

**Council Present:** Lori Copler, Jesse Messner, Curt Carrigan, Andrea Matheny, Rich Pohlmeier

**Staff Present:** Lori Cacka, Chad Draeger, Larry Warzecha, Karl Koford

**Visitors:** Becky Havelka

Mayor Pohlmeier called the meeting to order.

Becky Havelka from Brownton Day came to give an update. She handed out a flyer with a list of all the activities. New this year is Goat Yoga.

Motion by Council Member Carrigan, seconded by Council Member Messner and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 4/4/2023. Approve May Treasurers Report. Approve payment of the claims and payroll including check numbers 45421-45490, 191-199, 800295-800305 in the amount of \$255,958.10. Approve new bills written/to be written. **2023 – 035**

Public Works submitted their report. We bypassed roughly 3.5M gallons of water during April 20-21. Council talked about John's letter on sewer flows and how to try to reduce them. 30,000-45,000g is the normal flow a day in the cold months and 60,000-100,000 flow through the plant in warm months. We are going to keep an eye on things and see how it continues. They continue to clean up around town. They will be flushing hydrants in the next couple of weeks. Braxton Streich will be starting as soon as school/ball are done.

Chief Koford submitted their report. BCA audit is currently a big project they are dealing with. ON May 25 Karl, Larry and Kurt will attend defensive driving class in St Cloud. Chief's conference was good but there are lots of concerns with staffing and longevity. He is going to consult with Winthrop on a mutual aid agreement. There has been vandalism around town again. They have suspects but it is still an open investigation. Blight letters will be going out soon. Congratulations to full-time officer Larry Warzecha on passing the full time officer exam.

Quotes for decals on the Toyota and Ford trucks were discussed. It was decided to accept both bids which also included having them installed.

**BE IT RESOLVED** by the City Council to approve the quotes for the installation of new city decals on the Toyota and Ford pickups as a cost of \$515.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Copler and seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 036**

The Community Center floor replacement project was discussed. It has been decided to hold off on redoing the floor until next spring. The Brownton Lions will be donating money toward that project during the next year. The Clerk will let companies know that that we are going to look at doing this next year when we get the financing. The Clerk received another wifi quote for the ball field and was asked to pass it on to the Bruins. The liaison for the Bruins will be Jesse and Rich will be the backup.

A resident has asked that handicap doors be installed at the community and civic center doors. The Clerk is going to check into the possibilities.

The Clerk asked Council's thoughts about creating a rental inspection ordinance or a garbage hauler license. They would like more information on rental inspections but don't want to move forward with the garbage hauler license at this time.

Councilmember Messner and the Clerk were approached by Precision Concrete Cutting about repairing more sidewalks this summer. We hope to get some of the highly traveled one in town with a cost not to exceed \$5,000. **BE IT RESOLVED** by the City Council of Brownton, to approve having Precision Concrete Cutting come out and repair some of the sidewalks that are in need of repair not to exceed \$5,000.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny and with all members voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 037**

**A RESOLUTION ACCEPTING A DONATION TO THE CITY**

**WHEREAS**, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

| <u>Name of Donor</u> | <u>Recipient</u>        | <u>Amount</u> |
|----------------------|-------------------------|---------------|
| UFC                  | BFD                     | \$2,422.63    |
| Brownton Lions       | Community Center Floors | \$10,000      |
| Brownton Lions       | Summer Reading          | \$5000        |

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and **WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all members present voting in favor thereof, said resolution was duly passed and adopted. **2023 – 038**

Building permits were handed out. The Brownton Bar & Grill will be hosting Classic Car shows this summer. Jen has talked with the Meat Market and the Bank about closing down the street for those events. They have moved it to Tuesday nights starting in June until September. Rich will be attending the LMC Conference in June in Duluth.

Minutes to be presented for approval 6/6/2023

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Lori Cacka, City Clerk

|       |            |                                |               |    |          |
|-------|------------|--------------------------------|---------------|----|----------|
| 191   | 03/07/2023 | VOID                           | Void Check    | \$ | -        |
| 192   | 03/07/2023 | CHASE CARD SERVICES            | feb billing   | \$ | 5,378.40 |
| 193   | 03/07/2023 | DELTA DENTAL PLAN OF MINNESOTA | march billing | \$ | 121.70   |
| 194   | 03/07/2023 | HEALTH PARTNERS                | april billing | \$ | 4,334.10 |
| 195   | 03/07/2023 | RS FIBER COOP                  | feb billing   | \$ | 597.25   |
| 196   | 03/07/2023 | TRI COUNTY WATER               | feb billing   | \$ | 38.36    |
| 197   | 03/21/2023 | AT & T MOBILE                  | feb billing   | \$ | 134.07   |
| 198   | 03/21/2023 | FURTHER                        | part fee      | \$ | 18.00    |
| 199   | 03/21/2023 | MN DEPT OF REVENUE SALES       | feb sales tax | \$ | 3,619.00 |
| 45421 | 03/07/2023 | MARK CACKA                     | monthly       | \$ | 127.44   |

