

**Council Present:** Andrea Matheny, Jesse Messner, Rich Pohlmeier  
**Council Absent:** Curtis Carrigan, Lori Cople  
**Staff Present:** Lori Cacka, Karl Koford  
**Staff Absent:** Chad Draeger

Mayor Pohlmeier called the meeting to order.

2024 Truth in Taxation Meeting/Public Comment was opened up by Mayor Pohlmeier. As there was no public comment the meeting was closed. A 11.7% increase was adopted.

### RESOLUTION APPROVING 2025 FINAL TAX LEVY

**BE IT RESOLVED** by the City Council of the City of Brownton, to approve the 2024 sums of money to be levied collectible in 2025 upon taxable properties in the City of Brownton for the following purposes:

General Fund	\$ 382,399
Bond Purposes	
2019A Facility Redevelopment Bond	\$ 65,791
RS Fiber Bond	\$ 51,152
2018 Street/Utility Bond	\$ 82,967
<b>Total Levy</b>	<b>\$ 582,309</b>

**BE IT FURTHER RESOLVED** that the City Clerk is hereby instructed to transmit a copy of this resolution to the McLeod County Auditor.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 090**

Council Member Messner has asked to have resolution 2024 – 081 pulled from the consent agenda. There was discussion on the resolution and it will be tabled until the January meeting when there will be a full council.

Motion by Mayor Pohlmeier, seconded by Council Member Matheny and carried to approve the consent agenda, with the removal of resolution 2024 - 081 for future discussion, as follows: Approve minutes of the regular meeting on 11/13/2024. Approve December Treasurers Report. Approve payment of the claims and payroll including check numbers 46820-46885, 368-383, 800546-800555 in the amount of \$397,930.59. Approve new bills written/to be written. **2024 – 091**

Public Works submitted their report. They have finished with leave cleanup and the sweeper has been put away. They are working on getting snow plow equipment ready. Laraway roofing fixed a hole on the roof at the treatment plant. Christmas lights are up but we will need about 10 new ones next year.

Chief Koford submitted their report. Officer Kozel has verbally resigned. They are still working on getting the 3<sup>rd</sup> part time officer on board.

The Clerk reported that Hutchinson isn't able to accommodate any more work without adding more staff. They are willing to be a resource. HP Insurance has invited us to their Holiday Open House on Saturday, December 7, from 10-12. Rental property applications were discussed. The office will be closing at noon on December 24<sup>th</sup> until 8am on December 26<sup>th</sup>.

The Clerk worked with Councilmember Carrigan to update our Electric Load Shedding Policy.

**BE IT RESOLVED** by the City Council of Brownton, to approve the Electric Load Shedding Policy as presented. **THE FOREGOING RESOLUTION** was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny present voting in favor thereof, said resolution was declared duly passed and adopted.

**2024 – 092**

Council discussed the day that meetings are held on. Would it be better to change the day to the 2<sup>nd</sup> Tuesday or something different? It would require an update of the ordinance. They will look into this more for the January meeting.

Well #2 project is complete. Spencer and Braxton are painting the walls this week. The final retainage should be paid before the end of December.

**A RESOLUTION ACCEPTING A DONATION TO THE CITY**

**WHEREAS**, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Grace ELCA Women	Library Donation	\$100
Brownton Lions	Baseball Field Donation	\$10,000

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and **WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in with others, as allowed by law.

**THE FOREGOING RESOLUTION** was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

**2024 – 093**

Building permits were handed out. The city gathering will be Friday, December 20, 2024.

Meeting was adjourned.

Minutes to be presented for approval 1/7/2025

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Lori Cacka, City Clerk

368	10/08/2024	AT & T MOBILE	monthly billing	\$	125.36
369	10/08/2024	VOID	Void Check	\$	-
370	10/08/2024	CHASE CARD SERVICES	sept billing	\$	4,431.88
371	10/08/2024	DELTA DENTAL PLAN OF MINNESOTA	oct billing	\$	151.52

