

Council Present: Rich Pohlmeier, Lori Copler, Jesse Messner, Andrea Matheny

Council Absent: Curt Carrigan

Staff Present: Lori Cacka, Larry Warzecha

Visitors: Bruce Archie Turner(7:08 p.m.)

Mayor Pohlmeier called the meeting to order.

2023 Truth in Taxation Meeting/Public Comment was opened up by Mayor Pohlmeier. As there was no public comment the meeting was closed. A 6.5% increase was adopted, reduced from 8%.

RESOLUTION APPROVING 2024 FINAL TAX LEVY

BE IT RESOLVED by the City Council of the City of Brownton, to approve the 2023 sums of money to be levied collectible in 2024 upon taxable properties in the City of Brownton for the following purposes:

General Fund	\$ 317,041
Bond Purposes	
2019A Facility Redevelopment Bond	\$ 62,658
RS Fiber Bond	\$ 51,018
2018 Street/Utility Bond	\$ 83,294
Total Levy	\$ 514,011

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a copy of this resolution to the McLeod County Auditor.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 088**

Motion by Council Member Matheny, seconded by Council Member Messner and carried to approve the consent agenda as follows: Approve minutes of the regular on 11/7/2023. Approve December Treasurers Report. Approve payment of the claims and payroll including check numbers 45922-45992, 256-264, 800383-800397 in the amount of \$146,056.23. Approve new bills written/to be written. **2023 – 089**

Public Works submitted their report. The Mayor is going to talk with Curt on the electric issues at the plant. Leaves are all done and they are ready for winter.

Officer Warzecha submitted their report. There is an applicant that would like to work part time. There are a couple shifts that need to get covered while Larry is gone in January. They have been busy this month

Sealed bids for the 2013 Ford Explorer that has been decommissioned were opened at 6:30 p.m. by the mayor and clerk. Here are the results: Bid #1-\$3,500, Bid #2-\$4,100, Bid #3-\$3,801, Bid #4-\$3,575

BE IT RESOLVED by the City Council of Brownton, to accept bid #2 from Neal Bongard at a price of \$4,100 for the sale of the 2013 Ford Explorer.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 090**

PD remodel quotes were looked at. There was discussion on developing a facilities plan and figure out what needs to be done and make a priority list. Maybe hold off for now and figure out where our money is best used. Mayor Pohlmeier and Council Member Messner are going to go through all the buildings and start the priority list. Mayor Pohlmeier recommended we decline all quotes and Council Member Copler seconded and suggested we set a facilities priority list. The Clerk will inform all parties.

**RESOLUTION DESIGNATING ANNUAL POLLING PLACE
CITY OF BROWNTON
OF MCLEOD COUNTY, MINNESOTA**

WHEREAS, Minn. Stat. 204B.16 requires the city council to designate its local polling place for election annually;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Brownton, County of McLeod, State of Minnesota does hereby designate Brownton Community Center at 310 2nd St N in Brownton in McLeod County as its polling place for 2024.

BE IT FINALLY RESOLVED, the city notify residents of this designation by the following requirements of Minn. Stat. 205.16

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Matheny, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2023 – 091**

Council recommended we support the Buffalo Creek Headwaters Climate Adaptation and Infrastructure Resiliency Planning grant application.

EAP Proposal and Wage Lang were discussed as options for employee mental health. It was decided to utilize Wade Lage for all employees.

There were no new donations last month.

Bruce Turner talked about his displeasure with council and the clerk for not getting the information he has been requesting. It was expressed to him that we have given him the information and that we need an updated address if what we have on file isn't correct. He was escorted from the building.

The Christmas Party will be on December 8th at 6:30pm. The next meeting will be January 2nd.

Meeting was adjourned.

