

Council Present: Lori Copler, Curt Carrigan, Andrea Matheny, Jesse Messner

Council Absent: Rich Pohlmeier

Staff Present: Lori Cacka, Chad Draeger, Justin Black

Staff Absent: Karl Koford

Vice Mayor Copler called the meeting to order.

Motion by Council Member Messner, seconded by Council Member Carrigan and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 9/3/2024. Approve October Treasurers Report. Approve payment of the claims and payroll including check numbers 46673-46742, 345-355, 800521-800530 in the amount of \$413,464.53. Approve new bills written/to be written. **2024 – 075**

Public Works submitted their report. In the next month we will be hauling sludge, fall clean up and flushing hydrants. Maquire Iron cleaned the water tower and then Hjerpe came and completed the Well #2 project. The only thing left is to pour the cement and paint a few things inside. He got a quote from 2-way on installing radios in the city vehicles.

BE IT RESOLVED by the City Council of Brownton, to approve the quote from Pro Communications to install 6 radios in city vehicles at a cost of \$1,600.

HE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 073**

BE IT RESOLVED by the City Council of Brownton, to approve the quote from Brian's Heating & Air for HVAC hail covers at the community center on the center and west units and he will fabricate one for the east unit.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 074**

Justin Black from SEH was here to talk about our comprehensive plan and site plan options for future development. He also went over the final community survey. Council discussed the ideas he presented. He also talked about the comp plan survey that was completed in September. The trail was talked about within that survey and council addressed that as well. It was asked where we are at as far as the treatment plant can handle. Justin will look into that.

Chief Koford submitted his report. They were unusually busy during September. Council would like the building inspector to figure out the house on 3rd St N and what she is planning for that house. Look at getting a workshop on building permits. Talk with Marc Telecky.

The Clerk updated council on their activities around the office. Insurance claims are almost complete. MMPA CIP will be hosting their annual meeting in Brownton on October 23rd. The FEMA grant from the flooding in June has been submitted. We have to complete a USDA Civil Rights Compliance Review and hopefully that will be completed soon.

Hutchinson Utilities Commission updated the distribution, transportation capacity and commodity agreements to reflect a few minor changes. The contracts themselves would expire in 5 years but the maintenance pricing would be looked at annually. We haven't updated them since we installed the lines. There is also an agreement with UFC but there hasn't been any communication from them yet. HUT would like to get this approved so the agreements start November 1st. Actual contracts are in the back room file cabinet under contracts. Jeremy Carter also sent over an

agreement they would like to enter into with Renegade Energy Advisors, LLC to do a gas pipeline traceable verifiable, and complete gas analysis per 49 CFR Part 192 regulatory requirements.

BE IT RESOLVED by the City Council of Brownton, to approve a distribution, transportation capacity and commodity agreements as presented from Hutchinson Utilities Commission for the period ending November 1, 2029.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 076**

BE IT RESOLVED by the City Council of Brownton, to approve

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member , seconded by Council Member and with all voting in favor thereof, said resolution was declared duly passed and adopted.

2024 – 07

Council Members Messner and Matheny gave an update from the RS Fiber meeting that they attended. Do we have questions that we want answered by the board? Hiawatha Broadband is saying they will continue the services that we currently have. Can we raise our franchise fees to cover some of our cost? We are going to get some questions together and send them to Shannon Sweeney for the RS Fiber Board. Talk to Ken and find out his thoughts. Should we spend money to hire an attorney? Ken-spoke to Gaylord’s lawyer? Bring it back next month.

Brownton American Legion liquor license was approved.

BE IT RESOLVED by the Brownton City Council to approve the requested liquor license for the Edward Ewald American Legion Post #143 for Friday, November 15, 2024 at the Community Center.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny and with all members present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 077**

Our Attorney is requesting a pay increase from \$145/hour to \$165/hour for criminal and civil matters affective January 1, 2025. Council had some concerns with timeliness of cases and is wondering what the holdup is. We have also set our budget for 2025 and would have liked to see this sooner.

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Connie Timm	BFD Donation	\$35.00
Bungalow Point	BFD Donation	\$250.00

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 078**

Building permits were handed out. Annual Trunk or Treat is 10/31 from 5:30 pm to 7:00 pm in front of the community center. Our next meeting along with certifying the election results is Tuesday November 12th at 7:00 pm. Truth in Taxation will be held 12/3 at 7:00 pm.

Meeting was adjourned.