372	10/08/2024	GLENCOE COOP ASS'N	monthly billing	\$ 1,210.48
373	10/08/2024	MCLEOD COOPERATIVE POWER ASS'N	reg station	\$ 46.75
374	10/08/2024	MEDICA	monthly billing	\$ 3,907.39
375	10/08/2024	METRO SALES, INC.	sept billing	\$ 27.02
376	10/08/2024	OLD HICKORY BUILDINGS LLC	shed	\$ 3,044.00
377	10/08/2024	RELIANCE STANDARD LIFE INS CO	dec billing	\$ 80.70
378	10/08/2024	RS FIBER COOP	monthly billing	\$ 599.58
379	10/08/2024	TRI COUNTY WATER	monthly billing	\$ 25.86
380	10/08/2024	UNITED FARMERS COOPERATION	trans 8/1-9/1	\$ 102.60
381	10/24/2024	FURTHER	part fee	\$ 18.00
382	10/24/2024	MN DEPT OF REVENUE SALES	sept billiing	\$ 4,157.00
383	10/29/2024	MCLEOD COOPERATIVE POWER ASS'N	monthly billing	\$ 47.39
46820	10/08/2024	101 DEVELOPMENT RESOURCES, INC	1st/2nd qtr	\$ 11,080.81
46821	10/08/2024	ACE HARDWARE HUTCHINSON	shipping	\$ 329.73
46822	10/08/2024	ADVANCED GRAPHIX INC	garage door lettering	\$ 1,495.00
46823	10/08/2024	ALLINA HEALTH SYSTEM	training/education	\$ 4,520.00
46824	10/08/2024	BRYCE LINDEMAN	reissue-fire training	\$ 285.00
46825	10/08/2024	BUREAU OF CRIM APPREHENSION	cjdn access fee(bca)	\$ 600.00
46826	10/08/2024	CHAD DRAEGER	phone stipend	\$ 60.00
46827	10/08/2024	CHRIS HANSCH	chiefs conference	\$ 75.00
46828	10/08/2024	DESIGN ELECTRIC INC	removed wires	\$ 144.00
46829	10/08/2024	ERIC'S AUTO	2017 squad-water pump	\$ 2,170.84
46830	10/08/2024	GAVIN JANSSEN STABENOW & MOLDA	pros/general	\$ 1,051.25
46831	10/08/2024	GOPHER STATE ONE-CALL	8 locates	\$ 10.80
46832	10/08/2024	GREATER MN COMMUNICATIONS	monthly billing	\$ 25.50
46833	10/08/2024	HAWKINS, INC	chemicals	\$ 6,581.28
46834	10/08/2024	HJERPE CONTRACTING, INC.	well #2 project	\$ 114,584.25
46835	10/08/2024	HUTCHINSON UTIL.COMMISSION	trans 9/1-10/1	\$ 2,776.30
46836	10/08/2024	JESSE MESSNER	chiefs conference	\$ 75.00
46837	10/08/2024	KELCIE HOWE	dup bldg prmt #2024-139	\$ 56.00
46838	10/08/2024	VOID	Void Check	\$ -
46839	10/08/2024	LEAGUE OF MN CITIES	prop/causualty prem	\$ 28,656.00
46840	10/08/2024	LORI COPLER	chiefs conference	\$ 75.00
46841	10/08/2024	MAJOR ELECTRIC	comm cntr hvac	\$ 877.00
46842	10/08/2024	MINI BIFF INC.	park	\$ 139.51
46843	10/08/2024	MINNESOTA PUMP WORKS	issues	\$ 5,008.83
46844	10/08/2024	MR SIGNS	bracket	\$ 86.62
46845	10/08/2024	NEUBARTH LANDSSCAPING	trim branched	\$ 125.00
46846	10/08/2024	REVIER WELDING LLC	sign holders	\$ 228.64
46847	10/08/2024	RICH POHLMEIER	phn stip/paint comm cntr	\$ 214.00
46848	10/08/2024	SCHMIDT ROOFING	remainder of #3 PD	\$ -
46849	10/08/2024	SECURITY BANK & TRUST CO	sept billing	\$ 39,960.81
46850	10/08/2024	SHED & FENCE COMPANY	fence projects/ins claim	\$ 40,600.00
46851	10/08/2024	SHORT ELLIOT HENDRICKSON, INC	comp plan/well project	\$ 2,421.86
46852	10/08/2024	SPENCER GLAESER	phone stipend	\$ 20.00

