATIVE OFFICE SOLUTIONS | towels | \$ 49.98 |

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|--------|------------|------------------------------|----------------------------|---------------|
| 44436 | 01/19/2022 | JOHNSON CONTROLS | 2022 service contract | \$ 486.72 |
| 44437 | 01/19/2022 | MCLEOD COOP POWER ASS'N | jan billing | \$ 46.80 |
| 44438 | 01/19/2022 | MCLEOD PUBLISHING INC. | dec billing | \$ 25.50 |
| 44439 | 01/19/2022 | MENARDS HUTCHINSON | supplies | \$ 122.72 |
| 44440 | 01/19/2022 | MN MUNICIPAL UTILITIES ASS'N | 2022 Dues | \$ 983.00 |
| 44441 | 01/19/2022 | PLUMBING & HEATING BY CRAIG | water heater/pd | \$ 620.00 |
| 44442 | 01/19/2022 | QUADE ELECTRIC INC | connect water heater | \$ 130.61 |
| 44443 | 01/19/2022 | RS FIBER COOP | jan billing | \$ 721.39 |
| 44444 | 01/19/2022 | SECURITY BANK & TRUST | Fire Truck 2015A | \$ 180,086.00 |
| 44445 | 01/19/2022 | SECURITY BANK & TRUST CO | power billing | \$ 40,248.38 |
| 44446 | 01/19/2022 | TRI COUNTY WATER | cooler rental | \$ 8.86 |
| 44447 | 01/19/2022 | US BANK | 2018C/B payments | \$ 106,723.86 |
| 44448 | 01/19/2022 | UTILITY CONSULTANTS, INC. | samples 11/24, 12/2, 9, 16 | \$ 662.15 |
| 44449 | 01/19/2022 | WEST CENTRAL SANITATION | dec billing | \$ 3,804.76 |
| 44450 | 01/19/2022 | XCEL ENERGY | street lights | \$ 51.48 |
| 44451 | 01/25/2022 | KENNETH BAUER | Bi-weekly 1/25/2022 | \$ 793.82 |
| 44452 | 01/25/2022 | LORI CACKA | Bi-weekly 1/25/2022 | \$ 1,382.96 |
| 44453 | 01/25/2022 | CHAD DRAEGER | Bi-weekly 1/25/2022 | \$ 1,532.22 |
| 44454 | 01/25/2022 | SPENCER GLAESER | Bi-weekly 1/25/2022 | \$ 1,394.06 |
| 44455 | 01/25/2022 | JAMES HANSCH | Bi-weekly 1/25/2022 | \$ 163.13 |
| 44456 | 01/25/2022 | DIANA KLABUNDE | Bi-weekly 1/25/2022 | \$ 797.51 |
| 44457 | 01/25/2022 | KARL KOFORD | Bi-weekly 1/25/2022 | \$ 1,657.18 |
| 44458 | 01/25/2022 | LARRY WARZECHA | Bi-weekly 1/25/2022 | \$ 1,124.81 |
| 44459 | 02/02/2022 | MARK CACKA | Monthly | \$ 132.98 |
| 44460 | 02/02/2022 | BARBARA MATHWIG | Monthly | \$ 203.46 |
| 44461 | 02/02/2022 | MARK STREICH | Monthly | \$ 731.19 |
| 800127 | 01/11/2022 | IRSEFT | Remittance Check | \$ 2,480.07 |
| 800128 | 01/11/2022 | STATE INCOME TAX | Remittance Check | \$ 546.10 |
| 800129 | 01/11/2022 | PERA | Remittance Check | \$ 2,008.29 |
| 800130 | 01/11/2022 | HSA EFT | Remittance Check | \$ 217.00 |
| 800131 | 01/25/2022 | IRSEFT | Remittance Check | \$ 2,733.26 |
| 800132 | 01/25/2022 | STATE INCOME TAX | Remittance Check | \$ 593.30 |
| 800133 | 01/25/2022 | PERA | Remittance Check | \$ 2,114.30 |
| 800134 | 01/25/2022 | HSA EFT | Remittance Check | \$ 217.00 |
| 800135 | 02/02/2022 | IRSEFT | Remittance Check | \$ 245.06 |
| 800136 | 02/02/2022 | STATE INCOME TAX | Remittance Check | \$ 36.46 |
| 800137 | 02/02/2022 | PERA | Remittance Check | \$ 126.00 |
| | | | | <hr/> |
| | | | | \$ 557,783.76 |