

Council Present: Rich Pohlmeier, Lori Copler, Curt Carrigan, Andrea Matheny, Jesse Messner
Staff Present: Lori Cacka, Karl Koford, Chad Draeger

Mayor Pohlmeier called the meeting to order.

Motion by Council Member Messner, seconded by Council Member Carrigan and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 8/6/2024. Approve September Treasurers Report. Approve payment of the claims and payroll including check numbers 46590-46672, 333-344, 800507-800520 in the amount of \$305,011.50. Approve new bills written/to be written. **2024 – 069**

Public Works submitted their report. Hjerpe's is hoping to start the Well #2 project in a couple of weeks. There was a small light pole on the south side of the maintenance shed that broke off in the wind the other night and fell on the ball field fence. Major Electric and McLeod Coop are working on quotes for the insurance. The middle HVAC unit in at the community center should be installed soon. Public Works brought up a quote from McLeod Coop for new boards for the light towers on the H-frames at the ball field.

BE IT RESOLVED by the City Council of Brownton, to approve quote from McLeod Coop to replace some boards on the 2 light towers on the H-frames at the ball field, not to exceed \$4,200.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Copler and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 070**

Chief Koford submitted his report. The bodycam audit was completed in August and but he hasn't heard anything feedback yet. He sat down with the Clerk to discuss the upcoming budget and revising some of the city ordinances. He would like to work around some part time shifts and adjust them to fit and give us some more part time coverage. He has someone interested in picking up some part time hours. The Chief asked about getting a projector to do some education classes. Keep moving forward on the blight issues.

The City Clerk told council that the Brownton Clean-Up Day held on Saturday, August, 10th was a huge success. It was talked about to do it again in the spring. We are starting to work on revising all of our ordinances. It will be a long process. Council Members Copler and Matheny along with Chief Koford and Public Works Supervisor Draeger will all be helping throughout the process. We will also ask our Engineer and City Attorney for input and feedback. With the requirements of some payments for the chassis and refurbish and remount of the rescue van, the Clerk and Shannon Sweeney thought it best to approve a resolution to reimburse certain expenditures from the proceeds of bonds to be issued by the City. We will make the decision last whether we need to move forward with it. The vents in the community center in section #2 are extremely dirty. We are going to try to clean around them and see if that will help. Otherwise, we will have to figure out another option. The Mayor and Clerk will be attending a meeting with FEMA tomorrow in regards to the flooding from June.

BE IT RESOLVED by the City Council of Brownton, to approve a resolution, Declaring the Official Intent of the City of Brownton to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City, with a maximum principal amount of \$165,000.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 071**

All but 2 structures have been started on the hail damage from last year. The park shelter, band shell, pump house generator roof and screens, dugouts, concession stand, police station, treatment plant shed and chem building are

complete. The fire hall and maintenance shed are almost done and the grandstand and restroom are waiting for approved permits. We are also almost complete on the addition to the maintenance shed.

The preliminary budget for 2025 was discussed. On call time and how it would affect the budget was talked about. Each department has gone through and worked with the clerk on getting their numbers set. There isn't much wiggle room with the preliminary numbers but council continues to work on ways to keep costs down.

BE IT RESOLVED by the City Council of Brownton, to approve the Preliminary Levy Certification of \$582,309 and that the following sums of money be levied collectible in 2025 upon taxable property in the City of Brownton for the following purposes:

101 General Fund	\$ 382,399
Facility Development Bond 2019A	\$ 65,791
GO Improvement Bond 2018B	\$ 82,967
RS Fiber GO Bond	\$ 51,152
Total Levy	\$ 582,309

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a copy of this resolution to the McLeod County Auditor.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all voting in favor thereof, said resolution was declared duly passed and adopted.

2024 – 072

RS Fiber issued a press release to be handed out to council. There was discussion on how this will impact the city and future payments.

There were no new donations this month.

Building permits were handed out. A final report from summer rec was also given to council.

Meeting was adjourned.

Minutes to be presented for approval 10/8/2024

Lori Cacka, City Clerk

333	07/09/2024	AT & T MOBILE	monthly billing	\$ 125.10
334	07/09/2024	CHASE CARD SERVICES	june billing	\$ 612.82
335	07/09/2024	DELTA DENTAL PLAN OF MINNESOTA	july billing	\$ 151.52
336	07/09/2024	FURTHER	monthly billing	\$ 18.00
337	07/09/2024	GLENCOE COOP ASS'N	june billing	\$ 2,386.44
338	07/09/2024	MEDICA	july billing	\$ 3,907.39
339	07/09/2024	METRO SALES, INC.	april/may/june bills	\$ 75.96
340	07/09/2024	RS FIBER COOP	monthly billing	\$ 598.37
341	07/09/2024	TRI COUNTY WATER	june billing	\$ 25.86
342	07/09/2024	UNITED FARMERS COOPERATION	trans 4/1-5/1 5/1-6/1	\$ 2,084.90
343	07/24/2024	INTERNAL REVENUE SERVICE	qtrly excise tax-2023	\$ 24.00

