

Council Present: Lori Copler, Jesse Messner, Curt Carrigan, Andrea Matheny, Rich Pohlmeier

Staff Present: Lori Cacka, Chad Draeger, Larry Warzecha, Karl Koford

Visitors: John Rodeberg, Rich Westlund, Sara Oberloh

Mayor Pohlmeier called the meeting to order.

Motion by Council Member Carrigan, seconded by Council Member Messner and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 3/7/2023. Approve April Treasurers Report. Approve payment of the claims and payroll including check numbers 45354-45420, 181-190, 800286-800294 in the amount of \$191,455.53. Approve new bills written/to be written. **2023 – 027**

John Rodeberg from Short Elliott Hendrickson Inc. talked about the possibility of flooding in town this spring. Minor flooding is anticipated but he thought we should talk about it to keep on top of things. John handed out information from the last flooding event to remind council what had been done then. The flood plain areas may have changed so people need to be aware if their house is now in a floodplain. FEMA are the ones that control the floodplain maps.

Rich Westlund presented information on health plan history/comparison of different plans. An increase of 9.69% is projected with HP. A self-funded – maximum liability plan from Medica was discussed. Rich gave 4 different options for council to consider. #3 isn't any more money out of our pockets so that makes the best choice. The coverage exposure at renewal time will be the following: the employee is responsible for the first \$1,500, the city will cover the next \$3,500 and the employee has the last \$1,475. Option #3 calls for the City to deposit the annual savings of \$4,758 divided between the 6 employees into each HSA. That amount is \$793 to each.

BE IT RESOLVED by the City Council of Brownton, to approve the Medica MN Passport \$5,500 -25% HSA+(Silver) Maximum Liability policy at a decrease of 12.05% that runs from June 1, 2023 to May 31, 2024. A 1 time deposit of \$793 will be deposited into the HSA for each employee.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 028**

Public Works submitted their report. Seal coating bids were talked about. 3 quotes were received for different aspects of the jobs. Pearson Bro's and MP Asphalt are the cheapest quotes in their areas. The fog seal option was discussed. It was decided to give it a try. The payloader has a cut on the sidewall of one of the tires. Chad talked to Sam's Tire about options. Let's wait until fall and see where things are at. Decals for the new truck were discussed. Option #1-on side windows for the new truck and the doors of the Toyota were decided on. The Clerk will work with the company to get a quote. A quote from Flow Measurement on moving the water tower control box from the PD office to the pump house for \$17,250, was discussed. It was decided to have them re-quote it if it were moved to the bathroom at the PD. Interstate Power System maintenance contract to inspect the generators at the lift stations was discussed.

BE IT RESOLVED by the City Council of Brownton, to approve the sealcoat/fog seal from Pearson in the amount of \$44,209.92 and \$12,704 for crack seal/mastic sealing from MP Asphalt in the amount of \$14,150.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 030**

BE IT RESOLVED by the City Council of Brownton, to approve the inspection and maintenance quote from Interstate Power System for the 2 generators at the lift stations over the next 3 years.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 031**

Chief Koford submitted their report. New radios have been delivered and 2 pt guys need to be trained on them yet. New work stations have been set up in the squad cars. PT Kurt Kozel is training and his first shift will be in mid-April. 2013 will be used by chief and the others will use the new car. On-call guy will take car home as long as they are within 20 miles. Larry talked about blight enforcement and how we should go about dealing with some of the worst ones. He is going to start a list and we can go through it and find the ones that need to be addressed at a council meeting. WWTP camera needs to be fixed.

There will be 2 Mini Rod pulls and 1 test-n-tune in town on May 20, Aug 11 and Sept 8. The Brownton Bar & Grill also asked to have Main Street closed for the annual street dance like they have done in the past.

BE IT RESOLVED by the Brownton City Council to waive the provisions in Section 2 of Ordinance # 49, “An Ordinance Prohibiting the Consumption of Intoxicating Liquor and Non-Intoxicating Liquor within the City of Brownton” on Saturday May 20th, Saturday July 29, Friday August 11th and Friday September 8th.

BE IT FURTHER RESOLVED that this waiver pertains to the following locations: Fourth Avenue North between Division Street and Second Street North to accommodate the Mini Rods and the street dance for the Brownton Bar & Grill.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copley, seconded by Council Member Messner and with all present voting in favor thereof, motion carried. **2023 – 032**

Tabled from last month-the asbestos report was discussed. This was tabled again until next month.

The Clerk has asked if we would be willing to charge \$25 a year for daycares/home schools. 1 daycare in town has asked about the possibility with the weather so crappy this winter. She has one that needs to do activity for 30 mins a day.