46853	10/08/2024	ST MN OFFICE PIPELINE SAFETY	1/1-3/31	\$ 41.53
46854	10/08/2024	STREICHER'S	pants	\$ 117.98
46855	10/08/2024	USA BLUEBOOK	adapter	\$ 97.89
46856	10/08/2024	UTILITY CONSULTANTS, INC.	8/15,22,29	\$ 606.63
46857	10/08/2024	VOS CONSTRUCTION	repair/caulk windows	\$ 2,225.00
46858	10/15/2024	LORI CACKA	Bi-weekly 10/15/24	\$ 1,299.11
46859	10/15/2024	CHAD DRAEGER	Bi-weekly 10/15/24	\$ 1,592.81
46860	10/15/2024	SPENCER GLAESER	Bi-weekly 10/15/24	\$ 1,275.63
46861	10/15/2024	DIANA KLABUNDE	Bi-weekly 10/15/24	\$ 707.14
46862	10/15/2024	KARL KOFORD	Bi-weekly 10/15/24	\$ 2,058.48
46863	10/15/2024	BRAXTON STREICH	Bi-weekly 10/15/24	\$ 246.88
46864	10/15/2024	LARRY WARZECHA	Bi-weekly 10/15/24	\$ 2,019.09
46865	10/24/2024	VOID	Void Check	\$ -
46866	10/24/2024	CITY OF BROWNTON	monthly billing	\$ 18,764.00
46867	10/24/2024	JEREMY PRIEVE	ball field supplies	\$ 330.81
46868	10/24/2024	LEAGUE OF MN CITIES	adobe acrobat	\$ -
46869	10/24/2024	MENARDS HUTCHINSON	2812.20	\$ 2,812.20
46870	10/24/2024	MINNESOTA PUMP WORKS	relay	\$ 351.02
46871	10/24/2024	MN RURAL WATER ASS'N	membership	\$ 400.00
46872	10/24/2024	ROBERT LINDEMAN	ballfield work	\$ 1,244.42
46873	10/24/2024	SCHMIDT ROOFING	final billing	\$ 54,968.46
46874	10/24/2024	UNITED LABORATORIES	cleaner	\$ 355.06
46875	10/24/2024	VIKING SIGN	sign for cubs	\$ 30.00
46876	10/24/2024	VIRGIL OLDENBURG	refund	\$ 231.73
46877	10/24/2024	XTREME PEST SOLUTIONS	pest control	\$ 250.00
46878	10/24/2024	ZAK NEUBARTH	refund	\$ 106.83
46879	10/29/2024	LORI CACKA	Bi-weekly 10/29/24	\$ 1,233.41
46880	10/29/2024	CHAD DRAEGER	Bi-weekly 10/29/24	\$ 1,592.82
46881	10/29/2024	SPENCER GLAESER	Bi-weekly 10/29/24	\$ 1,275.63
46882	10/29/2024	DIANA KLABUNDE	Bi-weekly 10/29/24	\$ 707.13
46883	10/29/2024	KARL KOFORD	Bi-weekly 10/29/24	\$ 2,367.25
46884	10/29/2024	BRAXTON STREICH	Bi-weekly 10/29/24	\$ 335.06
46885	10/29/2024	LARRY WARZECHA	Bi-weekly 10/29/24	\$ 1,798.57
800546	10/15/2024	IRSEFT	Remittance Check	\$ 2,605.69
800547	10/15/2024	STATE INCOME TAX	Remittance Check	\$ 722.76
800548	10/15/2024	HSA EFT	Remittance Check	\$ 735.00
800549	10/15/2024	PERA	Remittance Check	\$ 2,874.76
800550	10/15/2024	AFLAC	Remittance Check	\$ 162.51
800551	10/29/2024	IRSEFT	Remittance Check	\$ 2,573.75
800552	10/29/2024	STATE INCOME TAX	Remittance Check	\$ 721.42
800553	10/29/2024	HSA EFT	Remittance Check	\$ 735.00
800554	10/29/2024	PERA	Remittance Check	\$ 2,885.06
800555	10/29/2024	AFLAC	Remittance Check	\$ 162.51
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				\$ 397,930.59