344	07/24/2024	MN DEPT OF REVENUE SALES	june billing	\$ 3,932.00
46590	07/09/2024	DUANE BECKER	monthly-June/SE	\$ 142.51
46591	07/09/2024	LUVERNE BECKER	monthly-June/SE	\$ 415.66
46592	07/09/2024	MARK CACKA	monthly-June/SE	\$ 211.16
46593	07/09/2024	VICKI HERRMANN	monthly-June/SE	\$ 1,154.37
46594	07/09/2024	MARY LEMKE	monthly-June/SE	\$ 1,154.37
46595	07/09/2024	CHARLES NELSON	monthly-June/SE	\$ 323.22
46596	07/09/2024	MARK STREICH	monthly-June/SE	\$ 731.19
46597	07/09/2024	SAVANNA SWEELY	monthly-June/SE	\$ 323.22
46598	07/09/2024	LORI CACKA	Bi-weekly 7/9/24	\$ 1,288.39
46599	07/09/2024	CHAD DRAEGER	Bi-weekly 7/9/24	\$ 1,592.82
46600	07/09/2024	SPENCER GLAESER	Bi-weekly 7/9/24	\$ 1,275.63
46601	07/09/2024	JACOB HANSON	Bi-weekly 7/9/24	\$ 198.69
46602	07/09/2024	BRYAN HASBARGEN	Bi-weekly 7/9/24	\$ 234.66
46603	07/09/2024	DIANA KLABUNDE	Bi-weekly 7/9/24	\$ 707.13
46604	07/09/2024	KARL KOFORD	Bi-weekly 7/9/24	\$ 2,649.50
46605	07/09/2024	BRAXTON STREICH	Bi-weekly 7/9/24	\$ 681.85
46606	07/09/2024	LARRY WARZECHA	Bi-weekly 7/9/24	\$ 2,006.86
46607	07/09/2024	BRENDA BRELJE	rental refund	\$ 26.00
46608	07/09/2024	CHAD DRAEGER	phone stipend	\$ 60.00
46609	07/09/2024	CUSTOMIZED FIRE RESCUE TRNG	auto extrication	\$ 500.00
46610	07/09/2024	DESIGN ELECTRIC INC	cip lights in library	\$ 2,322.96
46611	07/09/2024	DIANA KLABUNDE	clean	\$ 18.00
46612	07/09/2024	ERIC'S AUTO	2021 durango	\$ 62.77
46613	07/09/2024	FES, INC	hose	\$ 1,106.87
46614	07/09/2024	GAVIN JANSSEN STABENOW MOLDA	pros march	\$ 493.00
46615	07/09/2024	GOPHER STATE ONE-CALL	21 locates	\$ 28.35
46616	07/09/2024	GREATER MN COMMUNICATIONS	june billing	\$ 74.68
46617	07/09/2024	HAWKINS, INC	aqua hawk/misc /cyl rent	\$ 3,536.20
46618	07/09/2024	HJERPE CONTRACTING, INC.	replace water main	\$ 8,397.20
46619	07/09/2024	HUTCHINSON UTIL.COMMISSION	june billing	\$ 2,819.77
46620	07/09/2024	HYDRO ENGINEERING	hoses for flooding	\$ 1,502.43
46621	07/09/2024	INTERSTATE POWER SYSTEMS	lift station generator insp	\$ 1,321.00
46622	07/09/2024	JEFF SEARS	cip rebate	\$ 25.00
46623	07/09/2024	KRANZ LAWN & POWER	oil/filter	\$ 139.88
46624	07/09/2024	MAJOR ELECTRIC	thermostats/motor/louver	\$ 2,089.00
46625	07/09/2024	MCLEOD COOP POWER ASS'N	gas reg station	\$ 36,186.93
46626	07/09/2024	MCLEOD COUNTY HHW	bulb recycling	\$ -
46627	07/09/2024	MENARDS HUTCHINSON	misc supplies	\$ 144.83
46628	07/09/2024	MINNESOTA PUMP WORKS	loaner pump repair	\$ 5,977.10
46629	07/09/2024	MUNI CLERKS & FINANCE OFFICERS	2 MEMBERSHIPS	\$ 100.00
46630	07/09/2024	RICH POHLMEIER	phone stipend	\$ 40.00
46631	07/09/2024	RUNNING'S SUPPLY, INC.	misc	\$ 254.73
46632	07/09/2024	SCHMIDT ROOFING	#3, 16, 20	\$ 31,541.58
46633	07/09/2024	SECURITY BANK & TRUST	2019A refinance	\$ 19,056.05

