

**Council Present:** Norman Schwarze, Curt Carrigan, Lori Copler, Doug Block, Jesse Messner

**Staff Present:** Lori Cacka, Ken Bauer, Chad Draeger, Karl Koford

**Visitors:** John Rodeberg, John Mueller

Mayor Schwarze called the meeting to order.

Motion by Council Member Block, seconded by Council Member Carrigan and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 8/2/2022. Approve September Treasurers Report. Approve payment of the claims and payroll including check numbers 44831-44911, 123-130, 800196-800210 in the amount of \$270,279.23. Approve new bills written/to be written. **2022 – 060**

SEH submitted a supplemental letter agreement for the consultant work for the recreational improvements planning they are working with us on. They were able to meet the \$10,000 threshold we were looking for.

**BE IT RESOLVED** by the City Council of Brownton, to approve the supplemental letter agreement for engineering services for the Recreational Improvements Planning project with Short Elliot & Hendrickson, Inc. not to exceed a total fee of \$10,000.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copler, seconded by Council Member Messner and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 061**

Public Works were able to get a lot of items checked off their list over the last month. There is a sewer service repair on 3<sup>rd</sup> Ave S that requires the road to be black topped before winter. Hydrants were primed and painted. Quade came today and got our list almost completed.

Chief Bauer reported it has been a busy couple weeks. They are working on a few things that are taking up a lot of their time. Thanks to the Lions for the donation to the ballistic shield, it was researched and the order has been placed.

The preliminary 2023 budget was discussed. Increasing the custodian and the part time winter street maintenance position were presented and discussed. It was suggested to increase both positions by \$2.00 as they hadn't been increased in at least 2 or 3 years. Council wages were also looked at. It was determined to increase Mayor=\$300 and Council=\$300 and leave the meeting amounts the same.

**BE IT RESOLVED** by the City Council of Brownton, to approve the salary increase of \$2.00 for the part time winter street maintenance position for the 2023 budget.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Block and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 062**

**BE IT RESOLVED** by the City Council of Brownton, to approve the salary increase of \$2.00 for the custodian for the 2023 budget.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Copler and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2022 – 063**

It was decided to approve the preliminary budget with an 8% increase. With the state of the economy at this point we will set it a little higher for the preliminary budget.

**BE IT RESOLVED** by the City Council of the City of Brownton, County of McLeod, Minnesota, to approve the 2023 preliminary budget with an 8% increase, and that the following sums of money be levied collectible in 2023 upon taxable property in the City of Brownton for the following purposes:

101 General Fund	\$ 289,105
Facility Development Bond 2019A	\$ 61,603
GO Improvement Bond 2018B	\$ 83,294
RS Fiber GO Bond	\$ 50,866
Fire Truck GO Bond 2015A	<u>\$ 16,768</u>
Total Levy	\$ 501,636

**BE IT FURTHER RESOLVED** that the City Clerk is hereby instructed to transmit a copy of this resolution to the McLeod County Auditor.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all voting in favor thereof, said resolution was declared duly passed and adopted.

**2022 – 064**

Electric Commissioner Council Member Carrigan spoke about the Minnesota Municipal Power Agency Power Sales Agreement. They are asking to extend the agreement from the original date of December 31, 2050 to December 31, 2060 which will help us to function with them until then.

**BE IT RESOLVED** by the City Council of Brownton, to approve the Amendment to the Minnesota Municipal Power Agency Power Sales Agreement which would extend the termination date from December 31, 2050 to December 31, 2060.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Block and with all members voting in favor thereof, said resolution was declared duly passed and adopted.

**2022 – 065**

The Community Garden committee is wondering if they would be able to hire goats for a couple of days after their growing season is over to help remove the buckthorn and other weeds and to naturally fertilize for next year. Council agreed this is a great “green” way of cleaning out the garden after the season.

Street Commissioner Messner presented a proposal from Precision Concrete Cutting to grind down the sidewalks were needed around town. Do we need sidewalks on both sides of the street on some of lesser used areas? Where would it make the most sense to fix/replace sidewalks they have designated as needing repair. It was discussed about getting rid of sidewalk on the 200 block of 5<sup>th</sup> Ave S. and replacing it with a walking path on the street. This would also remove parking on both the 100 and 200 blocks. Council Member Messner and the Clerk will move forward on identifying the area’s most needing repair this year.

**BE IT RESOLVED** by the City Council of Brownton, to approve having Precision Concrete Cutting come out and repair some of the sidewalks that are in need of repair not to exceed \$5,000.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Block and with all members voting in favor thereof, said resolution was declared duly passed and adopted.

**2022 – 066**

The Clerk has been working in the cemetery some more. Sentence to Serve has been in and have done a great job of cleaning around the sites and washing the stones. A repair company will be coming in later this week to assess some of the stones that may need fixing to see what can done.

There were no donations in August.

Building permits were handed out.

Upon Motion, Meeting was adjourned.