Minutes to be presented for approval 11/12/2024

Lori Cacka, City Clerk

345	08/06/2024	DELTA DENTAL PLAN OF MINN	monthly billing	\$	151.52
346	08/06/2024	GLENCOE COOP ASS'N	july billing	\$	1,673.85
347	08/06/2024	METRO SALES, INC.	copies	\$	28.72
348	08/06/2024	RS FIBER COOP	july billing	\$	598.38
349	08/06/2024	TRI COUNTY WATER	monthly billing	\$	42.86
350	08/06/2024	UNITED FARMERS COOPERATION	trans 6/1-7/1	\$	119.70
351	08/20/2024	AT & T MOBILE	July billing	\$	125.12
352	08/20/2024	CHASE CARD SERVICES	july billing	\$	1,318.75
353	08/20/2024	FURTHER	part fee	\$	18.00
354	08/20/2024	MEDICA	august billing	\$	3,907.39
355	08/20/2024	MN DEPT OF REVENUE SALES	july billing	\$	3,688.00
46673	08/06/2024	DUANE BECKER	Bi-weekly/Monthly 8/6/2024	\$	380.04
46674	08/06/2024	LUVERNE BECKER	Bi-weekly/Monthly 8/6/2024	\$	380.04
46675	08/06/2024	LORI CACKA	Bi-weekly/Monthly 8/6/2024	\$	1,288.39
46676	08/06/2024	MARK CACKA	Bi-weekly/Monthly 8/6/2024	\$	165.51
46677	08/06/2024	CHAD DRAEGER	Bi-weekly/Monthly 8/6/2024	\$	1,592.82
46678	08/06/2024	SPENCER GLAESER	Bi-weekly/Monthly 8/6/2024	\$	1,298.61
46679	08/06/2024	DIANA KLABUNDE	Bi-weekly/Monthly 8/6/2024	\$	707.13
46680	08/06/2024	KARL KOFORD	Bi-weekly/Monthly 8/6/2024	\$	2,063.72
46681	08/06/2024	BRAXTON STREICH	Bi-weekly/Monthly 8/6/2024	\$	940.49
46682	08/06/2024	MARK STREICH	Bi-weekly/Monthly 8/6/2024	\$	731.19
46683	08/06/2024	LARRY WARZECHA	Bi-weekly/Monthly 8/6/2024	\$	1,725.88
46684	08/06/2024	ALPHA WIRELESS COMM	warranty battery	\$	15.00
46685	08/06/2024	CHAD DRAEGER	phone stipend	\$	60.00
46686	08/06/2024	CLARKE MOSQUITO MGMT, INC.	3 if 3 pymts	\$	1,381.27
46687	08/06/2024	ERIC'S AUTO	battery for tanker	\$	618.17
46688	08/06/2024	GAVIN JANSSEN STABENOW	april billing	\$	1,210.75
46689	08/06/2024	GOPHER STATE ONE-CALL	15 tickets	\$	20.25
46690	08/06/2024	GREATER MN COMM	july billing	\$	25.50
46691	08/06/2024	HAWKINS, INC	aqua hawk/cylinders	\$	1,594.08
46692	08/06/2024	HERALD JOURNAL PUBLISHING	election filing	\$	40.00
46693	08/06/2024	HJERPE CONTRACTING, INC.	slab for new addition	\$	2,432.50

