

Council Present: Lori Copler, Jesse Messner, Curt Carrigan, Andrea Matheny, Rich Pohlmeier

Staff Present: Lori Cacka, Chad Draeger, Karl Koford

Visitors:

Mayor Pohlmeier called the meeting to order.

There was no public comment on the new cannabis law.

Motion by Council Member Carrigan, seconded by Council Member Matheny and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 7/11/2023. Approve August Treasurers Report. Approve payment of the claims and payroll including check numbers 45641-45740, 216-226, 800332-800347 in the amount of \$185,162.57. Approve new bills written/to be written. **2023 – 052**

Public Works submitted their report. He showed the pictures of the sanitary sewer on 8th/3rd that was damaged during the project. There have been power problems at the plant but they have been good the last 2 weeks-waiting to hear back from Paul Kaeding on a plan of action. Sidewalk will be poured this summer/fall yet. Mowers/tires for the pay loader were discussed and should be looked at in the next couple of years.

Chief Koford submitted their report. Brownton Days went well. The speed trailer seems to be working and making drivers aware of their speed. He went over the PD budget suggestions for the coming budget cycle. Body cameras will probably need to be replaced around 2025. Hopefully they will match up with the camera in the squad cars, it would tie all things together for incidents that need to be shared with other agencies. Talked about expanding the garage to include parking for both squads. Call out and response times were discussed. How to handle verbiage in the handbook is something that needs to be looked at and how others are handling this. Pay raises for the PD was introduced. COLA was talked about and how to lessen the gap for all employees. Update policy to 25 miles on call.

The newly enacted recreational cannabis law was discussed. The City of Brownton supports the County on the ordinance they approve for the cannabis law.

Christmas decoration quotes were discussed. Most liked the 4' diamond from Display Sales.

BE IT RESOLVED by the City Council of Brownton, to approve the purchase of 10-4' diamond snowflakes from Display Sales at the cost of \$383.00 each.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Matheny and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2023 – 053**

BE IT RESOLVED by the City Council of Brownton, to approve the temporary liquor license and gambling application for Central Minnesota Sportsman Chapter of CPA on Saturday, September 16, 2023 at the Brownton Area Civic Center.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 054**

Security camera quotes for the Civic Center were discussed. Quote from Burns was approved.

BE IT RESOLVED by the City Council of Brownton, to approve the quote from Burns Security for security cameras at the Civic Center in the amount of \$4,746.86.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2023 – 055**

BE IT RESOLVED by the City Council of Brownton, to approve the Resolution Establishing City Regulations Related to Counting of Write-in Votes as presented by the clerk.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Matheny and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2023 – 056**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Brownton Polar Bear Club	Fire Department	\$500
United Farmers Coop	Fire Department	\$2,422.63
Old MW clothing	Summer Rec	\$139

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and **WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2023 – 057**

Building/zoning permits were handed out.

Minutes to be presented for approval 9/5/2023

Lori Cacka, City Clerk

216	06/06/2023	DELTA DENTAL PLAN OF MINNESOTA	june billing	\$ 151.52
217	06/06/2023	FURTHER	health ins premium pymt	\$ 4,769.64
218	06/06/2023	RELIANCE STANDARD LIFE INS CO	qtrly billing	\$ 80.70
219	06/06/2023	RS FIBER COOP	may billing	\$ 1,394.43
220	06/06/2023	TRI COUNTY WATER	may billing	\$ 38.36
221	06/27/2023	AT & T MOBILE	pd phones/bfd ipads	\$ 130.54
222	06/27/2023	VOID	Void Check	\$ -
223	06/27/2023	CHASE CARD SERVICES	june billing	\$ 2,484.35
224	06/27/2023	FURTHER	annual fee/part fee	\$ 168.00

