

Council Present: Rich Pohlmeier, Lori Copler, Jesse Messner, Curt Carrigan, Andrea Matheny

Staff Present: Lori Cacka, Karl Koford, Chad Draeger

Visitors: Justin Black, Andrew Engel, Peter Harff, Jesse Vlaminck, Sara Oberloh

Mayor Pohlmeier called the meeting to order.

Motion by Council Member Carrigan, seconded by Council Member Messner and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 3/12/2024. Approve April Treasurers Report. Approve payment of the claims and payroll including check numbers 46238-46362, 290-305, 800445-800459 in the amount of \$371,623.59. Approve new bills written/to be written. **2024 – 025**

Justin Black with SEH presented the final draft of the Well #2 Process Replacement & Modifications project with an estimated cost of \$118,247.81. It does contain a contingency of about \$10,000. The probable cost is line itemized so that will help if there are things that aren't needed within the quote. Chad will get back to Justin with the list of contractors to send the bid out to. He also talked about a scaled back option for a comprehensive plan which would include site plan development at a cost of \$17,700 and a possible public engagement for a total cost of \$23,000. They would do a site concept for the 3 areas and create some cost estimates on the commercial/industrial and residential areas. Council talked about developing the site plan concept and that way we can get an idea on where/how things would go.

**RESOLUTION
APPROVING PLANS AND SPECIFICATIONS AND
INVITATION TO BID**

WHEREAS, the consulting engineer retained for the purpose has prepared plans and specifications for the construction of **Well #2 Process Replacement and Modifications**, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BROWNTON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk/Treasurer with the assistance of the consulting engineer, shall forthwith prepare and distribute an invitation to bid upon the making of such improvement under such approved plans and specifications. The invitation shall specify the work to be done, and shall state that quotes will be received by the City Clerk/Treasurer until 1:00 p.m. on Thursday, April 25, 2024, will then be tabulated, and will be considered by the council at 7:00 p.m. on Thursday, May 2, 2024, in the council chambers of the Brownton Civic Center.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 026**

BE IT RESOLVED by the City Council of Brownton, to approve moving forward with the site plan concept and public engagement survey at a cost of \$17,700.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2024 – 027

Public Works submitted their report. They have been working on cleaning up streets and alleys as well as installing some of the new street signs. Design will be out soon to finish up their electrical work at the plant. Public Works, Council Members Carrigan and Messner and the Clerk met with McLeod Coop Power on Monday. We are looking to enter into an agreement with them for our high voltage needs. Chad will get a quote on fixing the bucket truck.

BE IT RESOLVED by the City Council of Brownton, to approve an Electric Utility Services Agreement with McLeod Cooperative Power Association.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2024 – 029

Chief Koford submitted their report. See report. The Mayor did talk with the Sheriff about on call coverage and they will continue to work on it.

McLeod County Engineer, Andrew Engel
Alliance Engineering, Peter Harff
Jesse Vlaminck, MNDOT

Gave a presentation on the roundabout on highway 15/212 that will now be constructed in the summer of 2026. They discussed the detour. There are 5000 vehicles a day, on average, on each of the roads. 1/3 to 1/2 of traffic will take the detour. We talked about improvements to roads and also in town. Markings, crossings, signage. Pedestrian safety is key. 4th/division, 5th/division, 7th/division and 2nd/5th will all be marked as crosswalks. Lighting at intersections will be looked at as well.

Public Safety Aid dollars and what we are going to use it on was discussed. We would like to replace the sidewalls at the fire hall as per the quote from Schmidt Roofing at \$31,617.18

BE IT RESOLVED by the City Council of Brownton, to approve using the Public Safety aid received at the end of 2023 to replace the sidewalls at the fire hall.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2024 – 030

Sara Oberloh from Oberloh & Oberloh went through the audit findings. A complete copy of the City's 2023 audit can be obtained at the City Office.

BE IT RESOLVED by the City Council to accept the 2023 Financial Audit for the City of Brownton as presented by Oberloh & Oberloh.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2024 - 028

2 quotes to redo the Community Center floor were presented. The clerk will find a date and see what works in August.

BE IT RESOLVED by the City Council of Brownton, to approve the quote from Hennen Floor Covering to redo the floor in the community center at a cost of \$55,711.46.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2024 – 031

Council Member Messner talked about a quote to add an addition to the Civic Center Garage. The building would be 24'x 32'. The estimated cost for a concrete floor would be \$4,000.

