

Council Present: Lori Copler, Jesse Messner, Curt Carrigan, Andrea Matheny, Rich Pohlmeier

Staff Present: Lori Cacka, Chad Draeger, Larry Warzecha

Visitors: John Rodeberg, Shonda and Kyle Nelson

Mayor Pohlmeier called the meeting to order.

Shonda and Kyle Nelson came to talk about the pallet fence and let Council know it has been completely stained.

Cell phone stipends were talked about.

Motion by Council Member Copler, seconded by Council Member Messner and carried to approve minutes of the regular meeting on 6/6/2023. **2023 – 045**

Motion by Council Member Messner, seconded by Council Member Carrigan and carried to approve July Treasurers Report. **2023 – 046**

Motion by Council Member Matheny, seconded by Council Member Copler and carried to approve payment of the claims and payroll including check numbers 45551-45640, 209-215, 800317-800331 in the amount of \$156,835.57. Approve new bills written/to be written. **2023 – 047**

John Rodeberg from SEH talked about the proposal for well #2 process replacement and modifications. This is initial information for this project and we will keep working on it. The new lead service line replacement program was discussed. SEH is an approved consultant to help cities with this program. The deadline for us to complete the initial application is July 20, 2023. John also talked to the county a little more on the trail and how we can work together.

BE IT RESOLVED by the City Council of Brownton, to have the Clerk, with the help of Short, Elliot & Hendrickson, submit an application to MDH to request assistance and funding for the lead service line replacement program which is due by July 20, 2023.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2023 – 048**

Public Works submitted their report. Pearson will be here now in August so their schedule matches up with some other area towns. There's 1 area where a tree stump was removed that is infringing on a sidewalk. About 40' needs to be replaced and the rest of the stump completely removed. Chad will get a quote or 2 on replacing that area.

Chief Koford submitted meeting notes and Officer Warzecha submitted their report. The Chief acquired a radar/speed trailer from the City of Robbinsdale at no charge. He would like to get new batteries and then it should be up and running. Council said to go ahead and get what he needs.

BE IT RESOLVED by the City Council of Brownton, to approve the Chief to buy the equipment needed to get the speed/radar trailer operable.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2023 – 049**

Newly obtained licenses and pay was discussed from last month. With the new pay scales implemented back in 2022, the job descriptions are now current and current salaries are assuming those licensures had been obtained. No action was taken on this item.

The properties at 112 4th Ave N and 253 7th Ave N haven't been mowed and trimmed all spring/summer and after multiple attempts to contact the owner due to the blight issues, the City will mow and trim them going forward and bill the owner at the end of the mowing season.

WHEREAS, the City Council recognizes that the uses, structures and activities and causes of blight, if allowed to exist, will tend to result in blighted and undesirable neighborhoods, so as to be harmful to the public welfare, health and safety.

WHEREAS, it has been brought to the City's attention that the properties located at 112 4th Ave N and 253 7th Ave N are in violation of Brownton City Ordinance 54, Section 1.1(E).

WHEREAS, the owner of the violating properties are Bruce Archie Turner.

WHEREAS, proper notice has been provided to Mr. Turner of the blight as required by Brownton City Ordinance 54, Section 2.1.

WHEREAS, the violating properties remain in violation of Brownton City Ordinance 54, Section 1.1(E).

WHEREAS, per Brownton City Ordinance 54, Section 2.4, the City Council may order the weeds to be cut by city personnel and to remove or otherwise destroy all such noxious, inflammable or detrimental vegetation and shall certify the cost thereof to the City Clerk. The City Clerk shall bill the said cost to the homeowner for payment of services rendered.

BE IT RESOLVED by the City Council to assign the Public Works department to maintain the property located at 112 4th Ave N and 253 7th Ave N for the continuing violation of Brownton City Ordinance 54 Section 1.1(E) and the City Clerk shall bill the property owner for these services.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copley and seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2023 – 050

Christmas lights were discussed and the Clerk will get pricing on new snowflakes.

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

| <u>Name of Donor</u> | <u>Recipient</u> | <u>Amount</u> |
|--------------------------|---------------------------------|---------------|
| Brownton Polar Bear Club | Summer Enrichment | \$200 |
| Brownton Polar Bear Club | Summer Recreation | \$400 |
| Brownton Lions | Community Center Floor/Dividers | \$5,000 |

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and **WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Matheny, seconded by Council Member Carrigan and with all members present voting in favor thereof, said resolution was duly passed and adopted.