BE IT RESOLVED by the City Council to approve the charge of \$25 annually for daycares and homeschools that would like to use the gym.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copley and seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 - 034**

Sara Oberloh from Oberloh & Oberloh went through the audit findings. A complete copy of the City’s 2022 audit can be obtained at the City Office.

BE IT RESOLVED by the City Council to accept the 2022 Financial Audit for the City of Brownton as presented by Oberloh & Oberloh.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copley and seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 - 029**

RS Fiber quote for ball field. This is too expensive and the Clerk will look into different options.

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Brownton Lions	Brownton Days-tables/misc	\$3,200
Brownton Lions	Summer Enrichment	\$4,000
Brownton Lions	Community Garden	\$250

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and **WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was duly passed and adopted.

2023 – 033

Building permits were handed out. Dates for mosquito sprays were given to Council.

Minutes to be presented for approval 5/2/2023

Lori Cacka, City Clerk

181	02/07/2023	AT & T MOBILE	jan billing	\$	134.07
182	02/07/2023	VOID	Void Check	\$	-
183	02/07/2023	CHASE CARD SERVICES	2022 expenses	\$	6,530.78
184	02/07/2023	DELTA DENTAL PLAN OF MINNESOTA	feb billing	\$	135.70
185	02/07/2023	HEALTH PARTNERS	march billing	\$	4,334.10
186	02/07/2023	RS FIBER COOP	jan billing	\$	597.15
187	02/07/2023	TRI COUNTY WATER	jan billing	\$	31.86
188	02/21/2023	FURTHER	part fees	\$	18.00
189	02/21/2023	MN DEPT OF REVENUE SALES	jan tax	\$	3,480.00
190	02/21/2023	RELIANCE STANDARD LIFE INS CO	3/1-5/31	\$	78.60
45354	02/07/2023	MARK CACKA	monthly	\$	166.23
45355	02/07/2023	BARBARA MATHWIG	monthly	\$	220.84
45356	02/07/2023	MARK STREICH	monthly	\$	1,127.86
45357	02/07/2023	LORI CACKA	Bi-weekly 2/7/2023	\$	1,373.78
45358	02/07/2023	CHAD DRAEGER	Bi-weekly 2/7/2023	\$	1,557.37
45359	02/07/2023	SPENCER GLAESER	Bi-weekly 2/7/2023	\$	1,232.65
45360	02/07/2023	DIANA KLABUNDE	Bi-weekly 2/7/2023	\$	722.46
45361	02/07/2023	KARL KOFORD	Bi-weekly 2/7/2023	\$	1,919.56
45362	02/07/2023	LARRY WARZECHA	Bi-weekly 2/7/2023	\$	1,340.65
45363	02/07/2023	101 DEVELOPMENT RESOURCES, INC	2nd 1/2 payments	\$	4,174.31
45364	02/07/2023	ALLINA HEALTH SYSTEM	training dec jan feb	\$	404.85
45365	02/07/2023	AUTO VALUE GLENCOE	misc supplies	\$	74.53
45366	02/07/2023	BRIAN'S HEATING & AIR	thermostat for library	\$	183.22
45367	02/07/2023	CHAD DRAEGER	phone stipend	\$	60.00
45368	02/07/2023	CORE & MAIN LP	fire hydrant	\$	4,935.62
45369	02/07/2023	FIRE EQUIPMENT SPECIALTIES,INC	repairs	\$	109.95