BE IT RESOLVED by the City Council of Brownton, to approve the quote from Schmidt Roofing for \$21,300 to add a 24' x 32' addition to the north side of the civic center storage shed.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 032**

Storm damage quotes that were approved by the League of Minnesota Cities were looked at. Locations not approved at this month were #20,15,16,27. These are all items related to the baseball field. They will be looked at next month.

BE IT RESOLVED by the City Council of Brownton, to approve all hail damage quotes that have been approved by the League of Minnesota Cities except for locations #20, 15, 16 and 27.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copley, seconded by Mayor Pohlmeier, Council Member Messner abstained and with all remaining members present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 033**

Ideas and dates were discussed for a citywide cleanup event. Check with West Central if the 2nd or 3rd weekend August would work.

There will be 2 mini rod pulls and 1 test-n-tune in town on May 18, Aug 9 and Sept 13. They have classic car shows scheduled for the 2nd Thursday from June through September. The Brownton Bar & Grill asked to have main street closed for the annual street dance on July 20th as well as closing the street early for the mini rods and car shows. She will work with the businesses on the timing of closing it to thru traffic.

BE IT RESOLVED by the Brownton City Council to waive the provisions in Section 2 of Ordinance # 49, “An Ordinance Prohibiting the Consumption of Intoxicating Liquor and Non-Intoxicating Liquor within the City of Brownton” on Saturday May 18th, Saturday July 20, Friday August 9th and Friday September 13th.

BE IT FURTHER RESOLVED that this waiver pertains to the following locations: Fourth Avenue North between Division Street and Second Street North to accommodate the Mini Rods, Classic Car shows and the street dance for the Brownton Bar & Grill.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copley, seconded by Council Member Messner and with all present voting in favor thereof, motion carried. **2024 – 034**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Robert/Dayna McKimm	BFD	\$100
TCW	BFD	\$250
Brownton Lions	Community Center Flooring	\$5,000
Brownton Lions	Community Garden	\$500

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and **WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2024 – 035

Building permits were handed out. Color Town Tour is scheduled for June 21st around 4:00 pm at the City Park Band Shell.

Meeting was adjourned.

Minutes to be presented for approval 5/2/2024

Lori Cacka, City Clerk

290	02/06/2024	AT & T MOBILE	feb billing	\$	125.18
291	02/06/2024	DELTA DENTAL PLAN OF MINNESOTA	feb billing	\$	151.52
292	02/06/2024	MEDICA	feb billing	\$	3,798.07
293	02/06/2024	RS FIBER COOP	monthly billing	\$	599.21
294	02/06/2024	TRI COUNTY WATER	jan billing	\$	48.36
295	02/26/2024	VOID	Void Check	\$	-
296	02/26/2024	CHASE CARD SERVICES	jan billing	\$	8,348.98
297	02/26/2024	FURTHER	part fee	\$	18.00
298	02/26/2024	MN DEPT OF REVENUE SALES	jan billing	\$	3,661.00
299	03/11/2024	AT & T MOBILE	monthly billing	\$	125.18
300	03/11/2024	DELTA DENTAL PLAN OF MINNESOTA	march billing	\$	151.52
301	03/11/2024	FURTHER	part fee	\$	18.00
302	03/11/2024	MN DEPT OF REVENUE SALES	feb billing	\$	3,658.00
303	03/11/2024	RELIANCE STANDARD LIFE INS CO	qtrly billing	\$	80.70
304	03/11/2024	RS FIBER COOP	monthly billing	\$	598.90
305	03/11/2024	TRI COUNTY WATER	monthly billing	\$	39.36
46238	02/06/2024	KENNETH BAUER	Bi-weekly/Monthly	\$	53.43
46239	02/06/2024	LORI CACKA	Bi-weekly/Monthly	\$	1,393.36
46240	02/06/2024	MARK CACKA	Bi-weekly/Monthly	\$	102.73
46241	02/06/2024	CHAD DRAEGER	Bi-weekly/Monthly	\$	1,592.81
46242	02/06/2024	SPENCER GLAESER	Bi-weekly/Monthly	\$	1,287.11
46243	02/06/2024	BRYAN HASBARGEN	Bi-weekly/Monthly	\$	441.50
46244	02/06/2024	DIANA KLABUNDE	Bi-weekly/Monthly	\$	711.09
46245	02/06/2024	KARL KOFORD	Bi-weekly/Monthly	\$	2,462.80
46246	02/06/2024	KURT KOZEL	Bi-weekly/Monthly	\$	473.34
46247	02/06/2024	BRAXTON STREICH	Bi-weekly/Monthly	\$	317.42
46248	02/06/2024	MARK STREICH	Bi-weekly/Monthly	\$	731.19
46249	02/06/2024	LARRY WARZECHA	Bi-weekly/Monthly	\$	1,639.05
46250	02/06/2024	101 DEVELOPMENT RESOURCES, INC	2023 billing	\$	16,093.06
46251	02/06/2024	CHAD DRAEGER	phone stipend	\$	60.00
46252	02/06/2024	CORE & MAIN LP	fire hydrant	\$	5,124.68
46253	02/06/2024	ERIC'S AUTO	2017 Ford rep/1984 int	\$	1,939.35