|       |            |                             |                          |              |
|-------|------------|-----------------------------|--------------------------|--------------|
| 45422 | 03/07/2023 | BARBARA MATHWIG             | monthly                  | \$ 151.29    |
| 45423 | 03/07/2023 | MARK STREICH                | monthly                  | \$ 308.40    |
| 45424 | 03/07/2023 | LORI CACKA                  | Bi-weekly 3/7/2023       | \$ 1,373.78  |
| 45425 | 03/07/2023 | CHAD DRAEGER                | Bi-weekly 3/7/2023       | \$ 1,810.42  |
| 45426 | 03/07/2023 | SPENCER GLAESER             | Bi-weekly 3/7/2023       | \$ 1,633.36  |
| 45427 | 03/07/2023 | BRYAN HASBARGEN             | Bi-weekly 3/7/2023       | \$ 446.12    |
| 45428 | 03/07/2023 | DIANA KLABUNDE              | Bi-weekly 3/7/2023       | \$ 722.46    |
| 45429 | 03/07/2023 | KARL KOFORD                 | Bi-weekly 3/7/2023       | \$ 1,760.97  |
| 45430 | 03/07/2023 | LARRY WARZECHA              | Bi-weekly 3/7/2023       | \$ 1,259.77  |
| 45431 | 03/07/2023 | ADDICTIONS & STRESS CLINIC  | eval-k koz               | \$ 500.00    |
| 45432 | 03/07/2023 | AUTO VALUE GLENCOE          | oil/filters              | \$ 113.69    |
| 45433 | 03/07/2023 | CHAD DRAEGER                | phone stipend            | \$ 60.00     |
| 45434 | 03/07/2023 | DESIGN ELECTRIC INC         | emerg call               | \$ 268.00    |
| 45435 | 03/07/2023 | ERIC'S AUTO                 | 2021 dodge/2007 toyota   | \$ 175.10    |
| 45436 | 03/07/2023 | GLENCOE COOP ASS'N          | feb billing              | \$ 1,856.51  |
| 45437 | 03/07/2023 | GLENCOE FLEET SUPPLY        | supplies                 | \$ 76.77     |
| 45438 | 03/07/2023 | HUTCHINSON COOP             | bulk oil                 | \$ 1,440.84  |
| 45439 | 03/07/2023 | HUTCHINSON UTIL.COMMISSION  | feb billing              | \$ 20,210.52 |
| 45440 | 03/07/2023 | LARRY WARZECHA              | training expenses        | \$ 241.25    |
| 45441 | 03/07/2023 | LEAGUE OF MN CITIES         | reg safety meetings 2022 | \$ 635.63    |
| 45442 | 03/07/2023 | VOID                        | Void Check               | \$ -         |
| 45443 | 03/07/2023 | LEAGUE OF MN CITIES         | 2nd 1/2 prop/caus prem   | \$ 21,152.00 |
| 45444 | 03/07/2023 | MCLEOD PUBLISHING INC.      | feb billing              | \$ 25.50     |
| 45445 | 03/07/2023 | MENARDS HUTCHINSON          | supplies                 | \$ 342.32    |
| 45446 | 03/07/2023 | METRO SALES, INC.           | feb billing              | \$ 31.75     |
| 45447 | 03/07/2023 | MIDWAY FORD                 | 2022 F350                | \$ 36,091.68 |
| 45448 | 03/07/2023 | MIDWEST MACHINERY CO        | chain/link               | \$ 37.96     |
| 45449 | 03/07/2023 | MN DEPT OF COMMERCE         | 4th qtr indirect         | \$ 22.30     |
| 45450 | 03/07/2023 | MN DEPT OF HEALTH           | water license cd         | \$ -         |
| 45451 | 03/07/2023 | MN POLLUTION CONTROL AGENCY | test fee-c draeger       | \$ 5.00      |
| 45452 | 03/07/2023 | NAPA                        | antifreeze-payloader     | \$ 95.92     |
| 45453 | 03/07/2023 | RICH POHLMEIER              | phone stipend            | \$ 40.00     |
| 45454 | 03/07/2023 | SECURITY BANK & TRUST       | pay off 2015A bond       | \$ 32,274.23 |
| 45455 | 03/07/2023 | SECURITY BANK & TRUST CO    | feb billing              | \$ 37,005.12 |
| 45456 | 03/07/2023 | SPENCER GLAESER             | phone stipend            | \$ 20.00     |
| 45457 | 03/07/2023 | STREICHER'S                 | uniform item             | \$ 149.96    |
| 45458 | 03/07/2023 | UTILITY CONSULTANTS, INC.   | testing 1/26, 2/2,9,16   | \$ 865.15    |
| 45459 | 03/21/2023 | LORI CACKA                  | Bi-weekly 3/21/2023      | \$ 1,373.78  |
| 45460 | 03/21/2023 | CHAD DRAEGER                | Bi-weekly 3/21/2023      | \$ 1,557.40  |
| 45461 | 03/21/2023 | SPENCER GLAESER             | Bi-weekly 3/21/2023      | \$ 1,221.63  |
| 45462 | 03/21/2023 | JAMES HANSCH                | Bi-weekly 3/21/2023      | \$ 67.66     |
| 45463 | 03/21/2023 | DIANA KLABUNDE              | Bi-weekly 3/21/2023      | \$ 722.46    |
| 45464 | 03/21/2023 | KARL KOFORD                 | Bi-weekly 3/21/2023      | \$ 1,825.66  |
| 45465 | 03/21/2023 | LARRY WARZECHA              | Bi-weekly 3/21/2023      | \$ 1,260.20  |
| 45466 | 03/21/2023 | AM CONSERVATION GROUP, INC. | kits                     | \$ 1,361.60  |