Minutes to be presented for approval 1/2/2024

Lori Cacka, City Clerk

256	10/04/2023	AFLAC	sept billing	\$	325.02
257	10/04/2023	DELTA DENTAL PLAN OF MINNESOTA	oct billing	\$	151.52
258	10/04/2023	MEDICA	oct billing	\$	3,798.07
259	10/04/2023	RS FIBER COOP	sept billing	\$	599.53
260	10/17/2023	AT & T MOBILE	sept billing	\$	124.94
261	10/17/2023	VOID	Void Check	\$	-
262	10/17/2023	CHASE CARD SERVICES	monthly billing	\$	3,688.42

263	10/17/2023	FURTHER	part fee	\$ 18.00
264	10/17/2023	MN DEPT OF REVENUE SALES	sept 2023	\$ 3,689.00
45922	10/04/2023	DUANE BECKER	Bi-weekly/Monthly	\$ 351.81
45923	10/04/2023	LUVERNE BECKER	Bi-weekly/Monthly	\$ 461.38
45924	10/04/2023	LORI CACKA	Bi-weekly/Monthly	\$ 1,334.89
45925	10/04/2023	MARK CACKA	Bi-weekly/Monthly	\$ 113.59
45926	10/04/2023	CHAD DRAEGER	Bi-weekly/Monthly	\$ 1,532.53
45927	10/04/2023	SPENCER GLAESER	Bi-weekly/Monthly	\$ 1,243.66
45928	10/04/2023	DIANA KLABUNDE	Bi-weekly/Monthly	\$ 661.08
45929	10/04/2023	KARL KOFORD	Bi-weekly/Monthly	\$ 1,846.80
45930	10/04/2023	MARK STREICH	Bi-weekly/Monthly	\$ 731.19
45931	10/04/2023	LARRY WARZECHA	Bi-weekly/Monthly	\$ 1,604.03
45932	10/04/2023	BURNS SECURITY	1/2 deposit	\$ 2,773.43
45933	10/04/2023	CHAD DRAEGER	phone stipend	\$ 60.00
45934	10/04/2023	CHRIS HANSCH	chiefs conference	\$ 75.00
45935	10/04/2023	CITY OF BROWNTON	2nd 1/2 fire protection	\$ 13,867.28
45936	10/04/2023	CUSTOMIZED FIRE RESCUE TRNG	live burn training	\$ 1,800.00
45937	10/04/2023	DAN SALAS	misc repairs	\$ 275.00
45938	10/04/2023	DESIGN ELECTRIC INC	bulbs	\$ 86.50
45939	10/04/2023	ERIC'S AUTO	misc repairs-squad	\$ 586.31
45940	10/04/2023	FIX IT PLUS	cement work	\$ 332.26
45941	10/04/2023	GAVIN JANSSEN STABENOW & MOLDA	july billing	\$ 1,551.50
45942	10/04/2023	GLENCOE COOP ASS'N	sept billing	\$ 1,638.11
45943	10/04/2023	GOPHER STATE ONE-CALL	6 locates	\$ 8.10
45944	10/04/2023	HAGER JEWELRY INC.	plaque-BM	\$ 85.00
45945	10/04/2023	HAWKINS, INC	norprene	\$ 215.20
45946	10/04/2023	HILLYARD HUTCHINSON	supplies	\$ 88.68
45947	10/04/2023	JAMIE BAH	av gas	\$ 25.90
45948	10/04/2023	JESSE MESSNER	chiefs conference	\$ 75.00
45949	10/04/2023	KRANZ LAWN & POWER	bar/chain	\$ 56.98
45950	10/04/2023	LORI COPLER	chiefs conference	\$ 75.00
45951	10/04/2023	MCLEOD PUBLISHING INC.	sept billing	\$ 25.50
45952	10/04/2023	MENARDS HUTCHINSON	supplies	\$ 43.62
45953	10/04/2023	METRO SALES, INC.	copies	\$ 27.38
45954	10/04/2023	MINI BIFF INC.	city park rental	\$ 97.92
45955	10/04/2023	MN MUNICIPAL UTILITIES ASS'N	23 drug/alcohol testing	\$ 35.00
45956	10/04/2023	MN STATE FIRE CHIEFS ASS'N	conference-3 chiefs	\$ 1,015.00
45957	10/04/2023	RICH POHLMEIER	phone stipend	\$ 40.00
45958	10/04/2023	RUNNING'S SUPPLY, INC.	supplies	\$ 49.99
45959	10/04/2023	SECURITY BANK & TRUST CO	sept billilng	\$ 43,729.51
45960	10/04/2023	SHORT ELLIOT HENDRICKSON, INC	gen eng	\$ 179.00
45961	10/04/2023	SPENCER GLAESER	phone stipend	\$ 20.00
45962	10/04/2023	TRI COUNTY WATER	sept billing	\$ 31.86
45963	10/04/2023	UNITED FARMERS COOPERATION	trans 8/1-9/1	\$ 115.20
45964	10/04/2023	UTILITY CONSULTANTS, INC.	samples 8/24,31 9/7	\$ 591.16