46254	02/06/2024	GAVIN JANSSEN STABENOW & MOLDA	dec billing	\$ 1,058.50
46255	02/06/2024	GLENCOE COOP ASS'N	jan billing	\$ 1,290.56
46256	02/06/2024	GLENN & SUE ALSLEBEN	utility refund	\$ 456.14
46257	02/06/2024	GOPHER STATE ONE-CALL	jan billing/annual fee	\$ 55.40
46258	02/06/2024	GREATER MN COMMUNICATIONS	jan billing	\$ 25.50
46259	02/06/2024	HUTCHINSON UTIL.COMMISSION	1/1-2/1 gas	\$ 36,283.38
46260	02/06/2024	KEVIN STERN	conference/training	\$ 767.71
46261	02/06/2024	L & P SUPPLY COMPANY	chain	\$ 36.99
46262	02/06/2024	LAWRENCE & ANITA RAMIREZ	fridge rebate	\$ 50.00
46263	02/06/2024	MENARDS HUTCHINSON	SUPPLIES	\$ 143.14
46264	02/06/2024	METRO SALES, INC.	jan billing	\$ 33.93
46265	02/06/2024	MN DNR ECO & WATER RESOURCES	2023 water permit usage	\$ 287.56
46266	02/06/2024	VOID	Void Check	\$ -
46267	02/06/2024	MN RURAL WATER ASS'N	conference	\$ 275.00
46268	02/06/2024	MOTOROLA SOLUTIONS, INC.	assessory kit	\$ 466.56
46269	02/06/2024	PETTY CASH FUND	postage	\$ 63.12
46270	02/06/2024	REGION VI CHIEFS ASSOCIATION	1-5 FT officers	\$ 25.00
46271	02/06/2024	RICH POHLMEIER	phone stipend	\$ 40.00
46272	02/06/2024	RUNNING'S SUPPLY, INC.	wire rope	\$ 815.32
46273	02/06/2024	SCOTT COUNTY TREASURER	sw metro drug 2024	\$ 2,100.00
46274	02/06/2024	SECURITY BANK & TRUST CO	jan billing	\$ 38,922.35
46275	02/06/2024	SPENCER GLAESER	phone stipend	\$ 20.00
46276	02/06/2024	TAUBER PLUMBING	curb stop/stand pipe	\$ 600.80
46277	02/06/2024	UNITED FARMERS COOPERATION	trans 12/1-1/1	\$ 2,763.00
46278	02/06/2024	UTILITY CONSULTANTS, INC.	12/14,22,28 1/4,11,18	\$ 1,454.23
46279	02/13/2024	MN PUBLIC FACILITIES AUTHORITY	LOAN PYMT	\$ 1,495.00
46280	02/20/2024	LORI CACKA	Bi-weekly 2/20/2024	\$ 1,393.36
46281	02/20/2024	CHAD DRAEGER	Bi-weekly 2/20/2024	\$ 1,671.70
46282	02/20/2024	SPENCER GLAESER	Bi-weekly 2/20/2024	\$ 1,275.63
46283	02/20/2024	BRYAN HASBARGEN	Bi-weekly 2/20/2024	\$ 441.50
46284	02/20/2024	DIANA KLABUNDE	Bi-weekly 2/20/2024	\$ 711.09
46285	02/20/2024	KARL KOFORD	Bi-weekly 2/20/2024	\$ 1,995.52
46286	02/20/2024	BRAXTON STREICH	Bi-weekly 2/20/2024	\$ 246.88
46287	02/20/2024	LARRY WARZECHA	Bi-weekly 2/20/2024	\$ 2,599.21
46288	02/26/2024	AMERICAN LEGAL PUBLISHING	10% of billing	\$ 787.50
46289	02/26/2024	B & R PLUMBING & HEATING	fix drain	\$ 1,488.00
46290	02/26/2024	BRIAN'S HEATING & AIR	comm cntr	\$ 915.13
46291	02/26/2024	BROWNTON FIRE RELIEF ASS'N	2024 amount	\$ 18,000.00
46292	02/26/2024	CARS ON PATROL SHOP LLC	relocate radar	\$ 50.00
46293	02/26/2024	VOID	Void Check	\$ -
46294	02/26/2024	CITY OF BROWNTON	jan billing	\$ 10,209.56
46295	02/26/2024	CORE & MAIN LP	8 meters	\$ 1,400.00
46296	02/26/2024	CREEKSIDE SOILS	gravel	\$ 543.27
46297	02/26/2024	HAWKINS, INC	cylinder rent	\$ 1,594.08
46298	02/26/2024	LEAGUE OF MN CITIES	wc premium excess	\$ 2,124.00