|        |            |                               |                            |               |
|--------|------------|-------------------------------|----------------------------|---------------|
| 45467  | 03/21/2023 | BAYCOM INC                    | toughbook for squad        | \$ 4,091.00   |
| 45468  | 03/21/2023 | BRENDA VOELKNER               | asbestos test in comm cntr | \$ -          |
| 45469  | 03/20/2023 | VOID                          | Void Check                 | \$ -          |
| 45470  | 03/21/2023 | CITY OF BROWNTON              | feb billing                | \$ 8,695.88   |
| 45471  | 03/21/2023 | CITY OF HUTCHINSON            | biosolid 2022              | \$ 2,643.58   |
| 45472  | 03/21/2023 | GALLS                         | shirt                      | \$ 18.96      |
| 45473  | 03/21/2023 | GAMES GALORE PARTY RENTAL     | entertain for Btown Days   | \$ 1,536.45   |
| 45474  | 03/21/2023 | GULF STATES DISTRIBUTORS      | 9mm                        | \$ 578.00     |
| 45475  | 03/21/2023 | HAWKINS, INC                  | aqua hawk/alum sulfate     | \$ 3,079.64   |
| 45476  | 03/21/2023 | HUTCHINSON UTIL.COMMISSION    | damage prevention          | \$ 100.00     |
| 45477  | 03/21/2023 | KRIS ENGINEERING, INC         | misc repair items          | \$ 1,286.82   |
| 45478  | 03/21/2023 | MCLEOD COOP POWER ASS'N       | feb billing                | \$ 47.30      |
| 45479  | 03/21/2023 | MN POLLUTION CONTROL AGENCY   | s glaeser training/test    | \$ 1,855.00   |
| 45480  | 03/21/2023 | PIONEERLAND LIBRARY SYSTEM    | 1st qtr                    | \$ 2,038.00   |
| 45481  | 03/21/2023 | SAM'S TIRE SERVICE            | new tires-21 dodge         | \$ 750.28     |
| 45482  | 03/21/2023 | SECURITY BANK & TRUST         | sweeper pymt               | \$ 21,094.74  |
| 45483  | 03/21/2023 | SHORT ELLIOT HENDRICKSON, INC | rec improv plan            | \$ 114.09     |
| 45484  | 03/21/2023 | SOUTH CENTRAL DOOR CO         | door repair                | \$ 80.00      |
| 45485  | 03/21/2023 | TRACY ELLIG                   | utility refund             | \$ 9.72       |
| 45486  | 03/21/2023 | TRITON MONSON                 | utility refund             | \$ 279.72     |
| 45487  | 03/21/2023 | UNITED FARMERS COOPERATION    | trans 2/1-3/1              | \$ 3,607.20   |
| 45488  | 03/21/2023 | WEST CENTRAL SANITATION       | feb billing                | \$ 3,852.82   |
| 45489  | 03/21/2023 | XCEL ENERGY                   | feb billing                | \$ 57.20      |
| 45490  | 03/21/2023 | BRETT MADSEN                  | asbestos testing comm cntr | \$ 500.00     |
| 800295 | 03/07/2023 | IRSEFT                        | Remittance Check           | \$ 159.00     |
| 800296 | 03/07/2023 | STATE INCOME TAX              | Remittance Check           | \$ 30.00      |
| 800297 | 03/07/2023 | PERA                          | Remittance Check           | \$ 56.00      |
| 800298 | 03/07/2023 | IRSEFT                        | Remittance Check           | \$ 2,913.01   |
| 800299 | 03/07/2023 | STATE INCOME TAX              | Remittance Check           | \$ 694.60     |
| 800300 | 03/07/2023 | PERA                          | Remittance Check           | \$ 2,343.37   |
| 800301 | 03/07/2023 | HSA EFT                       | Remittance Check           | \$ 890.00     |
| 800302 | 03/21/2023 | IRSEFT                        | Remittance Check           | \$ 2,450.86   |
| 800303 | 03/21/2023 | STATE INCOME TAX              | Remittance Check           | \$ 604.29     |
| 800304 | 03/21/2023 | PERA                          | Remittance Check           | \$ 2,073.09   |
| 800305 | 03/21/2023 | HSA EFT                       | Remittance Check           | \$ 465.00     |
|        |            |                               |                            | <hr/>         |
|        |            |                               |                            | \$ 255,958.10 |