Minutes to be presented for approval 10/4/2022

---

Lori Cacka, City Clerk

123	07/05/2022	DELTA DENTAL PLAN OF MINNESOTA	july billing	\$ 107.70
124	07/19/2022	VOID	Void Check	\$ -
125	07/19/2022	CHASE CARD SERVICES	june billing	\$ 2,501.34
126	07/19/2022	DELTA DENTAL PLAN OF MINNESOTA	august billing	\$ 107.70
127	07/19/2022	FURTHER	july billing	\$ 15.00
128	07/19/2022	HEALTH PARTNERS	august billing	\$ 3,726.99
129	07/19/2022	RS FIBER COOP	june billing	\$ 740.02
130	07/19/2022	AT & T MOBILE	july billing	\$ 133.65
44831	07/06/2022	DUANE BECKER	Monthly 7/6/22	\$ 358.46
44832	07/06/2022	LUVERNE BECKER	Monthly 7/6/22	\$ 403.28
44833	07/06/2022	MARK CACKA	Monthly 7/6/22	\$ 177.32
44834	07/06/2022	BARBARA MATHWIG	Monthly 7/6/22	\$ 151.29
44835	07/06/2022	MARK STREICH	Monthly 7/6/22	\$ 731.19
44836	07/05/2022	CHAD DRAEGER	phone stipend	\$ 60.00
44837	07/05/2022	CLARKE MOSQUITO MGMT, INC.	2nd service	\$ 1,302.00
44838	07/05/2022	CORE & MAIN LP	hydrant kit/assembly	\$ 6,875.08
44839	07/05/2022	D. ERVASTI SALES CO, LLC	mound clay/paint	\$ 781.70
44840	07/05/2022	DOUG BLOCK	rs fiber meeting	\$ 16.38
44841	07/05/2022	GAVIN JANSSEN STABENOW & MOLDA	general/prosecutes	\$ 406.50
44842	07/05/2022	GLENCOE FLEET SUPPLY	supplies	\$ 66.01
44843	07/05/2022	GOPHER STATE ONE-CALL	8 locates	\$ 10.80
44844	07/05/2022	HAWKINS, INC	aqua hawk	\$ 1,433.34
44845	07/05/2022	JON HAMRE	comm cntr floor wax	\$ 500.00
44846	07/05/2022	MCLEOD PUBLISHING INC.	june billing	\$ 25.50
44847	07/05/2022	MENARDS HUTCHINSON	supplies	\$ 129.71
44848	07/05/2022	NEUBARTH LANDSSCAPING	erosion logs	\$ 288.00
44849	07/05/2022	NORMAN SCHWARZE	phone stipend	\$ 40.00
44850	07/05/2022	QUADE ELECTRIC INC	underground wire rep	\$ 714.50
44851	07/05/2022	RUNNING'S SUPPLY, INC.	spraying equipment	\$ 188.65
44852	07/05/2022	SPENCER GLAESER	phone stipend	\$ 20.00
44853	07/05/2022	SYLVIA MUECKE	lib donation supplies	\$ 71.03
44854	07/05/2022	TNEMEC COMPANY	hydrant paint	\$ 671.90
44855	07/05/2022	TRI COUNTY WATER	june billing	\$ 24.61
44856	07/05/2022	UNITED FARMERS COOPERATION	trans 5/1-6/1-roundup	\$ 802.10
44857	07/05/2022	US BANK	agent fees	\$ 26,791.52