46299	02/26/2024	MCLEOD COOPERATIVE POWER ASS'N	gas reg station	\$ 52.71
46300	02/26/2024	MCLEOD COUNTY HHW	2023 recycling	\$ 925.00
46301	02/26/2024	MCLEOD COUNTY SHERIFF'S OFFICE	toughbook reimburse	\$ 458.76
46302	02/26/2024	MN POLL CONTROL AGENCY	fees for 2797	\$ 1,450.00
46303	02/26/2024	NEUBARTH LANDSCAPING	cut,trip,stump grind	\$ 6,600.00
46304	02/26/2024	SHORT ELLIOT HENDRICKSON, INC	gen eng	\$ 7,692.75
46305	02/26/2024	ST MN OFFICE PIPELINE SAFETY	10/1-12/31/23	\$ 37.03
46306	02/26/2024	WEST CENTRAL SANITATION	jan billing	\$ 3,797.54
46307	03/05/2024	JAMIE BAH	Bi-weekly/Month/Relief	\$ 230.87
46308	03/05/2024	LORI CACKA	Bi-weekly/Month/Relief	\$ 1,393.37
46309	03/05/2024	MARK CACKA	Bi-weekly/Month/Relief	\$ 136.97
46310	03/05/2024	CHAD DRAEGER	Bi-weekly/Month/Relief	\$ 1,592.81
46311	03/05/2024	SPENCER GLAESER	Bi-weekly/Month/Relief	\$ 1,275.63
46312	03/05/2024	DIANA KLABUNDE	Bi-weekly/Month/Relief	\$ 711.09
46313	03/05/2024	KARL KOFORD	Bi-weekly/Month/Relief	\$ 2,438.33
46314	03/05/2024	JASON LINDEMAN	Bi-weekly/Month/Relief	\$ 369.40
46315	03/05/2024	BRAXTON STREICH	Bi-weekly/Month/Relief	\$ 252.76
46316	03/05/2024	MARK STREICH	Bi-weekly/Month/Relief	\$ 731.19
46317	03/05/2024	LARRY WARZECHA	Bi-weekly/Month/Relief	\$ 1,769.78
46318	03/11/2024	ADDICTIONS & STRESS CLINIC	jh eval	\$ 700.00
46319	03/11/2024	ALLINA HEALTH SYSTEM	1st atr billing	\$ 404.85
46320	03/11/2024	BROWNTON BAR & GRILL	election meals	\$ 152.40
46321	03/11/2024	BURNS SECURITY	conn phones w/ cameras	\$ 188.37
46322	03/11/2024	CAROLYN BIPES	election judge	\$ 110.58
46323	03/11/2024	CHAD DRAEGER	phone stipend	\$ 60.00
46324	03/11/2024	VOID	Void Check	\$ -
46325	03/11/2024	CITY OF BROWNTON	feb billing	\$ 7,019.92
46326	03/11/2024	CUSTOMIZED FIRE RESCUE TRNG	survivability training	\$ 950.00
46327	03/11/2024	DIANA KLABUNDE	election mileage	\$ 2,185.62
46328	03/11/2024	GAVIN JANSSEN STABENOW & MOLDA	jan billing	\$ 971.50
46329	03/11/2024	GINETTE SCHWARZE	election judge	\$ 137.16
46330	03/11/2024	GLENCOE COOP ASS'N	feb billing	\$ 1,289.19
46331	03/11/2024	HAWKINS, INC	zetag	\$ 1,125.98
46332	03/11/2024	HUTCHINSON UTIL.COMMISSION	damage prevent meeting	\$ 15,259.90
46333	03/11/2024	JAN KREIE	election judge	\$ 107.96
46334	03/11/2024	JAN MESSNER	election judge	\$ 118.46
46335	03/11/2024	JEANIE VONBERGE	election judge	\$ 137.16
46336	03/11/2024	JOHNSON CONTROLS	panel issues	\$ 2,096.62
46337	03/11/2024	L & P SUPPLY COMPANY	supplies	\$ 64.94
46338	03/11/2024	VOID	Void Check	\$ -
46339	03/11/2024	LEAGUE OF MN CITIES	2nd 1/2 prop/caus	\$ 25,507.00
46340	03/11/2024	LORI CACKA	mileage	\$ 109.21
46341	03/11/2024	MCLEOD COOPERATIVE POWER ASS'N	monthly billing	\$ 50.82
46342	03/11/2024	MENARDS HUTCHINSON	supplies	\$ 172.51
46343	03/11/2024	METRO SALES, INC.	feb billing	\$ 29.03

