

Council Present: Rich Pohlmeier, Lori Copler, Jesse Messner, Curt Carrigan, Andrea Matheny

Staff Present: Lori Cacka, Karl Koford, Chad Draeger

Visitors: Kurt & Beth Selle

Mayor Pohlmeier called the meeting to order.

The Clerk requested to add agenda item 10A BFD Bylaw Modification.

Motion by Council Member Carrigan, seconded by Council Member Copler and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 5/2/2024. Approve June Treasurers Report. Approve payment of the claims and payroll including check numbers 46390-46450, 307-315, 800470-800479 in the amount of \$139,628.20. Approve new bills written/to be written. **2024 – 046**

Residents Kurt & Beth Selle came before council to discuss the issue of cats on the north end of town. Chief Koford spoke with our city attorney and discussed ways to handle the situation. The residents are looking for ways to deal with this on-going issue. Council Member Copler asked how they would like the City to get involved. They'd like to have resources available on how to deal with the issue.

Public Works submitted their report. Crack filling is complete and they are just waiting to hear on the seal coating. We have had tons of water come through the plant the last couple of weeks. Design finished up the transformer project at the plant. The library had new LED lights installed. McLeod Coop gave us quotes on two projects we are looking at doing. It seems the smartest way would be to go with conduit. PW said job #1 is their top priority. Job #2 will be put on hold. He would also like to order 25K and 37K transformers to keep on hand.

BE IT RESOLVED by the City Council of Brownton, to approve the quote for job #1 with conduit from McLeod Coop Power and have the clerk work with David Drown to work out the financing.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 047**

BE IT RESOLVED by the City Council of Brownton, to approve the purchase of 1-25kw and 1-37kw transformer at \$3,200 and \$3,700 to replace the ones we will use in the project.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 048**

Chief Koford submitted their report. The PD will need to schedule a body camera audit. It is a 2 year requirement. June will see some part time help as the full time officers are taking vacation. The chief handed out a proposed revised work schedule to compromise with the Sheriff's Office and get some help with the on call time. Some good discussion points were brought up on how to make things work. The clerk will work the chief to get another workshop scheduled to keep moving forward on this issue.

BE IT RESOLVED by the City Council of Brownton, to approve the quote from Rampart Audit to have our body cameras audited at a cost of \$2,007.32.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 049**

A summary from the MnDOT and McLeod County meeting they had after meeting with Council in April. They will schedule another meeting in the fall with the City to finalize things.

The City Clean Up/Recycling Day scheduled for August 10th was approved. Fees for all items have been set. There will be fliers hung up and things will be put on Facebook and our website. Times will be from 9-noon.

Council accepted the Annual Cogeneration Report from STAR Energy Services.

Brownton Days has asked if they could close off a couple of streets for Brownton Days like they did last summer.

BE IT RESOLVED by the City Council of Brownton, to approve the closure of some streets for Brownton Day events on July 19th and 20th.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 050**

The Cubs are wondering if it would be ok to have some plywood scoreboards made and have 1 put at each field. It was very well supported.

BE IT RESOLVED by the City Council of Brownton, to allow the Brownton Cubs to add scoreboards to the softball fields.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 051**

The gas meter at 153 6th Ave N has been leaking. The owner said she thought she could smell gas since they moved in 2021. We have no idea how long it has been leaking so there is no way we can make adjustments. We are suggesting to waive the penalty of \$432.73.

BE IT RESOLVED by the City Council of Brownton, to waive the penalty at 153 6th Ave N in the amount of \$432.73, due to a gas leak for an unknown amount of time.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 052**

The Clerk was able to finalize the annexation of the Oak Grove Cemetery into city limits. Ordinance #100, *An Ordinance Annexing Certain Lands into the Corporate Limits of the City of Brownton, McLeod County, Minnesota, Pursuant to Minnesota Statutes Section 414.033*. The entire ordinance can be viewed at the city office.

BE IT RESOLVED by the City Council of Brownton, to approve Ordinance #100, *An Ordinance Annexing Certain Lands into the Corporate Limits of the City of Brownton, McLeod County, Minnesota, Pursuant to Minnesota Statutes Section 414.033*.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 053**

The Brownton Fire Department would like to modify the language in their bylaws to approve the employment on the Fire Department of volunteer emergency medical personnel. They would be eligible for membership in the Association and qualify for service pension and other benefit coverage of the Association on the same basis as members who perform fire suppression duties.