225	06/27/2023	MEDICA	july billing	\$ 3,798.07
226	06/27/2023	MN DEPT OF REVENUE SALES	may sales	\$ 3,641.00
45641	06/06/2023	DUANE BECKER	Monthly-May	\$ 415.24
45642	06/06/2023	LUVERNE BECKER	Monthly-May	\$ 369.10
45643	06/06/2023	MARK CACKA	Monthly-May	\$ 127.44
45644	06/06/2023	BARBARA MATHWIG	Monthly-May	\$ 377.35
45645	06/06/2023	MARK STREICH	Monthly-May	\$ 731.19
45646	06/06/2023	A & K REPAIR, INC.	comp labor	\$ 78.00
45647	06/06/2023	BOUND TREE MEDICAL, LLC	supplies	\$ 107.76
45648	06/06/2023	CARS ON PATROL SHOP LLC	grass rig repairs	\$ 130.00
45649	06/06/2023	CHAD DRAEGER	phone stipend	\$ 60.00
45650	06/06/2023	CLARKE MOSQUITO MGMT, INC.	1/3 bill	\$ 1,341.04
45651	06/06/2023	DESIGN ELECTRIC INC	repairs/supplies	\$ 1,786.65
45652	06/06/2023	GALLS	hat	\$ 110.94
45653	06/06/2023	GAVIN JANSSEN STABENO & MOLDA	april billing	\$ 72.50
45654	06/06/2023	GLENCOE COOP ASS'N	may billing	\$ 1,155.58
45655	06/06/2023	GLENCOE FLEET SUPPLY	supplies	\$ 154.58
45656	06/06/2023	GOPHER STATE ONE-CALL	locates	\$ 9.45
45657	06/06/2023	HAWKINS, INC	aqua hawk	\$ 1,544.08
45658	06/06/2023	HUTCHINSON UTIL.COMMISSION	may billing	\$ 15,031.83
45659	06/06/2023	JESSE MESSNER	mileage	\$ 17.03
45660	06/06/2023	LARRY WARZECHA	mileage	\$ 81.12
45661	06/06/2023	MCLEOD PUBLISHING INC.	may billing	\$ 25.50
45662	06/06/2023	MENARDS HUTCHINSON	misc supplies	\$ 684.96
45663	06/06/2023	METRO SALES, INC.	may copies	\$ 32.06
45664	06/06/2023	MN ASSOC OF SMALL CITIES	23/24 membership	\$ 448.95
45665	06/06/2023	MN DEPT OF COMMERCE	1st qtr ind assess	\$ 24.02
45666	06/06/2023	MN DEPT OF HEALTH	qtrly billing	\$ 784.00
45667	06/06/2023	MN HWY SAFETY & RESEARCH CENTE	defensive driving	\$ 1,470.00
45668	06/06/2023	MUNICIPAL EMERGENCY SERVICES	fire foam	\$ 630.00
45669	06/06/2023	NATE ZELLMAN	welding work	\$ 278.00
45670	06/06/2023	POHLMIEIER DESIGNS	decals	\$ 520.00
45671	06/06/2023	RICH POHLMIEIER	phone stipend	\$ 40.00
45672	06/06/2023	RIVER BEND BUSINESS PRODUCTS	perf paper	\$ 67.55
45673	06/06/2023	SECURITY BANK & TRUST	box rent	\$ 30.00
45674	06/06/2023	SECURITY BANK & TRUST CO	may billing	\$ 36,390.57
45675	06/06/2023	SHORT ELLIOT HENDRICKSON, INC	april billing	\$ 591.00
45676	06/06/2023	SPENCER GLAESER	phone stipend	\$ 20.00
45677	06/06/2023	ST MN OFFICE PIPELINE SAFETY	1/1-3/31	\$ 33.86
45678	06/06/2023	UNITED FARMERS COOPERATION	roundup	\$ 462.40
45679	06/06/2023	UTILITY CONSULTANTS, INC.	4/19,20,27 5/4,11,18,25	\$ 1,623.71
45680	06/06/2023	WOLFCOM ENTERPRISES	replacement battery	\$ 150.00
45681	06/13/2023	LORI CACKA	Bi-weekly 6/13/2023	\$ 1,352.89
45682	06/13/2023	CHAD DRAEGER	Bi-weekly 6/13/2023	\$ 1,557.38
45683	06/13/2023	SPENCER GLAESER	Bi-weekly 6/13/2023	\$ 1,386.80