44858	07/05/2022	UTILITY CONSULTANTS, INC.	samples 5/26 6/2,9,16	\$ 999.75
44859	07/12/2022	KENNETH BAUER	Bi-weekly	\$ 991.96
44860	07/12/2022	LORI CACKA	Bi-weekly	\$ 1,324.61
44861	07/12/2022	CHAD DRAEGER	Bi-weekly	\$ 1,532.20
44862	07/12/2022	SPENCER GLAESER	Bi-weekly	\$ 1,178.82
44863	07/12/2022	DIANA KLABUNDE	Bi-weekly	\$ 753.49
44864	07/12/2022	KARL KOFORD	Bi-weekly	\$ 1,898.86
44865	07/12/2022	BRAXTON STREICH	Bi-weekly	\$ 603.97
44866	07/12/2022	LARRY WARZECHA	Bi-weekly	\$ 517.08
44867	07/19/2022	CADE HERRMANN	Summer Rec	\$ 1,523.77
44868	07/19/2022	CALLIE KLABUNDE	Summer Rec	\$ 490.38
44869	07/19/2022	MARY LEMKE	Summer Rec	\$ 1,523.77
44870	07/19/2022	GRACE LIPKE	Summer Rec	\$ 369.86
44871	07/19/2022	KADEN WENDLANDT	Summer Rec	\$ 295.06
44872	07/19/2022	DAVID WENDLANDT	Summer Rec	\$ 1,523.77
44873	07/19/2022	BRIAN'S HEATING & AIR	install therm/damper	\$ 250.00
44874	07/19/2022	CARS ON PATROL SHOP LLC	fix plow	\$ 1,416.10
44875	07/19/2022	VOID	Void Check	\$ -
44876	07/19/2022	CITY OF BROWNTON	june billing	\$ 3,154.07
44877	07/19/2022	CORE & MAIN LP	hydrant replacements	\$ 1,541.21
44878	07/19/2022	DAVID WENDLANDT	SR supplies	\$ 180.10
44879	07/19/2022	GLENCOE COOP ASS'N	june billing	\$ 2,018.65
44880	07/19/2022	HJERPE CONTRACTING, INC.	sewer camera	\$ 1,250.00
44881	07/19/2022	HUTCHINSON UTIL.COMMISSION	june billing	\$ 3,128.98
44882	07/19/2022	IMMANMUEL LUTHERAN CHURCH	lighting rebate	\$ 615.00
44883	07/19/2022	VOID	Void Check	\$ -
44884	07/19/2022	LEAGUE OF MN CITIES	WC 22--23	\$ 19,003.00
44885	07/19/2022	LORI CACKA	hra reimbursement	\$ 3,500.00
44886	07/19/2022	LORRI RIPPERDA	elec utility refund	\$ 232.29
44887	07/19/2022	MARY PFEIFFER	electric utility refund	\$ 235.42
44888	07/19/2022	MCLEOD COOPERATIVE POWER ASS'N	gas reg station	\$ 42.11
44889	07/19/2022	MINI BIFF INC.	june billing	\$ 263.16
44890	07/19/2022	MN DEPT OF REVENUE SALES	billing	\$ 3,566.00
44891	07/19/2022	MN PUBLIC FACILITIES AUTHORITY	bond payment	\$ 42,905.00
44892	07/19/2022	MUNICIPAL EMERGENCY SERVICES	foam concentrate	\$ 303.00
44893	07/19/2022	SECURITY BANK & TRUST	loan pymts	\$ 23,177.00
44894	07/19/2022	SECURITY BANK & TRUST CO	june billing	\$ 52,082.56
44895	07/19/2022	TC & W	3rd Ave N repairs	\$ 16,196.27
44896	07/19/2022	TYLER TECHNOLOGIES, INC	2022-2023 maint	\$ 2,484.79
44897	07/19/2022	WEST CENTRAL SANITATION	june billing	\$ 3,885.21
44898	07/19/2022	XCEL ENERGY	lights	\$ 57.77
44899	07/26/2022	KENNETH BAUER	Bi-weekly 7/26/22	\$ 322.26
44900	07/26/2022	LORI CACKA	Bi-weekly 7/26/22	\$ 1,324.61
44901	07/26/2022	CHAD DRAEGER	Bi-weekly 7/26/22	\$ 1,532.22
44902	07/26/2022	SPENCER GLAESER	Bi-weekly 7/26/22	\$ 1,178.82

44903	07/26/2022	DIANA KLABUNDE	Bi-weekly 7/26/22	\$ 753.49
44904	07/26/2022	KARL KOFORD	Bi-weekly 7/26/22	\$ 1,748.11
44905	07/26/2022	BRAXTON STREICH	Bi-weekly 7/26/22	\$ 659.38
44906	07/26/2022	LARRY WARZECHA	Bi-weekly 7/26/22	\$ 842.92
44907	08/02/2022	DUANE BECKER	Monthly	\$ 341.67
44908	08/02/2022	LUVERNE BECKER	Monthly	\$ 420.08
44909	08/02/2022	MARK CACKA	Monthly	\$ 85.88
44910	08/02/2022	BARBARA MATHWIG	Monthly	\$ 151.29
44911	08/02/2022	MARK STREICH	Monthly	\$ 731.19
800196	07/06/2022	IRSEFT	Remittance Check	\$ 369.94
800197	07/06/2022	STATE INCOME TAX	Remittance Check	\$ 36.46
800198	07/06/2022	PERA	Remittance Check	\$ 126.00
800199	07/12/2022	IRSEFT	Remittance Check	\$ 2,567.68
800200	07/12/2022	STATE INCOME TAX	Remittance Check	\$ 588.54
800201	07/12/2022	PERA	Remittance Check	\$ 2,085.16
800202	07/12/2022	HSA EFT	Remittance Check	\$ 292.00
800203	07/19/2022	IRSEFT	Remittance Check	\$ 948.78
800204	07/26/2022	IRSEFT	Remittance Check	\$ 2,461.52
800205	07/26/2022	STATE INCOME TAX	Remittance Check	\$ 554.45
800206	07/26/2022	PERA	Remittance Check	\$ 1,959.19
800207	07/26/2022	HSA EFT	Remittance Check	\$ 292.00
800208	08/02/2022	IRSEFT	Remittance Check	\$ 354.82
800209	08/02/2022	STATE INCOME TAX	Remittance Check	\$ 36.46
800210	08/02/2022	PERA	Remittance Check	\$ 126.00
				<hr/>
				\$ 270,279.23