BE IT RESOLVED by the City Council of Brownton, to approve the addition of Option #2(volunteer emergency medical personnel are eligible for membership) to allow for the bylaws of the fire department to reflect this change in membership.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Matheny, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 054**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Brett Klabunde-Golf Simulator	Civic Center	\$200
Mike Karg	Controlled Burn	\$400
Harlen Rickheim	Controlled Burn	\$300
Mark Katzenmeyer	BFD Donation	\$200
Rufus Draeger	BFD Donation	\$1,000
Lee Hennessey	BFD Donation	\$595
Brownton Lions	Summer Enrichment	\$4,000

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 055**

Building permits were handed out. Vos was out and had the tuck pointing done on the gym windows and asked about the door quote. Reminder of the Color Town Tour at the City Park on Friday June 21st around 4 p.m. Hopefully they will have a bunch of people to come out and listen.

Meeting was adjourned.

Minutes to be presented for approval 7/9/2024

Lori Cacka, City Clerk

307	04/09/2024	AT & T MOBILE	march billing	\$ 70.18
308	04/09/2024	DELTA DENTAL PLAN OF MINNESOTA	april billing	\$ 151.52
309	04/09/2024	FURTHER	part billing	\$ 18.00
310	04/09/2024	MN DEPT OF REVENUE SALES	march billing	\$ 3,672.00
311	04/09/2024	RS FIBER COOP	monthly billing	\$ 597.72
312	04/09/2024	TRI COUNTY WATER	monthly billing	\$ 25.86
313	04/23/2024	VOID	Void Check	\$ -
314	04/23/2024	CHASE CARD SERVICES	march billing	\$ 2,479.18
315	04/23/2024	MEDICA	may billing	\$ 3,798.07

46390	04/09/2024	BRYCE LINDEMAN	training expense	\$	285.00
46391	04/09/2024	CHAD DRAEGER	phone stipend	\$	60.00
46392	04/09/2024	CHRIS HANSCH	mileage	\$	28.14
46393	04/09/2024	CREEKSIDE SOILS	black dirt	\$	138.25
46394	04/09/2024	DESIGN ELECTRIC INC	misc repairs	\$	1,006.09
46395	04/09/2024	DOROTHY OPITZ	elec dep refund	\$	200.27
46396	04/09/2024	FES, INC	hose hydrant strap	\$	107.27
46397	04/09/2024	GLENCOE COOP ASS'N	march billing	\$	1,506.20
46398	04/09/2024	GREATER MN COMMUNICATIONS	monthly billing	\$	25.50
46399	04/09/2024	HAWKINS, INC	aqua hawk	\$	1,544.08
46400	04/09/2024	HUTCHINSON UTIL.COMMISSION	March billing	\$	14,073.09
46401	04/09/2024	KRANZ LAWN & POWER	lawn mowers	\$	596.85
46402	04/09/2024	MENARDS HUTCHINSON	misc supplies	\$	600.08
46403	04/09/2024	METRO SALES, INC.	monthly copies	\$	32.40
46404	04/09/2024	MN POLLUTION CONTROL AGENCY	CD Type VI Biosolids	\$	130.00
46405	04/09/2024	MR SIGNS	hardware	\$	103.45
46406	04/09/2024	NAPA	misc supplies	\$	32.98
46407	04/09/2024	NORTH CENTRAL EMERGENCY VEHICL	misc parts	\$	12.38
46408	04/09/2024	RICH POHLMEIER	phone stipend	\$	40.00
46409	04/09/2024	RUNNING'S SUPPLY, INC.	misc supplies	\$	624.57
46410	04/09/2024	SASCS, LLC.	basic fire fighter-TD	\$	1,500.00
46411	04/09/2024	SECURITY BANK & TRUST	sweeper loan	\$	21,094.20
46412	04/09/2024	SECURITY BANK & TRUST CO	march billing	\$	33,527.84
46413	04/09/2024	SPENCER GLAESER	phone stipend	\$	20.00
46414	04/09/2024	SUMMIT FIRE PROTECTION	wet sprinkler-ann insp	\$	228.00
46415	04/09/2024	TRISTA MADDEN	comm cntr rent refund	\$	5.00
46416	04/09/2024	TROJAN TECHNOLOGIES	uv bulbs	\$	960.06
46417	04/09/2024	USA BLUEBOOK	supplies	\$	153.25
46418	04/09/2024	UTILITY CONSULTANTS, INC.	samples 2/22,29 3/7,14	\$	1,342.98
46419	04/09/2024	WEST CENTRAL SANITATION	march billing	\$	3,793.70
46420	04/09/2024	WINTHROP GAME PROTECTIVE LEAGU	2024 membership	\$	35.00
46429	04/23/2024	VOID	Void Check	\$	-
46430	04/23/2024	CITY OF BROWNTON	march billing	\$	6,811.32
46431	04/23/2024	GOPHER STATE ONE-CALL	locates	\$	8.10
46432	04/23/2024	LEAGUE OF MN CITIES	annual conference	\$	275.00
46433	04/23/2024	MCLEOD COOPERATIVE POWER ASS'N	gas reg station	\$	50.34
46434	04/23/2024	MED COMPASS	fit testing	\$	2,340.00
46435	04/23/2024	MN UI FUND	1st qtr 2024	\$	252.98
46436	04/23/2024	SADIE ROTZIEN	rebate	\$	25.00
46437	04/23/2024	SHORT ELLIOT HENDRICKSON, INC	well #2 replacement	\$	1,692.50
46438	04/23/2024	STREICHER'S	uniforms	\$	340.42
46439	04/23/2024	SUMMIT FIRE PROTECTION	annual fire alarm test	\$	305.00
46440	04/23/2024	TYLER TECHNOLOGIES, INC	ap/pr maint	\$	800.86
46441	04/23/2024	USA BLUEBOOK	water pouches	\$	49.60
46442	04/23/2024	XCEL ENERGY	monthly billing	\$	10.37