2023 – 051

Building permits were handed out. Council would like the Clerk to add a line on zoning permits for date of completion. Council would like the Clerk to work on an ordinance to have garbage cans removed from the street.

Minutes to be presented for approval 8/8/2023

Lori Cacka, City Clerk

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|-------|------------|--------------------------------|--------------------------------|----|----------|
| 209 | 05/02/2023 | DELTA DENTAL PLAN OF MINNESOTA | may bill | \$ | 151.52 |
| 210 | 05/02/2023 | TRI COUNTY WATER | monthly billing | \$ | 34.86 |
| 211 | 05/19/2023 | AT & T MOBILE | april billing | \$ | 133.95 |
| 212 | 05/19/2023 | VOID | Void Check | \$ | - |
| 213 | 05/19/2023 | CHASE CARD SERVICES | april billing | \$ | 2,310.05 |
| 214 | 05/19/2023 | FURTHER | part fee | \$ | 18.00 |
| 215 | 05/19/2023 | RS FIBER COOP | april billing | \$ | 594.18 |
| 45551 | 05/01/2023 | MARK CACKA | Monthly-April | \$ | 146.83 |
| 45552 | 05/01/2023 | BARBARA MATHWIG | Monthly-April | \$ | 255.62 |
| 45553 | 05/01/2023 | MARK STREICH | Monthly-April | \$ | 731.19 |
| 45554 | 05/02/2023 | LORI CACKA | Bi-weekly 5/2/2023 | \$ | 1,352.89 |
| 45555 | 05/02/2023 | CHAD DRAEGER | Bi-weekly 5/2/2023 | \$ | 1,977.59 |
| 45556 | 05/02/2023 | SPENCER GLAESER | Bi-weekly 5/2/2023 | \$ | 1,481.40 |
| 45557 | 05/02/2023 | DIANA KLABUNDE | Bi-weekly 5/2/2023 | \$ | 647.95 |
| 45558 | 05/02/2023 | KARL KOFORD | Bi-weekly 5/2/2023 | \$ | 1,832.66 |
| 45559 | 05/02/2023 | KURT KOZEL | Bi-weekly 5/2/2023 | \$ | 214.69 |
| 45560 | 05/02/2023 | LARRY WARZECHA | Bi-weekly 5/2/2023 | \$ | 1,409.33 |
| 45561 | 05/02/2023 | ALPHA WIRELESS COMMUNICATIONS | program new radios | \$ | 1,500.00 |
| 45562 | 05/02/2023 | AUTO VALUE GLENCOE | misc supplies | \$ | 395.10 |
| 45563 | 05/02/2023 | BRIAN DRAEGER | hose/pipe rack | \$ | 120.00 |
| 45564 | 05/02/2023 | CARS ON PATROL SHOP LLC | pd squads | \$ | 272.60 |
| 45565 | 05/02/2023 | CHAD DRAEGER | phone stipend | \$ | 60.00 |
| 45566 | 05/02/2023 | CITY OF BROWNTON | utility dep to bill-kristopher | \$ | 254.32 |
| 45567 | 05/02/2023 | DAN SALAS | misc/belt | \$ | 128.00 |
| 45568 | 05/02/2023 | ERIC'S AUTO | battery-sweeper | \$ | 192.32 |
| 45569 | 05/02/2023 | FIRE EQUIPMENT SPECIALTIES,INC | adapters/chains | \$ | 1,135.74 |
| 45570 | 05/02/2023 | FLOW MEASUREMENT & CONTROL CO | flow meter cert/parts | \$ | 1,714.00 |
| 45571 | 05/02/2023 | GALLS | uniforms/supplies | \$ | 209.98 |
| 45572 | 05/02/2023 | GAVIN JANSSEN STABENOW & MOLDA | monthly billing | \$ | 478.50 |
| 45573 | 05/02/2023 | GLENCOE COOP ASS'N | bfd billing | \$ | 100.00 |
| 45574 | 05/02/2023 | GOPHER STATE ONE-CALL | locates | \$ | 10.80 |
| 45575 | 05/02/2023 | HAWKINS, INC | aqua hawk | \$ | 1,505.08 |
| 45576 | 05/02/2023 | HYDRO ENGINEERING | clamps and supplies | \$ | 635.31 |
| 45577 | 05/02/2023 | JERRY'S TRANSMISSION SERVICE | supplies | \$ | 17.68 |
| 45578 | 05/02/2023 | KRANZ LAWN & POWER | blades and filters | \$ | 282.86 |
| 45579 | 05/02/2023 | LEAGUE OF MN CITIES | Mayor conference | \$ | 280.00 |