46694	08/06/2024	HUTCHINSON UTIL.COMMISSION	trans 7/1-8/1	\$	2,749.91
46695	08/06/2024	HYDRO ENGINEERING	adapter	\$	311.07
46696	08/06/2024	KEVIN LOFTNESS	dust guard	\$	1,200.00
46697	08/06/2024	MACQUEEN EQUIPMENT, INC.	adptr	\$	108.40
46698	08/06/2024	MCLEOD COUNTY	st sign install	\$	606.00
46699	08/06/2024	MENARDS HUTCHINSON	misc supplies	\$	257.71
46700	08/06/2024	MINI BIFF INC.	july billings	\$	324.36
46701	08/06/2024	MN FIRE SERVICE CERT BOARD	JK/KW recert	\$	52.50
46702	08/06/2024	MUNICIPAL EMERG SERVICES	foam	\$	660.00
46703	08/06/2024	NEUBARTH LANDSCAPING	stump chip/mulch	\$	3,175.00
46704	08/06/2024	NORTH CENTRAL EMERG VEHICL	remainder of chassis	\$	104,547.00
46705	08/06/2024	PRECISION PRO PAINTING	walk/overhead door paint	\$	3,520.81
46706	08/06/2024	RICH POHLMEIER	phone stipend	\$	40.00
46707	08/06/2024	RUNNING'S SUPPLY, INC.	nut/bolts for street signs	\$	17.14
46708	08/06/2024	SCHMIDT ROOFING	complete projects #1 and #5	\$	31,790.39
46709	08/06/2024	SECURITY BANK & TRUST CO	july billing	\$	46,572.69
46710	08/06/2024	SPENCER GLAESER	phone stipend	\$	20.00
46711	08/06/2024	TYLER TECHNOLOGIES, INC	annual fees GL/UB	\$	2,898.26
46712	08/06/2024	UTILITY CONSULTANTS, INC.	samples 6/20,27 7/3,11,18	\$	1,385.82
46713	08/06/2024	UTILITY LOGIC	4-way gas	\$	259.37
46714	08/06/2024	WARD APPARATUS	25% down on refurb/remnt	\$	68,217.00
46715	08/20/2024	LORI CACKA	Bi-weekly 8/20/2024	\$	1,288.39
46716	08/20/2024	CHAD DRAEGER	Bi-weekly 8/20/2024	\$	1,592.82
46717	08/20/2024	SPENCER GLAESER	Bi-weekly 8/20/2024	\$	1,356.01
46718	08/20/2024	DIANA KLABUNDE	Bi-weekly 8/20/2024	\$	707.13
46719	08/20/2024	KARL KOFORD	Bi-weekly 8/20/2024	\$	2,082.96
46720	08/20/2024	BRAXTON STREICH	Bi-weekly 8/20/2024	\$	952.25
46721	08/20/2024	LARRY WARZECHA	Bi-weekly 8/20/2024	\$	1,722.83
46722	08/20/2024	BECKY HAVELKA	training	\$	42.00
46723	08/20/2024	CAROLYN BIPES	elections	\$	94.50
46724	08/20/2024	VOID	Void Check	\$	-
46725	08/20/2024	CITY OF BROWNTON	july billing	\$	3,468.97
46726	08/20/2024	CURTIS CARRIGAN	mmpa mileage	\$	46.90
46727	08/20/2024	DESIGN ELECTRIC INC	misc repairs	\$	4,780.03
46728	08/20/2024	GINETTE SCHWARZE	elections	\$	115.50
46729	08/20/2024	JAN KREIE	election	\$	78.75
46730	08/20/2024	JAN MESSNER	elections	\$	110.25
46731	08/20/2024	JEANIE VONBERGE	elections	\$	115.50
46732	08/20/2024	JEFF BECKER	refund	\$	504.75
46733	08/20/2024	MACQUEEN EQUIPMENT, INC.	scba flow testing	\$	1,765.00
46734	08/20/2024	MCLEOD COOP POWER ASS'N	gas reg station	\$	47.90
46735	08/20/2024	PEARSON BROS., INC.	seal and fog coating	\$	52,374.45
46736	08/20/2024	RAMPART AUDIT LLC	body cam audit	\$	2,007.32
46737	08/20/2024	ROXANNE WENDLANDT	elections	\$	120.75
46738	08/20/2024	SADIE ROTZIEN	rebate	\$	60.00
46739	08/20/2024	SCHMIDT ROOFING	police station balance	\$	19,975.93

46740	08/20/2024	SHORT ELLIOT HENDRICKSON,	well #2 project	\$	504.25
46741	08/20/2024	WEST CENTRAL SANITATION	july billing	\$	4,202.61
46742	08/20/2024	XCEL ENERGY	monthly billing	\$	54.50
800521	08/06/2024	IRSEFT	Remittance Check	\$	2,934.48
800522	08/06/2024	STATE INCOME TAX	Remittance Check	\$	711.01
800523	08/06/2024	HSA EFT	Remittance Check	\$	660.00
800524	08/06/2024	PERA	Remittance Check	\$	2,852.69
800525	08/06/2024	AFLAC	Remittance Check	\$	162.51
800526	08/20/2024	IRSEFT	Remittance Check	\$	2,645.37
800527	08/20/2024	STATE INCOME TAX	Remittance Check	\$	701.50
800528	08/20/2024	HSA EFT	Remittance Check	\$	660.00
800529	08/20/2024	PERA	Remittance Check	\$	2,745.15
800530	08/20/2024	AFLAC	Remittance Check	\$	162.51
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