46344	03/11/2024	MN DEPT OF COMMERCE	4qtr ind assess	\$ 10.72
46345	03/11/2024	MN DEPT OF HEALTH	1st qtr pymt	\$ 784.00
46346	03/11/2024	MR SIGNS	new street signs	\$ 10,846.07
46347	03/11/2024	PIONEERLAND LIBRARY SYSTEM	1st qtr billing	\$ 2,119.50
46348	03/11/2024	RANDY DRAEGER	util ovrpyt 2stn-1020-01	\$ 475.15
46349	03/11/2024	RICH POHLMEIER	phone stipend	\$ 40.00
46350	03/11/2024	ROXANNE WENDLANDT	election judge	\$ 145.04
46351	03/11/2024	RUNNING'S SUPPLY, INC.	uniforms	\$ 326.95
46352	03/11/2024	SAM'S TIRE SERVICE	repairs	\$ 322.12
46353	03/11/2024	SECURITY BANK & TRUST CO	feb billing	\$ 32,976.03
46354	03/11/2024	SHORT ELLIOT HENDRICKSON, INC	well 2 mod	\$ 4,643.82
46355	03/11/2024	SPENCER GLAESER	phone stipend	\$ 20.00
46356	03/11/2024	TEREX SERVICES	bucket truck	\$ 2,236.78
46357	03/11/2024	THEIN WELL	annual inspection	\$ 315.00
46358	03/11/2024	TITAN MACHINERY - SHAKOPEE	payloader	\$ 1,316.61
46359	03/11/2024	UNITED FARMERS COOPERATION	trans 1/1-2/1	\$ 4,236.30
46360	03/11/2024	UTILITY CONSULTANTS, INC.	1/25,2/1,2/8,2/15	\$ 888.10
46361	03/11/2024	WEST CENTRAL SANITATION	feb billing	\$ 3,829.36
46362	03/11/2024	XCEL ENERGY	feb billing	\$ 47.28
800445	02/06/2024	IRSEFT	Remittance Check	\$ 2,894.37
800446	02/06/2024	STATE INCOME TAX	Remittance Check	\$ 787.80
800447	02/06/2024	HSA EFT	Remittance Check	\$ 585.00
800448	02/06/2024	PERA	Remittance Check	\$ 3,039.10
800449	02/06/2024	AFLAC	Remittance Check	\$ 162.51
800450	02/20/2024	IRSEFT	Remittance Check	\$ 2,871.96
800451	02/20/2024	STATE INCOME TAX	Remittance Check	\$ 809.93
800452	02/20/2024	HSA EFT	Remittance Check	\$ 585.00
800453	02/20/2024	PERA	Remittance Check	\$ 3,190.87
800454	02/20/2024	AFLAC	Remittance Check	\$ 162.51
800455	03/05/2024	IRSEFT	Remittance Check	\$ 2,772.38
800456	03/05/2024	STATE INCOME TAX	Remittance Check	\$ 747.13
800457	03/05/2024	HSA EFT	Remittance Check	\$ 585.00
800458	03/05/2024	PERA	Remittance Check	\$ 3,003.00
800459	03/05/2024	AFLAC	Remittance Check	\$ 162.51
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				\$ 371,623.59