46421	04/16/2024	LORI CACKA	Bi-weekly 4/16/24	\$ 1,343.36
46422	04/16/2024	CHAD DRAEGER	Bi-weekly 4/16/24	\$ 1,592.81
46423	04/16/2024	SPENCER GLAESER	Bi-weekly 4/16/24	\$ 1,275.63
46424	04/16/2024	BRYAN HASBARGEN	Bi-weekly 4/16/24	\$ 234.66
46425	04/16/2024	DIANA KLABUNDE	Bi-weekly 4/16/24	\$ 711.09
46426	04/16/2024	KARL KOFORD	Bi-weekly 4/16/24	\$ 2,061.96
46427	04/16/2024	BRAXTON STREICH	Bi-weekly 4/16/24	\$ 317.42
46428	04/16/2024	LARRY WARZECHA	Bi-weekly 4/16/24	\$ 1,715.59
46443	04/30/2024	LORI CACKA	bi-weekly 4/30/2024	\$ 1,343.36
46444	04/30/2024	CHAD DRAEGER	bi-weekly 4/30/2024	\$ 1,592.82
46445	04/30/2024	SPENCER GLAESER	bi-weekly 4/30/2024	\$ 1,275.63
46446	04/30/2024	BRYAN HASBARGEN	bi-weekly 4/30/2024	\$ 296.70
46447	04/30/2024	DIANA KLABUNDE	bi-weekly 4/30/2024	\$ 711.10
46448	04/30/2024	KARL KOFORD	bi-weekly 4/30/2024	\$ 2,044.49
46449	04/30/2024	BRAXTON STREICH	bi-weekly 4/30/2024	\$ 223.36
46450	04/30/2024	LARRY WARZECHA	bi-weekly 4/30/2024	\$ 1,723.61
800470	04/16/2024	IRSEFT	Remittance Check	\$ 2,572.37
800471	04/16/2024	STATE INCOME TAX	Remittance Check	\$ 706.54
800472	04/16/2024	HSA EFT	Remittance Check	\$ 585.00
800473	04/16/2024	PERA	Remittance Check	\$ 2,756.75
800474	04/16/2024	AFLAC	Remittance Check	\$ 162.51
800475	04/30/2024	IRSEFT	Remittance Check	\$ 2,577.75
800476	04/30/2024	STATE INCOME TAX	Remittance Check	\$ 710.13
800477	04/30/2024	HSA EFT	Remittance Check	\$ 585.00
800478	04/30/2024	PERA	Remittance Check	\$ 2,765.40
800479	04/30/2024	AFLAC	Remittance Check	\$ 162.51
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