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| 45580 | 05/02/2023 | LEAGUE OF MN CITIES | wc audit | \$ 1,802.00 |
| 45581 | 05/02/2023 | LORI CACKA | misc mileage | \$ 145.25 |
| 45582 | 05/02/2023 | MENARDS HUTCHINSON | supplies | \$ 162.99 |
| 45583 | 05/02/2023 | METRO SALES, INC. | april billing | \$ 25.31 |
| 45584 | 05/02/2023 | MIDWEST MACHINERY CO | filters and blade | \$ 103.66 |
| 45585 | 05/02/2023 | MUNICIPAL EMERGENCY SERVICES | foam | \$ 315.00 |
| 45586 | 05/02/2023 | NAPA | misc supplies | \$ 528.06 |
| 45587 | 05/02/2023 | RICH POHLMEIER | phone stipend | \$ 40.00 |
| 45588 | 05/02/2023 | SAM'S TIRE SERVICE | plow/bucket DOT | \$ 857.41 |
| 45589 | 05/02/2023 | SHORT ELLIOT HENDRICKSON, INC | gen eng/rec imp | \$ 560.79 |
| 45590 | 05/02/2023 | SPENCER GLAESER | phone stipend | \$ 20.00 |
| 45591 | 05/02/2023 | SUMMIT FIRE PROTECTION | fire alarm testing | \$ 495.00 |
| 45592 | 05/02/2023 | U.S. POSTAL SERVICE | box rent | \$ 94.00 |
| 45593 | 05/02/2023 | UTILITY CONSULTANTS, INC. | samples 3/23,30 4/6,13 | \$ 2,064.02 |
| 45594 | 05/16/2023 | LORI CACKA | Bi-weekly 5/16/2023 | \$ 1,352.89 |
| 45595 | 05/16/2023 | CHAD DRAEGER | Bi-weekly 5/16/2023 | \$ 1,557.37 |
| 45596 | 05/16/2023 | SPENCER GLAESER | Bi-weekly 5/16/2023 | \$ 1,221.63 |
| 45597 | 05/16/2023 | DIANA KLABUNDE | Bi-weekly 5/16/2023 | \$ 647.95 |
| 45598 | 05/16/2023 | KARL KOFORD | Bi-weekly 5/16/2023 | \$ 1,804.67 |
| 45599 | 05/16/2023 | KURT KOZEL | Bi-weekly 5/16/2023 | \$ 214.69 |
| 45600 | 05/16/2023 | LARRY WARZECHA | Bi-weekly 5/16/2023 | \$ 1,640.92 |
| 45601 | 05/19/2023 | BOUND TREE MEDICAL, LLC | supplies | \$ 223.93 |
| 45602 | 05/19/2023 | CARS ON PATROL SHOP LLC | pd squads | \$ 394.98 |
| 45603 | 05/19/2023 | CENTRAL FIRE PROTECTION INC. | fire extinguishers | \$ 453.05 |
| 45604 | 05/19/2023 | CENTRAL HYDRAULICS, INC. | road grader repairs | \$ 1,087.15 |
| 45605 | 05/19/2023 | VOID | Void Check | \$ - |
| 45606 | 05/19/2023 | CITY OF BROWNTON | april billing | \$ 7,060.41 |
| 45607 | 05/19/2023 | CITY OF HUTCHINSON | biosolids | \$ 2,350.56 |
| 45608 | 05/19/2023 | CORE & MAIN LP | paint | \$ 115.73 |
| 45609 | 05/19/2023 | GALLS | uniforms | \$ 209.98 |
| 45610 | 05/19/2023 | GLENCOE COOP ASS'N | april billing | \$ 1,823.66 |
| 45611 | 05/19/2023 | GLENCOE FLEET SUPPLY | supplies | \$ 92.92 |
| 45612 | 05/19/2023 | HAWKINS, INC | aqua hawk/cylinders | \$ 1,545.08 |
| 45613 | 05/19/2023 | JAYSON HOCHSPRUNG | refund utility pymt | \$ 65.43 |
| 45614 | 05/19/2023 | KRANZ LAWN & POWER | batteries | \$ 107.98 |
| 45615 | 05/19/2023 | MCLEOD COOPERATIVE POWER ASS'N | april billing | \$ 42.63 |
| 45616 | 05/19/2023 | MCLEOD COUNTY | 8.8 ton of salt-22/23 | \$ 960.60 |
| 45617 | 05/19/2023 | MCLEOD COUNTY SHERIFF'S OFFICE | USB GPS Globalstat Puck/ | \$ 44.94 |
| 45618 | 05/19/2023 | MCLEOD PUBLISHING INC. | april billing | \$ 25.50 |
| 45619 | 05/19/2023 | MED COMPASS | scba exams-14 | \$ 1,560.00 |
| 45620 | 05/19/2023 | MN DEPT OF REVENUE SALES | april sales tax | \$ 3,619.00 |
| 45621 | 05/19/2023 | MN POLLUTION CONTROL AGENCY | CD certification fee | \$ 60.00 |
| 45622 | 05/19/2023 | MP ASPHALT MAINTENANCE | crack seal/mastic | \$ 14,150.00 |
| 45623 | 05/19/2023 | VOID | Void Check | \$ - |
| 45624 | 05/19/2023 | OBERLOH & OBERLOH, LTD | 2022 audit | \$ 11,500.00 |