45965	10/04/2023	XTREME PEST SOLUTIONS	shop/pump house	\$ 250.00
45966	10/11/2023	CITY OF FAIRFAX	2017 Ford Expl squad	\$ 7,000.00
45967	10/17/2023	LORI CACKA	Bi-weekly 10/17/23	\$ 1,334.89
45968	10/17/2023	CHAD DRAEGER	Bi-weekly 10/17/23	\$ 1,532.53
45969	10/17/2023	SPENCER GLAESER	Bi-weekly 10/17/23	\$ 1,221.63
45970	10/17/2023	BRYAN HASBARGEN	Bi-weekly 10/17/23	\$ 211.40
45971	10/17/2023	DIANA KLABUNDE	Bi-weekly 10/17/23	\$ 661.08
45972	10/17/2023	KARL KOFORD	Bi-weekly 10/17/23	\$ 1,825.81
45973	10/17/2023	LARRY WARZECHA	Bi-weekly 10/17/23	\$ 1,646.24
45974	10/17/2023	BUREAU OF CRIM APPREHENSION	access fee	\$ 600.00
45975	10/17/2023	CARS ON PATROL SHOP LLC	towing	\$ 205.00
45976	10/17/2023	VOID	Void Check	\$ -
45977	10/17/2023	CITY OF BROWNTON	sept billing	\$ 3,391.51
45978	10/17/2023	HUTCHINSON UTIL.COMMISSION	sept billing	\$ 3,355.88
45979	10/17/2023	MCLEOD COOPERATIVE POWER ASS'N	monthly billing	\$ 40.96
45980	10/17/2023	MIKE MORCOMB	utility refund	\$ 343.28
45981	10/17/2023	SCHIROO ELECTRICAL REBUILDING	alternator-generator	\$ 195.00
45982	10/17/2023	SWEEPER SERVICES LLC	repairs	\$ 490.63
45983	10/17/2023	WEST CENTRAL SANITATION	sept billing	\$ 3,852.94
45984	10/17/2023	XCEL ENERGY	sept billing	\$ 56.33
45985	10/17/2023	ZARNOTH BRUSH WORKS, INC.	supplies	\$ 909.00
45986	10/31/2023	LORI CACKA	Bi-weekly 10/31/23	\$ 1,334.89
45987	10/31/2023	CHAD DRAEGER	Bi-weekly 10/31/23	\$ 1,532.53
45988	10/31/2023	SPENCER GLAESER	Bi-weekly 10/31/23	\$ 1,221.63
45989	10/31/2023	BRYAN HASBARGEN	Bi-weekly 10/31/23	\$ 582.20
45990	10/31/2023	DIANA KLABUNDE	Bi-weekly 10/31/23	\$ 661.08
45991	10/31/2023	KARL KOFORD	Bi-weekly 10/31/23	\$ 1,853.79
45992	10/31/2023	LARRY WARZECHA	Bi-weekly 10/31/23	\$ 1,536.94
800383	10/04/2023	IRSEFT	Remittance Check	\$ 2,575.23
800384	10/04/2023	STATE INCOME TAX	Remittance Check	\$ 663.99
800385	10/04/2023	HSA EFT	Remittance Check	\$ 565.00
800386	10/04/2023	PERA	Remittance Check	\$ 2,641.93
800387	10/04/2023	AFLAC	Remittance Check	\$ 162.51
800388	10/17/2023	IRSEFT	Remittance Check	\$ 2,305.87
800389	10/17/2023	STATE INCOME TAX	Remittance Check	\$ 656.13
800390	10/17/2023	HSA EFT	Remittance Check	\$ 565.00
800391	10/17/2023	PERA	Remittance Check	\$ 2,559.43
800392	10/17/2023	AFLAC	Remittance Check	\$ 162.51
800393	10/31/2023	IRSEFT	Remittance Check	\$ 2,405.52
800394	10/31/2023	STATE INCOME TAX	Remittance Check	\$ 673.85
800395	10/31/2023	HSA EFT	Remittance Check	\$ 565.00
800396	10/31/2023	PERA	Remittance Check	\$ 2,592.73
800397	10/31/2023	AFLAC	Remittance Check	\$ 162.51
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