45684	06/13/2023	DIANA KLABUNDE	Bi-weekly 6/13/2023	\$ 677.15
45685	06/13/2023	KARL KOFORD	Bi-weekly 6/13/2023	\$ 1,801.18
45686	06/13/2023	KURT KOZEL	Bi-weekly 6/13/2023	\$ 245.76
45687	06/13/2023	BRAXTON STREICH	Bi-weekly 6/13/2023	\$ 456.58
45688	06/13/2023	LARRY WARZECHA	Bi-weekly 6/13/2023	\$ 1,925.06
45689	06/26/2023	CADE HERRMANN	SE	\$ 623.36
45690	06/26/2023	RHYAN HERRMANN	SE	\$ 623.36
45691	06/26/2023	VICKI HERRMANN	SE	\$ 1,154.37
45692	06/26/2023	MARY LEMKE	SE	\$ 1,154.37
45693	06/26/2023	AVA WALLER	SE	\$ 336.15
45694	06/27/2023	LORI CACKA	Bi-weekly 6/27/23	\$ 1,352.89
45695	06/27/2023	CHAD DRAEGER	Bi-weekly 6/27/23	\$ 1,557.37
45696	06/27/2023	SPENCER GLAESER	Bi-weekly 6/27/23	\$ 1,221.63
45697	06/27/2023	DIANA KLABUNDE	Bi-weekly 6/27/23	\$ 677.15
45698	06/27/2023	KARL KOFORD	Bi-weekly 6/27/23	\$ 1,864.55
45699	06/27/2023	KURT KOZEL	Bi-weekly 6/27/23	\$ 435.52
45700	06/27/2023	BRAXTON STREICH	Bi-weekly 6/27/23	\$ 325.31
45701	06/27/2023	LARRY WARZECHA	Bi-weekly 6/27/23	\$ 1,627.17
45702	06/28/2023	CURT CARRIGAN	Council-1st 1/2	\$ 701.86
45703	06/28/2023	LORI COPLER	Council-1st 1/2	\$ 886.56
45704	06/28/2023	ANDREA MATHENY	Council-1st 1/2	\$ 775.74
45705	06/28/2023	JESSE MESSNER	Council-1st 1/2	\$ 923.50
45706	06/28/2023	RICHARD POHLMEIER	Council-1st 1/2	\$ 868.09
45707	06/27/2023	A & K REPAIR, INC.	bearings/labor	\$ 99.85
45708	06/27/2023	BRYAN ROCK PRODUCTS INC.	red rock	\$ 360.32
45709	06/27/2023	VOID	Void Check	\$ -
45710	06/27/2023	CITY OF BROWNTON	june billing	\$ 3,089.87
45711	06/27/2023	CITY OF BROWNTON	1st 1/2 fire protect servic	\$ 13,867.27
45712	06/27/2023	CREEKSIDE SOILS	black dirt	\$ 118.50
45713	06/27/2023	D. ERVASTI SALES CO, LLC	field supply	\$ -
45714	06/27/2023	ERIC'S AUTO	dodge 2021	\$ 112.21
45715	06/27/2023	HAWKINS, INC	cylinder rent	\$ 40.00
45716	06/27/2023	HUTCHINSON UTIL.COMMISSION	annual upgrades	\$ 1,324.89
45717	06/27/2023	INTERSTATE POWER SYSTEMS	generator maint	\$ 868.00
45718	06/27/2023	VOID	Void Check	\$ -
45719	06/27/2023	LEAGUE OF MN CITIES	WC premium	\$ 21,276.00
45720	06/27/2023	LORI CACKA	misc supplies	\$ 99.80
45721	06/27/2023	MACQUEEN EQUIPMENT, INC.	scba testing	\$ 1,445.00
45722	06/27/2023	MCLEOD COOP POWER ASS'N	june billing	\$ 41.08
45723	06/27/2023	MCLEOD COUNTY HHW	2021 collection	\$ 590.00
45724	06/27/2023	MICHELLE WALDNER	util refund	\$ 10.57
45725	06/27/2023	MINI BIFF INC.	may billing	\$ 293.76
45726	06/27/2023	MINNESOTA PUMP WORKS	main lift station	\$ 984.80
45727	06/27/2023	MUNI CLERKS & FINANCE OFFICERS	cacka/klabunde	\$ 100.00
45728	06/27/2023	PIONEERLAND LIBRARY SYSTEM	2nd qtr pytm	\$ 2,038.00

45729	06/27/2023	PRECISION CONCRETE CUTTING	trip hazard removal	\$ 5,000.00
45730	06/27/2023	SHIRLEY FORS	deposit refund	\$ 50.00
45731	06/27/2023	STAR ENERGY SERVICES	annual der compliance	\$ 410.00
45732	06/27/2023	UNITED FARMERS COOPERATION	trans 5/1-6/1	\$ 298.80
45733	06/27/2023	VICTOR'S PC SOLUTION	resolved issues	\$ 195.00
45734	06/27/2023	WEST CENTRAL SANITATION	may billing	\$ 3,861.75
45735	06/27/2023	XCEL ENERGY	june billing	\$ 57.27
45736	07/05/2023	DUANE BECKER	Monthly-June	\$ 415.24
45737	07/05/2023	LUVERNE BECKER	Monthly-June	\$ 369.10
45738	07/05/2023	MARK CACKA	Monthly-June	\$ 321.37
45739	07/05/2023	BARBARA MATHWIG	Monthly-June	\$ 377.35
45740	07/05/2023	MARK STREICH	Monthly-June	\$ 731.19
800332	06/06/2023	IRSEFT	Remittance Check	\$ 402.92
800333	06/06/2023	STATE INCOME TAX	Remittance Check	\$ 36.46
800334	06/06/2023	PERA	Remittance Check	\$ 126.00
800335	06/13/2023	IRSEFT	Remittance Check	\$ 2,559.18
800336	06/13/2023	STATE INCOME TAX	Remittance Check	\$ 699.71
800337	06/13/2023	PERA	Remittance Check	\$ 2,647.31
800338	06/13/2023	HSA EFT	Remittance Check	\$ 565.00
800339	06/21/2023	IRSEFT	Remittance Check	\$ 644.78
800340	06/27/2023	IRSEFT	Remittance Check	\$ 2,438.89
800341	06/27/2023	STATE INCOME TAX	Remittance Check	\$ 672.22
800342	06/27/2023	PERA	Remittance Check	\$ 2,496.27
800343	06/27/2023	HSA EFT	Remittance Check	\$ 565.00
800344	06/28/2023	IRSEFT	Remittance Check	\$ 688.50
800345	07/05/2023	IRSEFT	Remittance Check	\$ 435.06
800346	07/05/2023	STATE INCOME TAX	Remittance Check	\$ 36.46
800347	07/05/2023	PERA	Remittance Check	\$ 126.00
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				\$ 185,162.57