45370	02/07/2023	GAVIN JANSSEN STABENOW & MOLDA	dec billing	\$ 378.00
45371	02/07/2023	GLENCOE COOP ASS'N	jan billing	\$ 3,200.06
45372	02/07/2023	GLENCOE FLEET SUPPLY	misc supplies	\$ 28.98
45373	02/07/2023	HUTCHINSON UTIL.COMMISSION	jan billing	\$ 25,315.47
45374	02/07/2023	JAY MALONE MOTORS	battery	\$ 5.70
45375	02/07/2023	JEFF MESSNER	display cabinet in bfd	\$ -
45376	02/07/2023	LEAGUE OF MN CITIES	peace officer training	\$ 180.00
45377	02/07/2023	MCLEOD COUNTY SHERIFF'S OFFICE	mifi usage	\$ 458.76
45378	02/07/2023	MCLEOD PUBLISHING INC.	jan billing	\$ 25.50
45379	02/07/2023	MENARDS HUTCHINSON	misc repairs/updates	\$ 348.56
45380	02/07/2023	METRO SALES, INC.	jan billing	\$ 31.45
45381	02/07/2023	MIDWEST MACHINERY CO	misc supplies	\$ 223.25
45382	02/07/2023	MN DNR ECO & WATER RESORCES	2022 water	\$ 188.30
45383	02/07/2023	NAPA	misc supplies	\$ 56.56
45384	02/07/2023	RICH POHLMEIER	phone stipend	\$ 40.00
45385	02/07/2023	RIVER BEND BUSINESS PRODUCTS	checks	\$ 606.00
45386	02/07/2023	RUNNING'S SUPPLY, INC.	misc supplies	\$ 18.16
45387	02/07/2023	SECURITY BANK & TRUST	bond pymt	\$ 15,564.00
45388	02/07/2023	SECURITY BANK & TRUST CO	jan billing	\$ 38,767.74
45389	02/07/2023	SHANNON JERABEK	supplies	\$ 20.99
45390	02/07/2023	SPENCER GLAESER	phone stipend	\$ 20.00
45391	02/07/2023	ST OF MN DEPT OF PUBLIC SAFETY	Tier II reporting	\$ 100.00
45392	02/07/2023	TYLER DAMLOW	training mileage	\$ 125.76
45393	02/07/2023	UTILITY CONSULTANTS, INC.	spls12/23,30 1/5,12,19	\$ 1,022.18
45394	02/21/2023	LORI CACKA	Bi-weekly 2/21/23	\$ 1,373.78
45395	02/21/2023	CHAD DRAEGER	Bi-weekly 2/21/23	\$ 1,557.37
45396	02/21/2023	SPENCER GLAESER	Bi-weekly 2/21/23	\$ 1,221.63
45397	02/21/2023	DIANA KLABUNDE	Bi-weekly 2/21/23	\$ 722.46
45398	02/21/2023	KARL KOFORD	Bi-weekly 2/21/23	\$ 1,829.16
45399	02/21/2023	LARRY WARZECHA	Bi-weekly 2/21/23	\$ 1,342.79
45400	02/21/2023	JAMIE BAH	BFD Relief Officer salary	\$ 230.87
45401	02/21/2023	JASON LINDEMAN	BFD Relief Officer salary	\$ 369.40
45402	02/21/2023	A & K REPAIR, INC.	bearings	\$ 79.95
45403	02/21/2023	BROWNTON FIRE RELIEF ASS'N	city payment	\$ 18,000.00
45404	02/21/2023	CENTRAL HYDRAULICS, INC.	grader-cyl fix	\$ 399.39
45405	02/21/2023	VOID	Void Check	\$ -
45406	02/21/2023	CITY OF BROWNTON	jan billing	\$ 10,113.15
45407	02/21/2023	DAAK REFRIGERATION & APPLICANC	fridge repair	\$ 225.00
45408	02/21/2023	GAVIN JANSSEN STABENOW & MOLDA	gen matters/pros	\$ 406.00
45409	02/21/2023	HAWKINS, INC	cyl/A.H./Zetag	\$ 2,671.06
45410	02/21/2023	KARL KOFORD	video cameras	\$ 290.00
45411	02/21/2023	KIM STEWART	refund on final bill	\$ 215.80
45412	02/21/2023	KURT KOZEL	psych mileage	\$ 170.00
45413	02/21/2023	MCLEOD COOPERATIVE POWER ASS'N	jan billing	\$ 48.40
45414	02/21/2023	MN POLLUTION CONTROL AGENCY	C DRAEGER TESTING	\$ 50.00

45415	02/21/2023	SHORT ELLIOT HENDRICKSON, INC	rec improvement plan	\$ 698.74
45416	02/21/2023	TITAN MACHINERY - SHAKOPEE	filters/oil	\$ 1,162.97
45417	02/21/2023	UNITED FARMERS COOPERATION	nov dec and jan trans	\$ 10,971.90
45418	02/21/2023	WEST CENTRAL SANITATION	jan billing	\$ 3,852.04
45419	02/21/2023	XCEL ENERGY	jan billing	\$ 57.72
45420	02/21/2023	ZARNOTH BRUSH WORKS, INC.	broom refill	\$ 310.70
800286	02/07/2023	IRSEFT	Remittance Check	\$ 2,491.93
800287	02/07/2023	STATE INCOME TAX	Remittance Check	\$ 621.44
800288	02/07/2023	PERA	Remittance Check	\$ 2,114.61
800289	02/07/2023	HSA EFT	Remittance Check	\$ 465.00
800290	02/21/2023	IRSEFT	Remittance Check	\$ 2,471.05
800291	02/21/2023	STATE INCOME TAX	Remittance Check	\$ 612.54
800292	02/21/2023	PERA	Remittance Check	\$ 2,074.66
800293	02/21/2023	HSA EFT	Remittance Check	\$ 465.00
800294	02/21/2023	IRSEFT	Remittance Check	\$ 99.46
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				\$ 191,455.53