46634	07/09/2024	SECURITY BANK & TRUST CO	june billing	\$ 42,368.97
46635	07/09/2024	SPENCER GLAESER	phone stipend	\$ 20.00
46636	07/09/2024	TACTICAL SOLUTIONS	radar certs	\$ 76.00
46637	07/09/2024	US BANK	2018B/C	\$ 16,854.75
46638	07/09/2024	US BANK	bond payment	\$ 6,532.54
46639	07/09/2024	UTILITY CONSULTANTS, INC.	4-way gas	\$ -
46640	07/09/2024	VICKI HERRMANN	se supplies	\$ 418.76
46641	07/09/2024	CLARKE MOSQUITO MGMT, INC.	2 of 3 pymts	\$ 1,381.27
46642	07/09/2024	HJERPE CONTRACTING, INC.	replace main water line	\$ -
46643	07/09/2024	L & P SUPPLY COMPANY	rental	\$ 120.00
46644	07/09/2024	MINI BIFF INC.	june rental	\$ 324.36
46645	07/09/2024	US BANK	admin fees	\$ 1,100.00
46646	07/09/2024	UTILITY CONSULTANTS, INC.	5/16,23,30 6/6,13,16,17	\$ 1,702.63
46647	07/22/2024	NICOLE DUEHN	Summer Rec	\$ 49.87
46648	07/22/2024	CALLIE KLABUNDE	Summer Rec	\$ 1,269.81
46649	07/22/2024	MARY LEMKE	Summer Rec	\$ 1,269.81
46650	07/22/2024	CHARLES NELSON	Summer Rec	\$ 423.88
46651	07/22/2024	AVA WALLER	Summer Rec	\$ 436.35
46652	07/22/2024	KADEN WENDLANDT	Summer Rec	\$ 486.23
46653	07/22/2024	DAVID WENDLANDT	Summer Rec	\$ 634.90
46654	07/23/2024	LORI CACKA	Bi-weekly 7/23/2024	\$ 1,288.39
46655	07/23/2024	CHAD DRAEGER	Bi-weekly 7/23/2024	\$ 1,592.81
46656	07/23/2024	SPENCER GLAESER	Bi-weekly 7/23/2024	\$ 1,275.63
46657	07/23/2024	DIANA KLABUNDE	Bi-weekly 7/23/2024	\$ 707.13
46658	07/23/2024	KARL KOFORD	Bi-weekly 7/23/2024	\$ 2,129.55
46659	07/23/2024	BRAXTON STREICH	Bi-weekly 7/23/2024	\$ 940.49
46660	07/23/2024	LARRY WARZECHA	Bi-weekly 7/23/2024	\$ 1,771.92
46661	07/24/2024	VOID	Void Check	\$ -
46662	07/24/2024	CITY OF BROWNTON	june billing	\$ 4,978.91
46663	07/24/2024	CITY OF ST PETER	MN Warn-pump rental	\$ 2,745.30
46664	07/24/2024	HUTCHINSON UTIL.COMMISSION	2024 public awareness	\$ 1,089.36
46665	07/24/2024	MARY LEMKE	picnic supplies	\$ 101.85
46666	07/24/2024	MCLEOD COOP POWER ASS'N	gas regulation station	\$ 46.76
46667	07/24/2024	MN PUBLIC FACILITIES AUTHORITY	water loan pymt	\$ 42,495.00
46668	07/24/2024	MN UI FUND	2nd qtr 2024	\$ 58.38
46669	07/24/2024	SCHMIDT ROOFING	down pymt #3,16,20	\$ -
46670	07/24/2024	SHORT ELLIOT HENDRICKSON, INC	well #2 replacement	\$ 960.35
46671	07/24/2024	WEST CENTRAL SANITATION	june billing	\$ 4,188.96
46672	07/24/2024	XCEL ENERGY	monthly billing	\$ 48.24
800507	07/09/2024	IRSEFT	Remittance Check	\$ 779.84
800508	07/09/2024	STATE INCOME TAX	Remittance Check	\$ 16.46
800509	07/09/2024	PERA	Remittance Check	\$ 126.00
800510	07/09/2024	IRSEFT	Remittance Check	\$ 2,865.76
800511	07/09/2024	STATE INCOME TAX	Remittance Check	\$ 782.73
800512	07/09/2024	HSA EFT	Remittance Check	\$ 660.00

800513	07/09/2024	PERA	Remittance Check	\$ 3,177.51
800514	07/09/2024	AFLAC	Remittance Check	\$ 162.51
800515	07/22/2024	IRSEFT	Remittance Check	\$ 757.30
800516	07/23/2024	IRSEFT	Remittance Check	\$ 2,639.00
800517	07/23/2024	STATE INCOME TAX	Remittance Check	\$ 702.86
800518	07/23/2024	HSA EFT	Remittance Check	\$ 660.00
800519	07/23/2024	PERA	Remittance Check	\$ 2,771.94
800520	07/23/2024	AFLAC	Remittance Check	\$ 162.51
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				\$ 305,011.50