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| 45625 | 05/19/2023 | ROSE TRUCKING INC. | haul sludge-8 | \$ 2,000.00 |
| 45626 | 05/19/2023 | SECURITY BANK & TRUST CO | april billing | \$ 31,725.80 |
| 45627 | 05/19/2023 | SWEEPER SERVICES LLC | repairs/main | \$ 768.95 |
| 45628 | 05/19/2023 | UNITED FARMERS COOPERATION | april trans | \$ 1,742.40 |
| 45629 | 05/19/2023 | WEST CENTRAL SANITATION | april billing | \$ 3,865.18 |
| 45630 | 05/19/2023 | WM MUELLER & SONS, INC. | 3rd Ave S | \$ 2,400.19 |
| 45631 | 05/19/2023 | XCEL ENERGY | april billing | \$ 57.31 |
| 45632 | 05/30/2023 | LOGAN ANDERSON | Bi-weekly 5/30/2023 | \$ 197.56 |
| 45633 | 05/30/2023 | LORI CACKA | Bi-weekly 5/30/2023 | \$ 1,352.89 |
| 45634 | 05/30/2023 | CHAD DRAEGER | Bi-weekly 5/30/2023 | \$ 1,557.38 |
| 45635 | 05/30/2023 | SPENCER GLAESER | Bi-weekly 5/30/2023 | \$ 1,287.69 |
| 45636 | 05/30/2023 | BRYAN HASBARGEN | Bi-weekly 5/30/2023 | \$ 236.42 |
| 45637 | 05/30/2023 | DIANA KLABUNDE | Bi-weekly 5/30/2023 | \$ 647.95 |
| 45638 | 05/30/2023 | KARL KOFORD | Bi-weekly 5/30/2023 | \$ 1,759.21 |
| 45639 | 05/30/2023 | KURT KOZEL | Bi-weekly 5/30/2023 | \$ 694.24 |
| 45640 | 05/30/2023 | LARRY WARZECHA | Bi-weekly 5/30/2023 | \$ 1,623.34 |
| 800317 | 05/01/2023 | IRSEFT | Remittance Check | \$ 256.02 |
| 800318 | 05/01/2023 | STATE INCOME TAX | Remittance Check | \$ 36.46 |
| 800319 | 05/01/2023 | PERA | Remittance Check | \$ 126.00 |
| 800320 | 05/02/2023 | IRSEFT | Remittance Check | \$ 2,877.59 |
| 800321 | 05/02/2023 | STATE INCOME TAX | Remittance Check | \$ 715.64 |
| 800322 | 05/02/2023 | PERA | Remittance Check | \$ 2,252.88 |
| 800323 | 05/02/2023 | HSA EFT | Remittance Check | \$ 565.00 |
| 800324 | 05/16/2023 | IRSEFT | Remittance Check | \$ 2,295.29 |
| 800325 | 05/16/2023 | STATE INCOME TAX | Remittance Check | \$ 650.87 |
| 800326 | 05/16/2023 | PERA | Remittance Check | \$ 2,477.66 |
| 800327 | 05/16/2023 | HSA EFT | Remittance Check | \$ 565.00 |
| 800328 | 05/30/2023 | IRSEFT | Remittance Check | \$ 2,562.18 |
| 800329 | 05/30/2023 | STATE INCOME TAX | Remittance Check | \$ 702.51 |
| 800330 | 05/30/2023 | PERA | Remittance Check | \$ 2,538.82 |
| 800331 | 05/30/2023 | HSA EFT | Remittance Check | \$ 565.00 |
| | | | | <hr/> |
| | | | | \$ 156,835.57 |